



ANDREW M. CUOMO
Governor

ANN MARIE T. SULLIVAN, M.D.
Commissioner

CHRISTOPHER TAVELLA, Ph.D.
Executive Deputy Commissioner

MEMORANDUM

Date: January 26, 2021

To: OSC Auditor
NYS Office of the State Comptroller
IFB Unit

From: Jessica McDonald – Contract Management Specialist I
NYS Office of Mental Health
Consolidated Business Office

RE: Contract number OMH01-CM100210AN-3650270 at Central New York Psychiatric Center

OMH respectfully submits the attached contract package for OSC review and consideration of approval.

The contract is for DrWanted.com at Central New York Psychiatric Center. The candidate chosen is listed below along with the contract total.

This mini-bid was released on 1/6/21 and bids were due on 1/13/21. Dr. Polur was the lowest candidate and only candidate presented and the facility has tentatively selected her, pending approval. This release is as a result of the previously awarded vendor, Dr. Redondo, not starting at the facility on 1/19/21, as planned. No disputes have been received.

OMH finds the hourly rate of \$399.00 justified and the lack of bids received reasonable due to the nature of the placement. This is an Outpatient, forensic facility, which requires additional training and experience and greatly lowers the pool of interested and qualified candidates. Additionally, this hourly rate mirrors that of similar placements at Midstate MH Unit (mini-bid #054) and Great Meadows MH Unit (#004A).

Contract Total calculation used: ((Hourly Rate x Hours Per Week) x 45 Weeks).

Mini-Bid Number	Candidate	Contract Term	Total Contract Value
3650004-18-055	Dr. M. Polur	40 Hours per week at an hourly rate of \$399.00	\$718,200.00

All appropriate documentation is included in this packet for your review.



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Thank you for your review of this contract. If you have questions or require further documentation, please contact me via e-mail at Jessica.McDonald@omh.ny.gov or at 518-549-5224.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jessica McDonald'. The signature is written in a cursive style and is positioned above the printed name.

Jessicca McDonald
Contract Management Specialist I
Consolidated Business Office
Contract & Procurement Services

Report ID: NYCA1673

State of New York

Page No: 1

Statewide Financial System

Run Date: 1/26/2021

Procurement Contract Request

Run Time: 02:31 PM

Single Transaction Summary

BUSINESS UNIT	DOCUMENT TYPE	AUDIT TYPE
OMH01	Procurement Contract	EBP

Business Unit (Name) Office of Mental Health		Contract No CM100210AN		Sequence # 0	
Contract ID : OMH01-CM100210AN-3650270		Version # : 1			
Dept ID 3650270	Department Name CENTRAL NY FACILITY WIDE				
Supplier ID 1100178472					
Supplier Name DRWANTED COM LLC					
Transaction Amount \$718,200.00		Begin Date (MM/DD/YYYY) 02/22/2021		to Expire Date (MM/DD/YYYY) 12/31/2021	
Bid Date (MM/DD/YYYY)		Renewal Amendment Beginning Date (MM/DD/YYYY)			
Pre-Encumbrance Amt:		NY State Contract Descr: 3650004 Polur			
Description OMH01-CM100210AN-3650270					
Provisions					
Preparer's Signature MCDONALD,JESSICCA				Preparer's Phone No 518/549-5224	
Agency Finance Officer's Signature 				Date 1/26/2021	
Reporting Code	Method of Award	Number of Bids	Special Code		

Date Received	Date Approved	Date Rejected	Auditor's Initials

Intended Encumbrance

Amount

CONTRACT MINIBID SIGNATURE PAGE

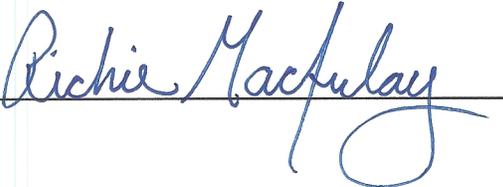
OFFICE OF MENTAL HEALTH
MASTER DrWanted.com BACKDROP CONTRACT OMH01-CM100210-3650000
CONTRACT PERIOD SEPTEMBER 05, 2017 THROUGH SEPTEMBER 04, 2023

Mini-Bid Contract No. OMH01-CM100210AN-3650270 Mini-Bid Number: 3650004-18-055
Contractor: DrWanted.com Placement Name: Dr. Marina Polur Mini-Bid Hourly Rate: \$399.00
Mini-bid Contract Term: 2/22/2021 - 12/31/2021 with Optional 1yr Renewal 1/1/2022-12/31/2022
Mini-bid Contract Amount: \$718,200.00

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT as of the dates appearing under their signatures.

CONTRACTOR: DrWanted.com

By: Printed Name: Richie MacAulay Title: Vice President of Recruiting & Operations

Signature:  Date: 01/21/21

STATE AGENCY: New York State Office of Mental Health

By: Printed Name: Paul J. Murray Title: Director, Contracts and Procurement Services

Signature: _____ Date: _____

State Agency Certification

In addition to the acceptance of this contract, I also certify that original copies of this signature page will be attached to all other exact copies of this contract. No information that may negatively impact the contractor's responsibility has come to the agency's attention and OMH has reasonable assurance that the contractor continues to be responsible.

STATE COMPTROLLER'S SIGNATURE

Title: _____

Date: _____



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Executive Deputy Commissioner

Date: Wednesday, January 13, 2021

LT Mini-Bid Tab for Solicitation #: 3650004-18-055 – Central New York Psychiatric Center

Vendor	Provider	Mini-Bid per hour Quote
DrWanted.com	Dr. Marina Polur	\$399.00
LocumTenens.com	No Bid received	

Signature:

Jessicca McDonald
Contract Management Specialist
Contract & Procurement Services
OMH Consolidated Business Office

Locum Tenens Psychiatrist Placement Mini-Bid Form
Mini-Bid Number: 3650004-18-055

The Procurement Lobbying Law, State Finance Law (SFL) section 139 applies to this mini-bid. It begins with the notification of Contractors for the need of a Locum Tenens Psychiatrist and shall end upon the approval of the Psychiatrist placement.

Instructions: OMH shall complete Section 1 providing Contractors with information regarding the LT placement being sought through this mini-bid. Contractors must complete Section 2 in its entirety for the LT candidate(s) being submitted. Incomplete or illegible submissions shall be disqualified from further consideration. Contractors must sign the mini-bid form prior to submission attesting to their understanding of, and agreement to, all of the terms and conditions contained within this mini-bid Placement form as well as the underlying backdrop contract. Contractors are encouraged to review the terms and conditions of the mini-bid Placement form in its entirety.

All questions regarding this mini-bid must be directed to the designated contact identified herein.

Section 1: TO BE COMPLETED BY OMH

1. <u>Mini-Bid Information</u>			
Mini-Bid Number:	3650004-18-055		
Mini-Bid Release Date:	1/6/2021		
Mini-Bid Due Date/Time:	1/13/2021 at 3:00 PM EST		
Mini-Bid Contract Term:	3 weeks from tentative selection - 12/31/2021 with Optional 1yr Renewal 1/1/2022 - 12/31/2022		
2. <u>OMH Contact Information</u>			
Designated Contact:	Jessica McDonald/Le'ana Williams		
Designated Contact E-mail:	CBOProcurement@omh.ny.gov		
Designated Contact Telephone:	(518) 549-5200		
3. <u>Facility Information</u>			
Facility Name:	Central NY Psychiatric Center		
Region:	<input checked="" type="checkbox"/> Region 1: Central NY <input type="checkbox"/> Region 2: Hudson River <input type="checkbox"/> Region 3: Long Island		<input type="checkbox"/> Region 4: NYC <input type="checkbox"/> Region 5: Western NY
4. <u>Placement Information</u>			
Psychiatrist Type:	<input type="checkbox"/> Adult <input type="checkbox"/> Child & Adolescent		<input type="checkbox"/> Dual (Adult and Child) <input checked="" type="checkbox"/> Forensic
Service Category:	<input type="checkbox"/> Inpatient		<input checked="" type="checkbox"/> Outpatient
For Outpatient and "Both" enter the Name and Location where Outpatient services will take place:	Name:	<u>Albion Satellite Orleans Cty</u>	
	Address 1:	<u>3595 State School Road</u>	
	Address 2:		
	City:	<u>Albion, NY 14411</u>	
5. <u>Work Schedule for LT Placement</u>			
Weekly Hours:	<input checked="" type="checkbox"/> Full Time (40 Hours Per Week) <input type="checkbox"/> Part Time (less than 40 Hours Per Week) <input type="checkbox"/> Full Time + (Greater than 40 Hours Per Week) <input type="checkbox"/> Variable Hours*		
Actual Number Weekly Hours:	40	Stand By Hours (if applicable):	
Coverage Requested for This Placement:	<input checked="" type="checkbox"/> Mon <input checked="" type="checkbox"/> Tues	<input checked="" type="checkbox"/> Weds <input checked="" type="checkbox"/> Thurs	<input checked="" type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun
Coverage Begin/End (complete for all days checked above):			
Mon:	Begin:8:00AM End: 4:00PM	Tues:	Begin:8:00AM End: 4:00PM
Wed:	Begin:8:00AM End: 4:00PM	Thurs:	Begin:8:00AM End: 4:00PM
Fri:	Begin:8:00AM End: 4:00PM	Sat:	Begin: End:
Sun:	Begin: End:		

Locum Tenens Psychiatrist Placement Mini-Bid Form
Mini-Bid Number: 3650004-18-055

6. Additional Skill Level, Experience, Qualifications, or Other Requirements/Facility-Specific Information

One year minimum forensic experience.
Extensive walking from parking lot to office (roughly quarter of a mile). Placed doctor would see patients in 2 wards: one in the same building as their office and one in a separate building. Expected to see approx. 9 patients/day.

SECTION 2: TO BE COMPLETED BY THE CONTRACTOR:

1. Contractor Information			
Contractor Name:	DrWanted.com, LLC		
Back-drop Contract Number:	OMH01-CM100210-3650000		
Contractor SFS Vendor ID:	1100178472		
Contractor Contact Name:	Mark Zobrosky		
Contractor Contact Telephone:	404-458-5631		
Contract Contact Email:	mzobrosky@drwanted.com		
2. Candidate Information			
Candidate 1 Name:	<u>Marina Polur</u>	Resume Attached:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Candidate 2 Name:	_____	Resume Attached:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Candidate 3 Name:	_____	Resume Attached:	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> I am unable to submit a candidate for this position at this time.			
3. Candidate Hourly Rate Quote Submission			
Quote Submission (Hourly Rate):	\$ 399		

Section 3: Terms and Conditions

- 1.** All mini-bids and LT placements are subject to the terms and conditions of the approved LT Back-drop contract. Additional terms and conditions may be applied as part of the mini-bid process, provided that such additional terms and conditions do not conflict with the terms and conditions of the Back-drop contracts
- 2.** Facility-specific Clauses: LT Contractors and Psychiatrists are subject to Facility-specific clauses as attached to this mini-bid form.
- 3.** OMH reserves the right to cancel placements at any time. OMH shall terminate a Back-drop contract or placement established through this mini-bid process immediately upon written notice of termination to the Contractor, if, at OMH's sole discretion, the Contractor fails to comply with the terms and conditions of the Agreement, and/or with any laws, rules, regulations, policies, and procedures affecting the Agreement. (Back-drop Contract, pg. 7, State of New York Agreement, section IIIB).

Furthermore, OMH reserves the right to cancel any placement for convenience or mutual agreement upon 30 days written notification to the Contractor that the services of an individual placement are no longer required. The Contractor agrees that OMH will have no further financial obligation for such placements upon Contractor receipt of written termination notice and the 30-day notice period has lapsed. In no event shall the State be liable for expenses and obligations after the placement terminate date. Doctors whose placements are cancelled by mutual agreement will be ineligible from being submitted for new mini-bids for a period of 120 days. Doctors whose

Locum Tenens Psychiatrist Placement Mini-Bid Form
Mini-Bid Number: 3650004-18-055

placements are cancelled for convenience because either the required service has been completed, or OMH has determined the services are no longer needed, will immediately be eligible to bid on new mini-bids following their last day of service under an existing mini-bid contract.

Types of Placement Cancellation:

- a) Convenience or Mutual Agreement: A placement will be cancelled in this manner when (1) the OMH Facility has deemed that they no longer need the placement or (2) the Locum Tenens psychiatrist must withdraw from the placement for reasons other than "for Cause" and has provided 30 days' notice. In both instances, the incumbent LT Agency will have five (5) business days to present an acceptable replacement candidate at the exact same hourly rate as the departing psychiatrist (Back-drop Contract, pg. 30, Appendix D – Scope of Work).
 - b) Cause: A placement will be cancelled in this manner when a Locum Tenens psychiatrist is not performing the duties of their placement. When a placement is cancelled for Cause, the LT Agency forfeits their hold on the placement and a new mini-bid will be released to fill the vacancy (Back-drop Contract, pg. 30, Appendix D – Scope of Work). Upon termination, the LT Agency will be advised that this individual is not to be presented in the future for future placements at any OMH Facility, pending vendor/doctor responsibility review.
- 4.** Candidates who are already placed at OMH Facilities are ineligible for submission under this mini-bid. Repeated violation of this may result in a vendor's backdrop contract being terminated.
- 5.** More than one candidate may be offered by an LT Agency, but each candidate must be presented at the same hourly rate.

Section 4: Contractor Attestation:

As the Contractor's Authorized Representative, I certify that all information concerning a candidate's experience and background information presented in this proposal submission is accurate and complete. (The candidate(s) have been interviewed and all information regarding their experience and previous history has been verified prior to the submission of this mini-bid.

Furthermore, I certify that all candidates submitted are legally entitled to work in the United States as required by Federal law, and understand that OMH reserves the right to request the documentation supporting this claim.

I understand that knowingly making a false written statement on this form, or any of its attachments, may result in disqualification. Discovery of false information subsequent to candidate engagement may result in dismissal of the candidate from this engagement. I agree to accept this condition and hereby certify that all statements made in this proposal are true and accurate, to the best of my knowledge.

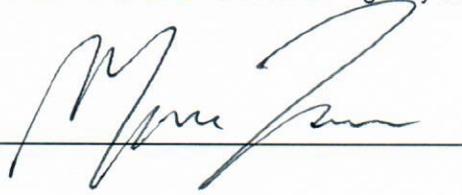
In addition, I agree that the signature below attests to:

1. The understanding and acceptance of the terms and conditions of the underlying back-drop contract executed between OMH and the Contractor;
2. The Contractor shall inform OMH, in writing, of the name(s) of any individual who will provide any service under the resulting contract, who have not been off of the New York State payroll for a minimum of two (2) years from the start date of the resulting contract. The Contractor shall notify OMH of such individuals prior to the start of the placement, or prior to the individual(s) providing any services in accordance with this Agreement;
3. The minimum qualifications and requirements for Psychiatrists placed under this mini-bid have been reviewed and the offered candidate(s) meets all minimum qualifications and requirements defined in the backdrop contract (Appendix D – Program Work Plan: "Individual Psychiatrists Minimum Qualifications & Requirements" pgs. 34-35), as well as this mini-bid. To the best of my knowledge, only qualified candidates have been submitted.
4. The offered candidate(s) has not been on the New York State payroll at any time during the last two (2) years.

Locum Tenens Psychiatrist Placement Mini-Bid Form
Mini-Bid Number: 3650004-18-055

5. By submission of this mini-bid form, I hereby affirm that I have the agreement of the candidate to be the sole submitter on their behalf for consideration of placement under this mini-bid. It will be the sole responsibility of we, the LT Agency, and the candidate to ensure no other LT Agency submits this candidate on the same mini-bid.

Contractor's Authorized Signature: _____



Date: _____

1/13/21

Section 5: Mini-Bid Submission Instructions:

This completed mini-bid form, as well as accompanying resumes for candidates must be submitted to the following email address: CBOProcurement@omh.ny.gov.

Mini-Bid Submission Email Subject Line:

Mini-bid submissions must include the following subject line. Failure to follow this format may result in your Mini-bid submission being disqualified:

[Mini-bid Number] – [Vendor Name] - [Facility Name]

Example: "LT0201 – LT Placements.com – Bronx PC"

Upon candidate selection, a Contract Mini-Bid Signature Page will be sent to the Contractor for review and completion. Four sets of original signature pages will be required for the approval process.

CURRICULUM VITAE

MARINA POLUR, M.D.

611 Canopy Estates Drive
Winter Garden, FL 34787

SUMMARY OF QUALIFICATIONS

General Psychiatry ~ Outpatient/Inpatient Treatment ~ Medication Management ~ Therapy

Highly-accomplished and dedicated M.D. with exceptional record of clinical achievements in General Psychiatry providing outpatient and inpatient treatment to highly-diverse patient population, seeking independent contractor position. Possess comprehensive knowledge and skills in diverse areas, including consultation-liaison and emergency psychiatry, with expertise in patient evaluation/diagnosis, medication management and group/individual therapy focused on improving the quality of life and well-being of patients. Empathic, quick learner with strong leadership abilities and outstanding patient, family and staff communication/motivational attributes.

CORE COMPETENCIES

General Psychiatry • Outpatient/Inpatient Treatment • Psychiatric/Medical Evaluation and Diagnosis.
• Medication/ Care Management • Team/Group Leadership • Adult and Child/Adolescent Psychiatry.
• Crisis Intervention • Treatment Plan Development • Substance Abuse Treatment • Medical Billing.
• Government Program Knowledge • Nurse and PA Training/Supervision • Patient/Medical Staff Communications. • Relationship Building • Collaborations

PROFESSIONAL EXPERIENCE

Dean Health Medical Group, Madison, WI

Full time Locum Tenes / Adult Psychiatrist -through COMP Health.

Nov. 2019 - July 2020

- Covering a diverse and large volume population of patients across 2 outpatient clinics within the organization
- Part of an integrative care system of other medical and mental health professionals.
- Developed a thorough understanding and grasp of EPIC EMR system.

MCR Health, Ft. Myers, FL

Full-Time Adult/Geriatric Psychiatrist

Oct. 2018 – Oct. 2019

- Consulting on a high volume of patients across multiple skilled nursing and assisted living facilities.
- Regularly working on integrative care with other medical and mental health professionals including internists, nurses, social workers, and psychologists
- Facilitating and leading monthly psychopharmacology and gradual dose reduction review meetings alongside other staff.

Winterhaven Hospital- Baycare Health systems, Winter Haven, FL
Locum Tenens to Full-Time Adult Psychiatrist

Aug. 2016 – Oct. 2018

- Providing daily new psychiatric evaluations, medication management, and brief psychotherapy to a diverse and very high volume adult patient population, including dual diagnosis and geriatric.
- Regularly overseeing and supervising nurse practitioners and aiding/advising other mental health professionals on treatment and management of complicated patients.
- Actively involved in improving patient centered care.

Millenia Psychiatry & Research, Orlando, FL
Full-Time Outpatient General Psychiatrist

Jan. 2016 – Aug. 2016

- Providing new psychiatric evaluations, medication management, and brief psychotherapy to a diverse patient population including Child/Adolescent (Ages 5 and up) and Geriatric populations.

Central Florida Behavioral Center, Orlando, FL.
Per Diem Inpatient Psychiatrist

April 2016 – July 2016

- Served as weekend inpatient coverage psychiatrist covering several adult units in a large behavioral health center
- Responsibilities included 24 hour telephone call coverage, rounding on a high volume off existing patients across several units including dual diagnosis, and handling new admissions.

Aspire Health Partners, Orlando, FL
Full-Time Outpatient Adult Psychiatrist

Dec. 2014 – Dec. 2015

- Providing daily new psychiatric evaluations as well as continuing medication management to a diverse and very high volume adult patient population, including dual diagnosis.
- Regularly overseeing and supervising several nurse practitioners and aiding/advising other mental health professionals on treatment and management of complicated
- Actively Involved in Quality improvement of patient health

COASTAL MENTAL HEALTH CENTERS, Multiple Central Florida Locations
Acting Medical Director / Adult, Child and Adolescent Psychiatrist

Nov. 2013 – Nov. 2014

- Commanded superior leadership and overall administrative/operations management success as the sole medical director and physician providing daily oversight of activities of entire clinic. Made final treatment decisions.
- Demonstrated extraordinary ability to work well under pressure, seeing a very high volume of children and adolescents, as well as adult patients, treating virtually any psychiatric problem, quickly adjusting to new and varied situations.
- Inspired exceptional performance and ensured rapid and effective treatment through expert supervision and mentoring of nurses and therapists seeing patients for clinic visits and medication management. Created/implemented treatment plans.
- Valued as trusted leader/advisor, improved treatment decision-making by cultivating productive collaborative relationships with patients' therapists and managing staff meetings. Provided hands-on instruction to physician assistant students.

LIFESTREAM BEHAVIORAL CENTER, Leesburg, FL

Aug. 2012 – Oct. 2013

Full – Time Outpatient Adult Psychiatrist

- Supported mental health and well-being of adult only outpatient population and achieved positive outcomes by skillfully evaluating/diagnosing patients with wide range of psychiatric conditions, as well as substance abuse comorbidities.
- Built key collaborations and coordinated with psychotherapists, nursing staff and social workers to develop and execute treatment plans, in addition to managing medications, for delivery of comprehensive care.
- Utilized wide-ranging knowledge of mental health issues to provide overall coverage of the inpatient unit over a period of several months, including diagnosis/treatment of acutely destabilized/recently admitted adult and geriatric psychiatric patients.
- Impacted operational efficiency by deploying EMR systems of increasing functionality for inpatients/outpatients. Ensured compliance with government agency rules/regulations working with Florida Medicaid and recipients of charity care.

MOUNT VERNON HOSPITAL, Vernon, NY
Per Diem Psychiatrist

Jan. 2012 – June 2012

- Served as psychiatrist and consultant, covering 22-bed inpatient psychiatric unit and medical wards, as well as performing psychiatric evaluations and admissions for emergency department.

EDUCATION / TRAINING

NEW YORK MEDICAL COLLEGE
AT WESTCHESTER MEDICAL CENTER, Valhalla, NY
General Psychiatry Residency

JULY 2008 – JULY 2012

- Acquired extensive hands-on experience in general psychiatry, as well as in the intricacies of subspecialty psychiatry, including child and adolescent psychiatry, consultation-liaison psychiatry and emergency psychiatry at 635-bed Level 1 Trauma Center. Served on ACT team.
- Mastered advanced coursework and gained knowledge/skills in areas of Axis 1 disorders, personality disorders, CBT, DBT, ECT, psychodynamic therapy, psychopharmacology, substance abuse and hypnosis.
- Performed comprehensive medical and psychiatric evaluations/diagnoses, developed treatment plans, managed patient medication and ran psychotherapy and medication groups for diverse population of patients, both adults and children, during 10-month inpatient rotations at 3 hospitals in NY and CT. Formulated quality improvement (QI) initiatives.
- Optimized delivery of outpatient psychiatric care to large caseload of long-term patients during year-long outpatient rotation by developing strong skills in psychopharmacology, with an understanding of hospital billing/government programs.
- Assisted individuals in crisis, as young as 5 y/o and as old as 103 y/o, with a wide range psychiatric conditions and substance abuse issues using knowledge of emergency psychiatry acquired in CPEP rotation. Evaluated and designed treatment for suicidal, homicidal, aggressive, violent and medically ill patients.
- Provided psychiatric treatment and support to adolescents in 2-month rotation on the adolescent unit by creating treatment plans and running activities, therapy groups and family meetings. Treated individual patients with both medication and psychotherapy. Dealt with insurance companies and precertification for treatment.
- Expanded knowledge of consultations and treatment options for medically ill patients during 4-month Consultation-Liaison rotation by working with other medical specialties. Tailored medications for patients with multiple medical problems.

- Increased effectiveness of outpatient day program for substance abusers at St. Vincent's Hospital during 4-month rotation by interviewing and treating patients receiving a dual diagnosis of substance abuse and mental illness with psychopharmaceuticals and psychotherapy. Led groups/was exposed to 12-step and trauma groups.

ROSS UNIVERSITY SCHOOL OF MEDICINE, Portsmouth, Dominica, West Indies **Aug. 2004 – May 2008**
Doctor of Medicine

HUNTER COLLEGE, New York, NY **Aug. 1998 – May 2004**
Bachelor of Arts in Psychology with minors in Chemistry and Studio Art / GPA: 3.67, Cum Laude

ADDITIONAL TRAINING

STEP UP GROUP AT WESTCHESTER MEDICAL CENTER, Valhalla, NY **2010 – 2011**
Co-Leader

- Co-led group-based Psychodynamic Therapy Day Program focusing on development of group psychotherapy skills for treatment of patient population w/Borderline Personality Disorder. Supervisor: Gary Schultheis, M.D.

PAIN PSYCHOTHERAPY GROUP AT WESTCHESTER MEDICAL CENTER, Valhalla, NY **2010 – 2011**
Co-Leader / Supervisors: Gary Schultheis, M.D. and Stephen Sullivan, M.D.

- Co-led weekly group using psychotherapeutic techniques to facilitate a high functioning state in patients coping with chronic pain and associated mood disorders. Medicated majority of group on an individual outpatient basis.

DEPARTMENT OF PSYCHIATRY AT DANBURY HOSPITAL, Danbury, CT **2009**

- Successfully completed ECT Training. Supervisor: Donna Pellerin, M.D.

CERTIFICATION / LICENSURE

Florida State License #ME 112727, Date of Licensure 4/17/12

Wisconsin State License # 72064-20, Date of Licensure 10/19/19

New York State License #264024, Date of Licensure 01/13/12

Board Certified in General Adult Psychiatry by Board of Neurology and Psychiatry, as of 9/2013

Educational Commission for Foreign Medical Graduates (ECFMG) Certification, issued 6/2008

Advanced Cardiovascular Life Support (ACLS) and Basic Life Support (BLS) Certification,

expired Cardiopulmonary Resuscitation (CPR) Certification, current

PRESENTATIONS

Adolescent with Bipolar Disorder, Case Conference Presentation, Child and Adolescent Psychiatry Department at Westchester Medical Center, April 2010.

Implementing Evidence-Based Practices for People with Schizophrenia, Grand Rounds Presentation, Danbury Hospital, Danbury, CT, October 2009.

Patient with Treatment Resistant Depression and Insomnia, Grand Rounds Presentation/Case Conference, St. Vincent's Hospital, Harrison, NY, April 2009.

Patient with Suspected Munchausen Syndrome, Presented at the Noon Conference in Internal Medicine Department at Westchester Medical Center, Valhalla, NY, October 2008.

WORKSHOP

Group Psychotherapy Skills Development Workshop, Ossining, NY – a hands-on 2-day workshop completed 3 times during residency training with supervisor: Dr. Ken Pollock, Ph.D.

HONORS / AWARDS

Earned 2nd highest Score across all PGY levels out of 29 residents on Annual Columbia Psychotherapy Exam, 2011.

Recognized with Honors in major of study in Psychology with GPA 4.0 in Psychology, 2004.

Golden Key Honor Society, 2001- present / Dean's List honors for academic excellence between 1998-2004.

RESEARCH EXPERIENCE

COLUMBIA PRESBYTERIAN MEDICAL CENTER, New York, NY
DEPARTMENT OF DIGESTIVE AND LIVER DISEASES

2002

Researcher

- Contributed to advances in understanding the neurological basis for Pruritus (facial itching) as a side effect of liver disease, by performing innovative biological research study investigating the administration of morphine into the medulla of rats to elicit a facial scratching response. Made visual observations/recorded results.
- Gained valuable research skills for working with rats, including use of a surgical microscope, survival surgery techniques and cardiac catheterizations, in an intensive course in Rodent Microsurgery. Used newly acquired skills to perform injections, administer anesthesia, operate on rat brains and insert catheters into the medulla.

PUBLICATION

Pawan Chawla, James Nicoll, Alejandra Castillo-Roth, **Marina Polur**, Nora V. Bergasa. "A central opiate-induced model of scratching behavior in rats: Implications for studies of the pruritus of cholestasis." *Gastroenterology*, April 2003, Volume 124, Issue 4, Supplement 1, Page A712.

VOLUNTEER SERVICE / COMMUNITY INVOLVEMENT

MEMORIAL SLOAN-KETTERING CANCER CENTER, New York, NY

2000 – 2001

Volunteer

- Directly interacted with cancer patients in the hospital bringing them deliveries of flowers and gift baskets.
- Increased medical knowledge by attending lectures and discussions provided by program directors, doctors and guest speakers with topics including different medical professions, ethics, statistics and research.
- Utilized fluency in Russian language to provide translational services between patients and hospital staff.

PROFESSIONAL AFFILIATION

American Psychiatric Association (APA) /Neuroscience Education Institute

Locum Tenens Psychiatrist Placement Mini-Bid Form
Mini-Bid Number: 3650004-18-055

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Section 1: TO BE COMPLETED BY OMH

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Mini-Bid Contract Term:		3 weeks from tentative selection - 12/31/2021 with Optional 1yr Renewal 1/1/2022 - 12/31/2022					
2. <u>OMH Contact Information</u>							
Designated Contact:		Jessica McDonald/Le'ana Williams					
Designated Contact E-mail:		CBOProcurement@omh.ny.gov					
Designated Contact Telephone:		(518) 549-5200					
3. <u>Facility Information</u>							
Facility Name:		Central NY Psychiatric Center					
Region:		<input checked="" type="checkbox"/> Region 1: Central NY <input type="checkbox"/> Region 2: Hudson River <input type="checkbox"/> Region 3: Long Island			<input type="checkbox"/> Region 4: NYC <input type="checkbox"/> Region 5: Western NY		
4. <u>Placement Information</u>							
Psychiatrist Type:		<input type="checkbox"/> Adult <input type="checkbox"/> Child & Adolescent			<input type="checkbox"/> Dual (Adult and Child) <input checked="" type="checkbox"/> Forensic		
Service Category:		<input type="checkbox"/> Inpatient			<input checked="" type="checkbox"/> Outpatient		
For Outpatient and "Both" enter the Name and Location where Outpatient services will take place:		Name:		<u>Albion Satellite Orleans Cty</u>			
		Address 1:		<u>3595 State School Road</u>			
		Address 2:		_____			
		City:		<u>Albion, NY 14411</u>			
5. <u>Work Schedule for LT Placement</u>							
Weekly Hours:		<input checked="" type="checkbox"/> Full Time (40 Hours Per Week) <input type="checkbox"/> Part Time (less than 40 Hours Per Week) <input type="checkbox"/> Full Time + (Greater than 40 Hours Per Week) <input type="checkbox"/> Variable Hours*					
Actual Number Weekly Hours:		40		Stand By Hours (if applicable):			
Coverage Requested for This Placement:		<input checked="" type="checkbox"/> Mon <input checked="" type="checkbox"/> Tues		<input checked="" type="checkbox"/> Weds <input checked="" type="checkbox"/> Thurs		<input checked="" type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun	
Coverage Begin/End (complete for all days checked above):							
Mon:	Begin:8:00AM End: 4:00PM	Tues:	Begin:8:00AM End: 4:00PM	Weds:	Begin:8:00AM End: 4:00PM	Thurs:	Begin:8:00AM End: 4:00PM
Fri:	Begin:8:00AM End: 4:00PM	Sat:	Begin: End:	Sun:	Begin: End:		

Locum Tenens Psychiatrist Placement Mini-Bid Form
Mini-Bid Number: 3650004-18-055

6. Additional Skill Level, Experience, Qualifications, or Other Requirements/Facility-Specific Information

One year minimum forensic experience.
 Extensive walking from parking lot to office (roughly quarter of a mile). Placed doctor would see patients in 2 wards: one in the same building as their office and one in a separate building. Expected to see approx. 9 patients/day.

SECTION 2: TO BE COMPLETED BY THE CONTRACTOR:

1. Contractor Information			
Contractor Name:	LocumTenens.com		
Back-drop Contract Number:	OMH01-CM100205-3650000		
Contractor SFS Vendor ID:	1000041073		
Contractor Contact Name:	Samantha Pressnall		
Contractor Contact Telephone:	770-643-5665		
Contract Contact Email:	pressnall@locumtenens.com		
2. Candidate Information			
Candidate 1 Name:	_____	Resume Attached:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Candidate 2 Name:	_____	Resume Attached:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Candidate 3 Name:	_____	Resume Attached:	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input checked="" type="checkbox"/> I am unable to submit a candidate for this position at this time.			
3. Candidate Hourly Rate Quote Submission			
Quote Submission (Hourly Rate):	\$ _____		

Section 3: Terms and Conditions

- 1.** All mini-bids and LT placements are subject to the terms and conditions of the approved LT Back-drop contract. Additional terms and conditions may be applied as part of the mini-bid process, provided that such additional terms and conditions do not conflict with the terms and conditions of the Back-drop contracts
- 2.** Facility-specific Clauses: LT Contractors and Psychiatrists are subject to Facility-specific clauses as attached to this mini-bid form.
- 3.** OMH reserves the right to cancel placements at any time. OMH shall terminate a Back-drop contract or placement established through this mini-bid process immediately upon written notice of termination to the Contractor, if, at OMH's sole discretion, the Contractor fails to comply with the terms and conditions of the Agreement, and/or with any laws, rules, regulations, policies, and procedures affecting the Agreement. (Back-drop Contract, pg. 7, State of New York Agreement, section IIIB).

Furthermore, OMH reserves the right to cancel any placement for convenience or mutual agreement upon 30 days written notification to the Contractor that the services of an individual placement are no longer required. The Contractor agrees that OMH will have no further financial obligation for such placements upon Contractor receipt of written termination notice and the 30-day notice period has lapsed. In no event shall the State be liable for expenses and obligations after the placement terminate date. Doctors whose placements are cancelled by mutual agreement will be ineligible from being submitted for new mini-bids for a period of 120 days. Doctors whose

Locum Tenens Psychiatrist Placement Mini-Bid Form
Mini-Bid Number: 3650004-18-055

placements are cancelled for convenience because either the required service has been completed, or OMH has determined the services are no longer needed, will immediately be eligible to bid on new mini-bids following their last day of service under an existing mini-bid contract.

Types of Placement Cancellation:

- a) Convenience or Mutual Agreement: A placement will be cancelled in this manner when (1) the OMH Facility has deemed that they no longer need the placement or (2) the Locum Tenens psychiatrist must withdraw from the placement for reasons other than “for Cause” and has provided 30 days’ notice. In both instances, the incumbent LT Agency will have five (5) business days to present an acceptable replacement candidate at the exact same hourly rate as the departing psychiatrist (Back-drop Contract, pg. 30, Appendix D – Scope of Work).
 - b) Cause: A placement will be cancelled in this manner when a Locum Tenens psychiatrist is not performing the duties of their placement. When a placement is cancelled for Cause, the LT Agency forfeits their hold on the placement and a new mini-bid will be released to fill the vacancy (Back-drop Contract, pg. 30, Appendix D – Scope of Work). Upon termination, the LT Agency will be advised that this individual is not to be presented in the future for future placements at any OMH Facility, pending vendor/doctor responsibility review.
- 4.** Candidates who are already placed at OMH Facilities are ineligible for submission under this mini-bid. Repeated violation of this may result in a vendor’s backdrop contract being terminated.
- 5.** More than one candidate may be offered by an LT Agency, but each candidate must be presented at the same hourly rate.

Section 4: Contractor Attestation:

As the Contractor’s Authorized Representative, I certify that all information concerning a candidate’s experience and background information presented in this proposal submission is accurate and complete. (The candidate(s) have been interviewed and all information regarding their experience and previous history has been verified prior to the submission of this mini-bid.

Furthermore, I certify that all candidates submitted are legally entitled to work in the United States as required by Federal law, and understand that OMH reserves the right to request the documentation supporting this claim.

I understand that knowingly making a false written statement on this form, or any of its attachments, may result in disqualification. Discovery of false information subsequent to candidate engagement may result in dismissal of the candidate from this engagement. I agree to accept this condition and hereby certify that all statements made in this proposal are true and accurate, to the best of my knowledge.

In addition, I agree that the signature below attests to:

1. The understanding and acceptance of the terms and conditions of the underlying back-drop contract executed between OMH and the Contractor;
2. The Contractor shall inform OMH, in writing, of the name(s) of any individual who will provide any service under the resulting contract, who have not been off of the New York State payroll for a minimum of two (2) years from the start date of the resulting contract. The Contractor shall notify OMH of such individuals prior to the start of the placement, or prior to the individual(s) providing any services in accordance with this Agreement;
3. The minimum qualifications and requirements for Psychiatrists placed under this mini-bid have been reviewed and the offered candidate(s) meets all minimum qualifications and requirements defined in the backdrop contract (Appendix D – Program Work Plan: “Individual Psychiatrists Minimum Qualifications & Requirements” pgs. 34-35), as well as this mini-bid. To the best of my knowledge, only qualified candidates have been submitted.
4. The offered candidate(s) has not been on the New York State payroll at any time during the last two (2) years.

Locum Tenens Psychiatrist Placement Mini-Bid Form
Mini-Bid Number: 3650004-18-055

5. By submission of this mini-bid form, I hereby affirm that I have the agreement of the candidate to be the sole submitter on their behalf for consideration of placement under this mini-bid. It will be the sole responsibility of we, the LT Agency, and the candidate to ensure no other LT Agency submits this candidate on the same mini-bid.

Contractor's Authorized Signature:  _____

Date: 1/13/2021

Section 5: Mini-Bid Submission Instructions:

This completed mini-bid form, as well as accompanying resumes for candidates must be submitted to the following email address: CBOProcurement@omh.ny.gov.

Mini-Bid Submission Email Subject Line:

Mini-bid submissions must include the following subject line. Failure to follow this format may result in your Mini-bid submission being disqualified:

[Mini-bid Number] – [Vendor Name] - [Facility Name]

Example: "LT0201 – LT Placements.com – Bronx PC"

Upon candidate selection, a Contract Mini-Bid Signature Page will be sent to the Contractor for review and completion. Four sets of original signature pages will be required for the approval process.

McDonald, Jessica (OMH)

From: LaComb, William (OMH)
Sent: Wednesday, January 20, 2021 9:43 AM
To: McDonald, Jessica (OMH)
Cc: Williams, Le'ana (OMH)
Subject: RE: LT Mini-Bid #3650004-18-055 - Central New York Psychiatric Center

Hi,

The agency called and said she should have it all worked out. So, we offered her the position and want to start her 2/22. She needs to give a 30 day at her current.

From: McDonald, Jessica (OMH) <Jessica.McDonald@omh.ny.gov>
Sent: Wednesday, January 20, 2021 8:37 AM
To: LaComb, William (OMH) <William.LaComb@omh.ny.gov>
Cc: Williams, Le'ana (OMH) <Leana.Williams@omh.ny.gov>
Subject: RE: LT Mini-Bid #3650004-18-055 - Central New York Psychiatric Center

Thanks for this update, Bill.

Keep me posted!

Jessicca McDonald

Contract Management Specialist I

Office of Mental Health

Consolidated Business Office: Unit N

75 New Scotland Ave Albany, NY

T: (518) 549-5224 | F: (518) 549-5207

jessicca.mcdonald@omh.ny.gov

Pronouns: she, her, hers

From: LaComb, William (OMH) <William.LaComb@omh.ny.gov>
Sent: Tuesday, January 19, 2021 3:33 PM
To: McDonald, Jessica (OMH) <Jessica.McDonald@omh.ny.gov>
Cc: Williams, Le'ana (OMH) <Leana.Williams@omh.ny.gov>
Subject: RE: LT Mini-Bid #3650004-18-055 - Central New York Psychiatric Center

Hi,

Polur was interviewed for Albion, and looks like a little bit of a hold up.....

Today I interviewed Dr. Polur for Albion locums. This was the second interview as she previously rejected Attica. She is amenable to Albion as she in the process of vaccination and it is a Medium security facility. However, she is the primary caregiver for her mother and is searching for a temporary nurse to assist while she is on assignment. She predicts that this could take a few months. Hence, I would recommend that we obtain updates from the locums agency biweekly. If her delay becomes insurmountable, we should rebid.

Dr. Kaplan doesn't mind giving her some time, but not indefinite.

The agency didn't know anything about this and is going to speak with her.

From: McDonald, Jessica (OMH) <Jessica.McDonald@omh.ny.gov>
Sent: Thursday, January 14, 2021 12:56 PM
To: LaComb, William (OMH) <William.LaComb@omh.ny.gov>
Cc: Williams, Le'ana (OMH) <Leana.Williams@omh.ny.gov>
Subject: RE: LT Mini-Bid #3650004-18-055 - Central New York Psychiatric Center

Hi Bill,

Thanks for the update. Keep me posted. Unfortunately, the LT agency does not have the option of raising an hourly rate after the candidate is submitted, so if they have questions on this, please feel free to direct them to me.

Jessicca McDonald
Contract Management Specialist I

Office of Mental Health
Consolidated Business Office: Unit N
75 New Scotland Ave Albany, NY
T: (518) 549-5224 | F: (518) 549-5207
jessicca.mcdonald@omh.ny.gov
Pronouns: she, her, hers

From: LaComb, William (OMH) <William.LaComb@omh.ny.gov>
Sent: Thursday, January 14, 2021 12:53 PM
To: McDonald, Jessica (OMH) <Jessica.McDonald@omh.ny.gov>
Cc: Williams, Le'ana (OMH) <Leana.Williams@omh.ny.gov>
Subject: RE: LT Mini-Bid #3650004-18-055 - Central New York Psychiatric Center

She bid before and declined due to being at a job until July. I asked the agency and he said she would give 30 day if he raised her bid. It's a little high, but we'll see.
Thanks,

From: McDonald, Jessica (OMH) <Jessica.McDonald@omh.ny.gov>
Sent: Wednesday, January 13, 2021 3:31 PM
To: LaComb, William (OMH) <William.LaComb@omh.ny.gov>
Cc: Williams, Le'ana (OMH) <Leana.Williams@omh.ny.gov>
Subject: LT Mini-Bid #3650004-18-055 - Central New York Psychiatric Center

Good afternoon,

The CBO has received the attached resumes in response to mini-bids that were conducted to obtain LT Psychiatrists for your Facility. The full list of attachments include:

1. Bid Tabulation Sheet by Mini-bid number
2. Resumes or CVs for the candidate(s) submitted to by the LT Provider

Please note that the mini-bid process was established in such a manner that LT Providers were given the opportunity to submit up to three potential candidates for each mini-bid request. The candidate(s) being forwarded for selection are those submitted with the lowest hourly rate.

In the event that a Candidate was submitted for multiple positions, you may interview that Candidate and determine which opening you would like to place them.

Next Steps:

1. Review the resumes or CV;
2. Schedule an interview for the candidate with the LT Provider;
3. If the candidate successfully interviews and you would like to formally offer the position, respond to this email, indicating that you would like to hire the LT, and include the mini-bid number.

If the submitted candidate does not pass the interview process, respond to this email with a detailed explanation as to why the you wish to pass on this candidate.

Thank you,

Jessicca McDonald

Contract Management Specialist I

Office of Mental Health

Consolidated Business Office: Unit N

75 New Scotland Ave Albany, NY

T: (518) 549-5224 | F: (518) 549-5207

jessicca.mcdonald@omh.ny.gov

Pronouns: she, her, hers

Feeling stressed by the COVID-19 pandemic? You are not alone. Call the NY Project Hope Emotional Support Helpline 7 days a week, 8am-10pm at 1-844-863-9314 or visit <https://nyprojecthope.org>

IMPORTANT NOTICE:

This e-mail is meant only for the use of the intended recipient. It may contain confidential information which is legally privileged or otherwise protected by law. If you received this e-mail in error or from someone who was not authorized to send it to you, you are strictly prohibited from reviewing, using, disseminating, distributing or copying the e-mail.

PLEASE NOTIFY US IMMEDIATELY OF THE ERROR BY RETURN E-MAIL AND DELETE THIS MESSAGE FROM YOUR SYSTEM.

Thank you for your cooperation.

McDonald, Jessica (OMH)

From: McDonald, Jessica (OMH)
Sent: Wednesday, January 6, 2021 9:09 AM
To: omh.sm.co.cboprocurement; Williams, Le'ana (OMH)
Subject: LT Mini-Bid: Central New York PC
Attachments: 3650004-18-055 - CNY - LT Mini-Bid.docx

Good morning,

****Please review the full email below along with the newly added highlighted sections ****

The Office of Mental Health (OMH) is releasing **One (1)** Locum Tenens (LT) mini-bid on behalf of the **Central New York Psychiatric Center** with its primary location at 900 Old River Rd. Marcy, NY 13403. Please refer to the mini-bid form for specific service location LT, mini-bid form Section 1(4) & Section 6.

The Due Date for submission of bid responses is **January 13, 2021** at **3:00 PM ET**. No late submissions will be accepted. Completed mini-bid responses must be emailed to CBOProcurement@omh.ny.gov. Incomplete, or otherwise illegible, submissions may be disqualified from further consideration, at the sole discretion of OMH.

Instructions:

For each individual mini-bid attached to this email, LT Providers must complete and submit a response under separate emails. The email subject line must contain the following information:

1. Mini-bid number (found within the mini-bid form)
2. Vendor Name
3. Facility Name

LT Providers interested in placing candidates under each mini-bid must review the Placement Request information contained within the Mini-Bid form.

LT Providers are to complete **Section 2** of the Mini-Bid form and provide an Authorized Signature under **Section 4**. The completed form must be submitted in its entirety to the CBOProcurement@omh.ny.gov.

As a Reminder:

- LT Providers must have the agreement of a LT Psychiatrist to be submitted as a potential candidate for any position.
- Vendors must only submit qualified candidate who have the necessary and requisite experience in accordance with the mini-bid specifications (i.e. inpatient, outpatient, forensic, etc.) **DO NOT SUBMIT UNQUALIFIED CANDIDATES WHO DO NOT HAVE THE NECESSARY AND REQUISITE EXPERIENCE REQUESTED**
- Vendors/Qualified Candidates are prohibited from placing a mini-bid offer if the candidate is already placed and contracted with an existing OMH facility – the Vendor / Qualified Candidate must fulfill their obligation(s) to the existing contract. **VENDORS/QUALIFIED CANDIDATES CAN ONLY BE OFFERED IF THE CANDIDATE DOES NOT HAVE AN EXISTING PLACEMENT / CONTRACT AT AN OMH FACILITY**
- When submitting qualified candidates, both the Vendor and Qualified Candidate agree the Qualified Candidate is committed to the contract term and bid specifications and will accept the award if selected. **DO NOT SUBMIT QUALIFIED CANDIDATES WHO ARE UNWILLING TO ACCEPT AN AWARD IN ACCORDANCE WITH THE CONTRACT TERM AND SPECIFICATIONS IN THE MINI-BID.** The only

exception would apply to an unplaced qualified candidate who is being offered to more than 1 open mini-bid being conducted at the same time but the vendor/candidate must accept the 1st placement offered if selected.

Continuing to not properly comply with the mini-bid specifications will result in the following:

1. After the first warning, we will have a meeting/phone conference with the LT Agency and inform them of the issues and that their next offense will result in suspension of the right to submit candidates and provide replacement candidates.
2. 3 repeated offenses of non-compliance/non-responsiveness will result in suspension of mini-bid participation for the next five (5) released mini-bids, as well as the ability to provide replacement candidates for already approved placements. 5 offenses will result in back-drop contract cancellation.

Key Events:

Release of Mini-Bid	January 6, 2021
Mini-bid(s) Due Date	January 13, 2021 at 3:00PM EST

Per State Finance Law, the restricted period is now in effect and all communications must be directed to the Designated Contact as stated in the Mini-Bid form. All communications must be sent to the attention of the Designated Contact at the following email address: CBOProcurement@omh.ny.gov.

Thank you,

Jessicca McDonald

Contract Management Specialist I

Office of Mental Health

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