

THOMAS P. DiNAPOLI
COMPTROLLER OF THE STATE OF NEW YORK



REQUEST FOR PROPOSALS

RFP #0011

AMENDMENT #1

**ADMINISTRATIVE AND ACTUARIAL SERVICES FOR LENGTH OF SERVICE AWARD PROGRAMS FOR VOLUNTEER AMBULANCE
WORKERS AND VOLUNTEER FIREFIGHTERS**

ISSUED: MAY 13, 2025

AMENDED: MAY 14, 2025

This Request for Proposals (“RFP”) #0011 for Administrative and Actuarial Services for Length of Service Award Programs for Volunteer Ambulance Workers and Volunteer Firefighters issued by the Office of the State Comptroller (“OSC”) of the State of New York (“State”) on May 13, 2025 is hereby amended as set forth below.

FIRST:

The following language is added to Section 7.0 (Proposal Submission):

Proposals must be received by the date and time indicated for the Deadline for Submission of Proposals as specified in Section 1.0. Proposals received after the Deadline for Submission of Proposals may be rejected.

Administrative, technical, and cost proposals must be clearly labeled and submitted by U.S. Mail or by courier/delivery service (e.g., FedEx, UPS) in separately sealed packages to:

Attn: Director of Finance
Office of the State Comptroller (RFP0011)
110 State Street, Mail Stop 13-2
Albany, NY 12236-0001

IMPORTANT: OSC **strongly encourages** the use of package tracking so as to provide an independent and verifiable record regarding the timeliness of Proposer’s bid submittal if there are mail delivery issues.

OSC will not accept hand delivery of proposals at 110 State Street.

Submission of proposals in a manner other than as described in these instructions (e.g., fax, electronic transmission) will not be accepted.

A Proposer may withdraw a proposal at any time before the Deadline for Submission of Proposals by written notification to OSC (see Section 5.1). An authorized agent of the Proposer must sign the notice of withdrawal. The proposal may thereafter be resubmitted, but not after the Deadline for Submission of Proposals specified in Section 1.0. Modification offered in any other manner, oral or written, will not be considered.