



New York State Comptroller
THOMAS P. DiNAPOLI

Local Government and School Accountability

Robin Lois, Deputy Comptroller

TO: Town and Village Justices and Court Clerks in Westchester County

FROM: Coraline Falco
Justice Court Fund Manager

SUBJECT: Reporting liabilities under the Westchester County Photo Monitoring Program
(Vehicle and Traffic Law § 1111-g)

The Laws of 2023, chapter 501 amends the Vehicle and Traffic Law (VTL) to add a new section (VTL § 1111-g) to allow Westchester County to establish a demonstration program to install and operate traffic-control signal photo violation-monitoring devices (“red-light cameras”) within the County. These red-light cameras will assist in enforcing violations of VTL § 1111 (d) (failure to comply with red traffic-control signals). In addition, pursuant to VTL § 1803 (13), any monetary penalties received by town and village courts resulting from the adjudication of notice of liabilities under this demonstration program must be distributed eighty percent (80%) to Westchester County and twenty percent (20%) to the town or village in which the violation giving rise to the liability occurred.

To ensure the proper distribution of monetary penalties, when reporting liabilities of VTL § 1111-g **originating from Westchester County red-light cameras** to the Justice Court Fund, the information set forth in the chart below must be included.

- If the liability **occurred in your municipality**, you should enter “RLPM” as the offense description notation and no additional information is required.
- If the liability **occurred in another municipality**, you should enter “RLPMR” as the offense description notation *and* include the name of the municipality where the violation giving rise to the liability occurred.
- **When you are reporting violations of VTL § 1111 (d) not related to the Westchester County red-light camera program**, no additional offense description notation is required.

Where the Violation Occurred	Offense Description Notation*	Additional Information Required
Your Municipality	RLPM	None
Another Municipality	RLPMR	Originating Municipality

*Please note that properly reporting the above notations will automatically populate the **OSC Ordinance Indicator used by the Justice Court Fund**.

If you have questions:

1. On how to include the required offense description notation or additional information on your monthly report:
 - a. Prepared using the CourtRoom Program
 - i. Contact the CourtRoom Program at 800-622-2522 Option 1, then Option 2 or Email helpcenter@nycourts.gov.
 - b. Prepared using another courtroom system
 - i. Contact the system vendor
2. On when to include the required offense description notation or additional information in your monthly report:
 - a. Contact the Justice Court Fund Unit at (866) 321-8503 Option 2 or Courtfund@osc.ny.gov.