

REQUEST FOR QUALIFICATIONS #0001
MEDICAL EXAMINER MANAGEMENT SERVICES
OFFICE OF THE STATE COMPTROLLER
RESPONSES TO QUESTIONS

The official responses to questions submitted pursuant to the above-captioned procurement are listed below. Responses are in **bold blue type**

Question #1:

If we are fortunate to win this bid, is the same previous criteria used when NYSLR / examiners select a physician for an exam?

Meaning, a lot of the IME vendors in NYS have the same doctors and around the same fee schedule. If we offer our entire panel within the fee schedule and other IME vendors do the same, how is selection considered? We were told that if a physician is already uploaded by one of our competitors, that we would not be able to be chosen for such an exam ever for the same doctor.

Response:

NYSLRS may select the same physician to provide IME or testimonial services among multiple contracts. NYSLRS intends to distribute the services between IME Contractors, even if multiple groups have the same physicians on their panels and regardless of whether the Contractor is “new” or current firm.

To receive IME assignments, each medical examiner group selected for contract award must follow NYSLRS’ process for scheduling IMEs as stated in Draft Contract, Section VI.B(1)(b), which states:

a) Process for Scheduling IMEs:

i. NYSLRS will select a Physician from the Physician List.

ii. NYSLRS will send a letter and a copy of the Member’s record to the Contractor via NYSLRS’ Biscom Secure File Solution (“Biscom”), advising the Contractor of:

- The type of IME to be performed;**
- Any questions from NYSLRS, including questions regarding causal relationship, diagnosis, safe and reasonable treatment of disability, maximum medical improvement, ability to return to work, and/or permanency;**
- The name of the Physician to conduct the IME; and**
- The location where the IME must be performed.**

iii. NYSLRS will send a letter to the Member or the Member’s employer requesting that the Member call the Contractor to schedule the examination.

iv. The Member or Member's employer will call the Contractor and schedule the IME.

v. The Contractor shall notify NYSLRS of the date and time of the scheduled IME.

vi. The Contractor shall inform the Physician of the date, time, and location of the IME, the type of IME to be performed, and provide the Physician with all relevant records at least 48 hours before the scheduled IME.