

College at Potsdam

3320227

OSC Use Only:
 Reporting Code:
 Category Code:

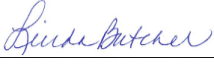
**State Consultant Services
 Contractor's Annual Employment Report
 Report Period: April 1, 2024 to March 31, 2025**

Contracting State Agency Name: **SUNY Potsdam** Agency Code: **28250**
 Contract Number: **D000817**
 Contract Term: **2/20/2024 - 12/31/2025**
 Contractor Name: **Watts Architects & Engineers**
 Contractor Address: **95 Perry Street, Suite 300, Buffalo, NY 14203**
 Description of Services Being Provided: **Environmental Services**

Scope of Contract (Choose one that best fits):
 Analysis Evaluation Research Training
 Data Processing Computer Programming Other IT consulting
Engineering Architect Services Surveying Environmental Services
 Health Services Mental Health Services
 Accounting Auditing Paralegal Legal Other Consulting

Note: Use the Tab key to navigate through the table portion of the form to ensure that the formulas calculate correctly.

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
11-9041.00 Architectural & Engineering Manager	1	7.00	2,021.84
17-3022.00 Civil Engineering Technicians	1	1.50	267.88
17-3025.00 Environmental Engineering Technicians	1	4.00	387.23
19-2041.00 Environmental Scientists and Specialist	4	38.75	6,797.18
17-3011.00 Architectural and Civil Drafters	1	8.25	1,051.29
			0.00
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			-
Total this page	8	59.50	10,525.42
Grand Total	8	59.50	10,525.42

Name of person who prepared this report: **Linda Butcher**
 Preparer's Signature: 
 Title: **Accounting Manager** Phone #: **(716) 206-5128**
 Date: **4/30/2025**