AC 3271-S (Effective 4/12)

FORM A

New York State Consultant Services
Contractor's Planned Employment
From Contract Start Date Through the End of the Contract Term

State Agency Name: SUNY Upstate Medical University
State Agency Department ID: 3320211
Agency Business Unit: 28110
Contractor Name: First Choice Staffing
Contract Number: C-505556
Contract Start Date: 04/05/2021
Contract End Date: 04/4/2026

Employment Category	Number of Employees	Number of Hours to be Worked	Amount Payable Under the Contract
Janitors and Cleaners	5.48	5,700.00	$174,760.00
Office Clerks	2.36	2,450.00	$67,580.00
Bookeeping, Auditing & Accounting Clerks	2.23	2,350.00	$71,055.00
Mail Clerks	17.50	18,200.00	$465,900.00
Executive Administrative Assistant	0.63	650.00	$24,765.00
Medical Secretaries	31.25	32,500.00	$880,745.00
Medical Assistant	0.78	4,000.00	$23,587.00
Motor Vehicle Operators, All Others	1.68	1,750.00	$40,860.00
Receptionist and Information Clerk	2.45	2,550.00	$81,495.00
Stock Clerks - Stockroom	6.73	7,000.00	$178,880.00
Orderlies	4.62	4,800.00	$128,205.00
Total this Page	75.71	81,950.00	$2,137,832.00
Grand Total			

Name of person who prepared this report: Terry Boyle
Title: Contract Administrator
Phone #: 315-464-5720
Preparer's Signature: Terry Boyle
Date Prepared: 02/16/2021

(Use additional pages, if necessary)