



Office of the State Comptroller
PAYROLL BULLETIN

Subject	April 1, 1987 Salary Increase and Other Changes in Salary for Employees in the Professional, Scientific and Technical Services Negotiating Unit	Bulletin No.	P-514
		Date	March 19, 1987

Chapter 303 of the Laws of 1985, as amended by Chapter 27 of the Laws of 1986, which implements the agreement between the State and the Public Employees Federation representing employees in the Professional, Scientific and Technical services negotiating unit (NU 05), provides for a salary increase, new Salary Schedule and other changes as described below.

April 1, 1987 Salary Increase

The salary increase is 5% of the April 1 salary. The new Salary Schedule includes the 5% increase plus an extended job rate for certain grades as follows:

Grades	1-4	\$100
Grades	5-10	\$150
Grades	11-17	\$200

An increment amount is provided for advancement within salary grade which is 1/4 of the range for the grade. The new amounts are effective for all advances payable in and after Period #1L. Employees in grades 1-17 who previously reached their job rate may, beginning with Period #1L, advance to the new job rate on the date they would next become eligible, on or after April 1, 1987, for a performance advance under the rules and payment procedure of the PS&T Performance Evaluation/Advance program. For example, an employee paid on the Administration cycle whose anniversary date was February 15, would be eligible to advance to the new job rate on May 14, 1987.

A copy of the Salary Schedule is attached.

Location Pay

NYC, Rockland, Westchester, Nassau and Suffolk Counties

The amount of location pay in these areas has been increased to \$600 annually (\$22.95 biweekly) for the fiscal year beginning April 1, 1987. Location pay is paid to all full-time employees whose principal place of employment or official station is in these areas.

Monroe County

The amount remains at \$200 (\$7.65 biweekly) for employees who were incumbents of positions on March 31, 1985 and receiving the \$200 Monroe County location pay on that date as long as they remain continuously eligible.

Payment of Salary Increase

The salary increase is 5% of the April 1 salary, rounded to the next whole dollar amount and is payable from the first day of Payroll Period #1L, March 26 to April 8, 1987 for Institution agencies (checks dated April 23, 1987) and April 2 to 15, 1987 for Administration agencies (checks dated April 29, 1987).

The Office of the State Comptroller will automatically compute the salary increase for annual-salaried employees and will produce a listing to identify employees whose pay basis codes are HRY or DLY.

Tentative Salary Register

After payrolls are processed for Period #26L, OSC will convert the computer records to reflect the increases. A tentative salary register will be prepared showing computed biweekly gross payments (using the leap year factors of .038251 for employees with Pay Basis Codes ANN, 8AN or CAL and .046052 for 10M employees) and variable deductions based on the new salaries.

A copy of the tentative salary register, and the Exception Listing will be forwarded to reach you shortly after your regular salary register for the period. The tentative register will be used as the "previous payroll" for all information supplied on all forms submitted for the new period. OSC will prepare salary payments as they are indicated on the tentative register unless a PR-75 form reporting a change is submitted by the agency. Therefore, the listings should be carefully examined and any corrections made by submission of a PR-75.

PR-75's must be submitted for the following employees:

1. Hourly and Daily Employees

PR-75's must be submitted to increase the rate for all hourly and daily employees. To calculate the increased salary, first multiply the hourly rate by 2088 and the daily rate by 261 to get the annual salary. Increase the annual by 5% rounded to the next whole dollar. Then divide the new annual salary by 2088 or 261 to determine the new hourly or daily rate. Use transaction code CHG RATE.

In preparing your payroll for Period #1L:

- a. Prepare all PR-75 forms usually submitted for a normal period to report all changes to take effect during that period.
- b. The normal (deduct) on all PR-75 forms should be the amount shown on the tentative register.
- c. The normal amount of previous payroll on the PR-76 should be the amount shown on the tentative register.

Should you require assistance in preparation of PR-75's contact the Payroll Planning Unit at 474-1246 or 474-1247.

Should you require assistance in determining correct salary entitlement contact the Salary Determination Unit on 474-1248 or 474-3564.

Attachment

OFFICE OF THE STATE COMPTROLLER
 BUREAU OF PAYROLL AUDIT-SALARY DETERMINATION SECTION
 SALARY GRADE SCHEDULE FOR PROFESSIONAL, SCIENTIFIC AND
 TECHNICAL SERVICES NEGOTIATING UNIT 05
 EFFECTIVE APRIL 1, 1987

<u>Salary Grade</u>	<u>Hiring Rate</u>	<u>Job Rate</u>	<u>Performance Advancement Amount</u>
1	10572	13868	824
2	10992	14411	855
3	11553	15103	888
4	12093	15795	926
5	12689	16646	990
6	13395	17494	1025
7	14173	18428	1064
8	14980	19385	1102
9	15842	20407	1142
10	16767	21534	1192
11	17755	22835	1270
12	18779	24030	1313
13	19899	25361	1366
14	21070	26905	1459
15	22289	28340	1513
16	23565	29847	1571
17	24916	31497	1646
18	26354	32801	1612
19	27806	34523	1680
20	29256	36253	1750
21	30833	38138	1827
22	32515	40124	1903
23	34260	42185	1982
24	36111	44341	2058
25	38128	46711	2146
26	40162	49094	2233
27	42363	51765	2351
28	44618	54385	2442
29	46981	57124	2536
30	49462	59979	2630
31	52124	63033	2728
32	54921	66197	2819
33	57934	69582	2912
34	61046	73099	3014
35	64235	76676	3111
36	67488	80355	3217
37	71055	84322	3317
38	66260		