

**THOMAS P. DiNAPOLI**  
**COMPTROLLER OF THE STATE OF NEW YORK**



**REQUEST FOR PROPOSALS**

**RFP #0010**

**AMENDMENT #1**

**FINANCIAL ORGANIZATION (TRUSTEE) SERVICES FOR LENGTH OF SERVICE AWARD PROGRAMS**

**ISSUED: MAY 13, 2025**

**AMENDED: MAY 14, 2025**

This Request for Proposals (“RFP”) #0010 for Financial Organization (Trustee) Services for Length of Service Award Programs issued by the Office of the State Comptroller (“OSC”) of the State of New York (“State”) on May 13, 2025 is hereby amended as set forth below.

**FIRST:**

The following language is added to Section 7.0 (Proposal Submission):

Proposals must be received by the date and time indicated for the Deadline for Submission of Proposals as specified in Section 1.0. Proposals received after the Deadline for Submission of Proposals may be rejected.

Administrative, technical, and cost proposals must be clearly labeled and submitted by U.S. Mail or by courier/delivery service (e.g., FedEx, UPS) in separately sealed packages to:

Attn: Director of Finance  
Office of the State Comptroller (RFP0010)  
110 State Street, Mail Stop 13-2  
Albany, NY 12236-0001

**IMPORTANT:** OSC **strongly encourages** the use of package tracking so as to provide an independent and verifiable record regarding the timeliness of Proposer’s bid submittal if there are mail delivery issues.

OSC will not accept hand delivery of proposals at 110 State Street.

**Submission of proposals in a manner other than as described in these instructions (e.g., fax, electronic transmission) will not be accepted.**

A Proposer may withdraw a proposal at any time before the Deadline for Submission of Proposals by written notification to OSC (see Section 5.1). An authorized agent of the Proposer must sign the notice of withdrawal. The proposal may thereafter be resubmitted, but not after the Deadline for Submission of Proposals specified in Section 1.0. Modification offered in any other manner, oral or written, will not be considered.