**PLEASE NOTE: All candidates MUST complete this template in full to demonstrate they meet the minimum qualifications. Candidates will be selected for interview based SOLELY on the contents provide by them on this template.**

**IMPORTANT: It is imperative that you provide specific examples to verify your experience for each of the required qualifications listed below. Please ensure that you have fully described how you meet the qualifications by providing a FULLY DETAILED description of your experience. Any ambiguity, vagueness, or omissions will not be decided in the candidate’s favor.**

**Minimum Qualifications must be met to be considered for an interview.**

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| --- | --- |
| **Minimum Qualification: Fully describe (include specific examples where applicable):**  A bachelor’s degree in Accounting, or Computer Science.  **Preferred Qualifying Degrees:**  A bachelor’s degree in:   * Information Systems * Computer Science * Information Technology * Cybersecurity   **Education Substitution:**   * An associate’s degree may be substituted for up to two years of IT audit experience. * A bachelor’s degree may be substituted for up to four years of IT audit experience. * A master’s degree may be substituted for an additional one year of IT audit experience (i.e., up to five years of experience). | |
| **College**  Associate:  Undergrad:  Graduate: | **Degree/Major** |

**AND**

| **Firm / Agency** | **Title**  **(Grade if applicable)** | **Description of Experience** | **Start Date** | **End Date** |
| --- | --- | --- | --- | --- |
| Three (3) years \*IT audit experience.  \*IT auditing experience must have been gained by the following:  Responsibility for the analysis and evaluation of information systems, such as platforms, applications, network infrastructure, and/or IT operational practices and the writing and presentation of reports of findings suitable for a non-technical audience. | | | | |
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