

College at Cortland

3320214

**FORM B**

**New York State Consultant Services  
Contractor's Annual Employment Report**  
Report Period: April 1, 2019 to March 31, 2020

Contracting State Agency Name: SUNY Cortland Moffett Center Phase 2  
 Contract Number: D070526 Agency Business Unit:  
 Contract Term: 07/01/2010 to 09/1/2021 Agency Department ID: 28170  
 Contractor Name: HOLT Architects, PC  
 Contractor Address: 619 W State Street, Ithaca NY 14850  
 Description of Services Being Provided: Architectural Design and Consultants

**Scope of Contract (Choose one that best fits):**

- Analysis     Evaluation     Research     Training  
 Data Processing     Computer Programming     Other IT consulting  
 Engineering     Architect Services     Surveying     Environmental Services  
 Health Services     Mental Health Services  
 Accounting     Auditing     Paralegal     Legal     Other Consulting

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
11-9041.00	2.00	247.50	\$32,635.00
11-1011.00	1.00	48.25	\$11,097.50
17-1011.00	1.00	44.75	\$5,146.25
17-011.00	1.00	26.00	\$2,080.00
17-2199.03	3.00	225.00	\$26,026.31
17-2141.00	3.00	17.75	\$2,087.25
11-9041.00	1.00	94.50	\$15,214.00
17-2071.00	2.00	77.25	\$12,205.00
43-9199.00	2.00	7.00	\$612.50
11-9021.00	1.00	887.50	\$56,425.00
11-9041.00	1.00	20.00	\$3,903.00
			\$0.00
Total this Page	18.00	1,695.50	\$167,431.81
<b>Grand Total</b>	18.00	1,695	\$167,431.81

Name of person who prepared this report: Allison L. Short

Title: Business Manager

Preparer's Signature: Allison L. Short

Date Prepared: 5/11/2021

Phone #: 607-273-7600 Ex. 155

**FORM B**

**OSC Use Only:**  
 Reporting Code:  
 Category Code:

**State Consultant Services  
 Contractor's Annual Employment Report  
 Report Period: April 1, 2020 to March 31, 2021**

Contracting State Agency Name: College at Cortland Agency Code:  
 Contract Number: T000736  
 Contract Term: 01/08/2019 to 12/31/2020  
 Contractor Name: M/E Engineering, PC  
 Contractor Address: 300 Trolley Boulevard, Rochester, NY 14606  
 Description of Services Being Provided: Mechanical, Electrical and Plumbing Engineering

**Scope of Contract (Choose one that best fits):**  
 Analysis  Evaluation  Research  Training   
 Data Processing  Computer Programming  Other IT consulting   
 Engineering  Architect Services  Surveying  Environmental Services   
 Health Services  Mental Health Services   
 Accounting  Auditing  Paralegal  Legal  Other Consulting

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
17-2141.00	2	9	1,000.00
17-3027.00	1	1	240.10
<b>Total this page</b>	<b>3</b>	<b>10.00</b>	<b>\$1,240.10</b>
<b>Grand Total</b>	<b>3</b>	<b>10.00</b>	<b>\$1,240.10</b>

Name of person who prepared this report: Rachel C. Patterson  
 Preparer's Signature: Rachel C. Patterson  
 Title: Accounting Representative Phone #: (585) 288-5590  
 Date Prepared: 05/14/2021

FORM B

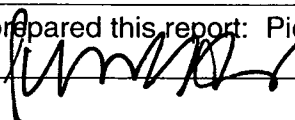
OSC Use Only:  
Reporting Code:  
Category Code:

**State Consultant Services  
Contractor's Annual Employment Report  
Report Period: April 1, 2020 to March 31, 2021**

Contracting State Agency Name: **SUNY Cortland** Agency Code:  
Contract Number: T000754 Randall Hall Renovations  
Contract Term: 07/01/2019 through current  
Contractor Name: architecture +  
Contractor Address: 297 River Street 4<sup>th</sup> Floor Troy, NY 12180  
Description of Services Being Provided: Architectural

**Scope of Contract (Choose one that best fits):**  
Analysis  Evaluation  Research  Training   
Data Processing  Computer Programming  Other IT consulting   
Engineering  Architect Services  Surveying  Environmental Services   
Health Services  Mental Health Services   
Accounting  Auditing  Paralegal  Legal  Other Consulting

Employment Category	Number of Employees	Number of Hours Worked	Amount Paid Under the Contract
17.1011.00 Architects	1	14.75	1173.66
17.3011.01 Architectural Drafters	1	12.5	400.00
Total this page			
Grand Total	2	27.25	1573.66

Name of person who prepared this report: Pierrette Virkler  
Preparer's Signature:   
Title: Bookkeeper Phone No: 518-272-4481  
Date Prepared: May 14 2021

Chapter 10 defines Consulting Services to include any contracts entered into by the University for analysis, evaluation, research, training, data processing, computer programming, engineering, environmental, health, and mental health services, accounting, auditing, paralegal, legal or similar services.

(Note: Access the O\*NET database, which is available through the US Department of Labor's Employment and Training Administration, on-line at [online.onetcenter.org](http://online.onetcenter.org) to find a list of occupations.)





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**State Consultant Services  
Contractor's Annual Employment Report  
Report Period: April 1, 2020 to March 31, 2021**

Contracting State Agency Name: SUNY Cortland Agency Code:  
Contract Number: T000754 Randall Hall Bathroom Renovations  
Contract Term: 4/30/19 to 9/30/20  
Contractor Name: Watts Architecture & Engineering  
Contractor Address: 95 Perry Street, Suite 300, Buffalo, NY 14203  
Description of Services Being Provided: Structural Engineering and Asbestos Consulting Services

**Scope of Contract (Choose one that best fits):**  
Analysis Evaluation Research Training  
Data Processing Computer Programming Other IT consulting  
**Engineering** Architect Services Surveying **Environmental Services**  
Health Services Mental Health Services  
Accounting Auditing Paralegal Legal Other Consulting

Note: Use the Tab key to navigate through the table portion of the form to ensure that the formulas calculate correctly.

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
17-2051.00 Civil Engineers	1	2.00	853.12
			0.00
			0.00
			0.00
			0.00
Total this page	1	2.00	853.12
Grand Total	1	2.00	853.12

Name of person who prepared this report: Linda Butcher  
Preparer's Signature: Linda Butcher  
Title: Sr. Project Accountant Phone #: (716) 206-5128  
4/21/2021

OSC Use Only:  
Reporting Code:  
Category Code:

**State Consultant Services  
Contractor's Annual Employment Report  
Report Period: April 1, 2020 to March 31, 2021**

Contracting State Agency Name: SUNY Cortland Agency Code: 28170  
Contract Number: 20180057  
Contract Term: 12/20/19 – 12/31/21  
Contractor Name: HOLT Architects, PC  
Contractor Address: 619 W State Street Ithaca NY 14850  
Description of Services Being Provided: SUNY Cortland Athletic Renovation – Park Center Athletic Training Suite Renovations

**Scope of Contract (Choose one that best fits):**  
 Analysis  Evaluation  Research  Training   
 Data Processing  Computer Programming  Other IT consulting   
 Engineering  Architect Services  Surveying  Environmental Services   
 Health Services  Mental Health Services   
 Accounting  Auditing  Paralegal  Legal  Other Consulting

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
17-1011.00	2	129.00	11432.52
13-1051.00	2	40.00	4192.84
11-1011.00	1	22.00	4686.90
17-3011.00	1	9.00	533.07
17-2081.00	1	5.00	486.00
17-3025.00	3	13.00	607.50
17-2141.00	2	52.75	5757.25
11-9041.00	1	27.00	4563.00
17-2071.00	1	38.50	6083.00
43-9199.00	2	14.50	1207.00
17-2141.00	2	29.50	2497.94
Total this page	18	4340.25	\$42,047.02
Grand Total	18	4340.25	\$42,047.02

Name of person who prepared this report: Allison L. Short  
 Preparer's Signature: Allison L. Short  
 Title: Business Manager Phone #: 607-273-7600 Ext. 155  
 Date Prepared: 5/11/21