



Office of the State Comptroller
PAYROLL BULLETIN

Subject April 1987 Job Evaluation Reallocations for Employees in Administrative, Operational, Institutional, Rent Regulation Services and Management/Confidential Positions	Bulletin No. P-536
	Date August 3, 1987

Reallocations approved by the Department of Civil Service and the Division of the Budget resulting from the initial implementation of the new job evaluation system will be processed in Administration Payroll Period 10-L, checks dated September 2 and Institution Period 11-L, checks dated September 10. The reallocations involve positions in the Administrative (02), Operational (03), Institutional (04), and Rent Regulation (67) Services Negotiating Units and Management/Confidential (06, 46 and 66) positions as shown on the attached lists.

Calculation of Salaries

The reallocations are effective from the first day of Payroll Period 2 (April 9 for Institutions and April 16 for Administrative agencies). For employees who have had subsequent status changes or salary increases, the salary upon reallocation in Period 2 is computed and then other transactions reapplied.

The salary upon reallocation is computed as follows.

a. Each employee receives

a percentage over the base salary paid in the lower position (the percentage is shown between the "FROM GRADE" & "TO GRADE" columns on the attached list),

OR

the hiring rate of the new grade if the percentage increase did not result in a salary equal to the Hiring Rate of the reallocated grade,

OR

the Job Rate plus \$1500 (NU 02,03,04, M/C grades 603-617) if the percentage increase resulted in a salary in excess of the Job Rate plus \$1500 of the reallocated grade, except, if the employee's salary in the lower grade already exceeds the Job Rate of the reallocated grade, plus \$1500, the employee is entitled to retain his or her current salary.

b. Performance advance after computing the basic salary

If the employee was receiving a salary equal to the Job Rate in the lower grade and it has been more than one year since a performance advance would have been paid had the salary not already been at the Job Rate, and following reallocation the salary falls below the Job Rate of the new grade, a Performance Advance of the new grade is added, not to exceed the new Job Rate.

c. Longevity Increase(s) for NU 02,03,04 and M/C grades 603-617

If the employee was receiving the 5 or 10-year longevity increase(s) in the lower grade and the salary in the reallocated grade (following application of the percentage increase and performance advance, if appropriate, equalled or exceeded the Job Rate (or for M/C positions within 98% of the Job Rate), the employee is entitled to re-addition of the longevity increase(s) in the new grade.

d. Reinstatement

If the employee had previous service in a higher grade, a salary reconstruction is also calculated and the result compared against the percentage increase method. The employee receives the higher salary. (See SALARY MANUAL, Part I, Page 8)

OSC has reviewed the records of all active employees currently in positions which are being reallocated and computed new salaries as described above.

Preliminary Listing of Employees being Reallocated

After payrolls are processed for Period 8-L, OSC will prepare preliminary listings of employees being reallocated. You will receive the listing during the week of August 3.

The listing will include each of your employees currently in a title being reallocated, and will include the current title code and grade, the new title (if changing) and grade, the employee's negotiating unit and part-time percent, the current salary and new salary, the longevity amount (which is also included in the new salary), the increment code, the employee's current activity status (blank for active, WK COMP for Workers' Comp Leave, LWOP for Leave Without Pay and INACT for an employee who has been permanently separated). The message RETRO NOT COMPUTED will appear if OSC will not compute a retroactive adjustment for payment in Period 10.

You must review this listing carefully with particular attention to the following areas.

1. Longevity Increases - NU 02, 03 & 04

Employees whose salary following reallocation equals or exceeds the Job Rate and who are otherwise eligible to receive longevity salary increase(s) will be increased based on their increment code. Employees who are coded '67' are advanced to Longevity Step 2 of the new grade and employees coded '60-62', '68' and '69' whose salary is below the 1st longevity step receive \$750.

Employees with increment code '83' are eligible for longevity sometime in 1987-88. If the employee's anniversary date has already past, you must add the longevity to the salary on the listing.

All salary adjustments for reallocations are being computed from Period 2. It is possible that some of these employees are eligible for a longevity in Period 1 (see Bulletin P-535). You should review your Period 1 register to see if the employee's increment code was one of the '6' codes used to identify employees for whom longevity were deferred.

2. M/C employees - grades 603-617

OSC has calculated the reallocated salaries and for those at the Job Rate of the lower grade for more than one year, added the performance advance (based on the 25%-range amount) as described under CALCULATION OF SALARIES (b) above.

The Director of the Budget has waived the normal rules to provide an additional Advance for these employees on July 1, 1987 based on the number of payroll periods of service rendered in the reallocated grade from Period #2L through the Period including June 30. For employees paid on either cycle, this is six payroll periods of service and employees who have been in pay status for the entire period are entitled to a performance advance on July 1, 1987 of one-quarter of the full advance based on their rating.

Employees who were below the job rate in the lower grade are eligible for a performance advance in the new grade on July 1, 1987 based on their service in the position prior to and after reallocation.

For an employee eligible for a longevity salary increase in the lower grade effective in April 1987, you must recalculate the employee's salary by adding the longevity to the Period 1 salary and calculating a new reallocation salary. If the employee's salary is within 98% of the job rate, the employee is entitled to the longevity in the current grade as well.

For employees with less than 5 years of service at the job rate, a Merit Payment for 1987 is still due if the employee's salary in the new grade is at least 98% of the Job Rate.

(Refer to Bulletin P-534, issued July 30, 1987 for the rules for the Management/Confidential Payments.)

3. Employees No Longer In Reallocated Titles

You must identify all employees who, while not currently in a reallocated title, were in one of these positions in or after Period 2. You must compute the salary due upon reallocation and the current adjusted salary, if appropriate. (Also see Promotion Recalculations on page 6)

4. Employees Due Performance Advances Since Period 2

Employees who were not at the job rate of the lower grade for more than one year retain their anniversary date. If you have reported a performance advance which was due in or after Period 2, the performance advance has been re-added to the computed reallocated salary. If an employee is due a performance advance which has not yet been reported to OSC, you must add it to the salary on the listing.

5. Title Change Only

OSC has changed the title and title code on the preliminary listing for employees who occupy the position of Information Processing Specialist 1 (including 55B) to Keyboard Specialist (including 55B), salary grade 6. We did not review the salaries. Please review these employees' records to determine if an adjustment is due for service in a prior grade in or after Period 2 or for a longevity under the new provision for longevity explained in Bulletin P-535, or for service in a prior grade in or after Period 2.

6. Inactive Employees

Although all employees in titles to be reallocated appear on your listing, the salaries of inactive employees or those on leave have not all been reviewed. (A new salary is shown on the listing; it may, however, be only a percentage increase or the hiring rate of the grade. We did not review all of these individuals for additional entitlements.) You must calculate a salary for all employees to be sure it is reported correctly.

Tentative Payrolls

After Administration Period 9-L and Institution Period 10-L, OSC will convert our records. You will receive a tentative payroll including the new titles, grades and salary, and the retroactive adjustment for all employees for whom it can be calculated automatically. The retroactive adjustment is for 8 periods for Administrative agencies and 9 periods for Institutions. You will receive an Exception Listing identifying all employees in titles being reallocated on your payroll at the end of the Period, with their salary and the amount of the retroactive adjustment, if computed automatically. Employees who appear on your Preliminary Listing but who are no longer in a title to be reallocated will not appear on this listing.

The tentative payroll will be used as the "previous" payroll for all information on all forms submitted for the Period. OSC will prepare salary payments as they are shown on the tentative unless a PR-75 is submitted.

In completing your payroll for the period

1. Use the new title codes and/or grades for all transactions involving the reallocated titles. All Vacant items will have been changed on the tentative.
2. Submit PR-75's for all changes on salary and retroactive adjustments required by your review of the Preliminary Listing and the Exception Listing.

Please show the complete calculation of the retroactive adjustment in the Remarks block on all PR-75's submitted.

3. Do not submit PR-75's for adjustments due for overtime, holiday pay, etc. in this period. Submit them in a later period.
4. Use the following transaction codes.

Transaction Codes

1. For an active employee for whom the retroactive adjustment has not been computed.

Use ADJ SAL PA.
2. For an active employee due a performance advance after the reallocation.

Use PERF ADV. Enter the date of the performance advance. Use ADJ SAL PA for the total amount of the retroactive adjustment.
3. For an M/C employee due a longevity increase in Period 1 and/or a performance advance in July.

Use COR SAL and LONG PAY or PERF ADV. Use the effective date of the latest transaction.
4. For all inactive employees (WK COMP, LWOP and Separated from service).

Use the appropriate Dual Purpose code -
APPT REM
APPT LV
APPT WC LV

and enter REALL and the appropriate removal code in the Miscellaneous blocks and enter information for the new position in the required blocks. Enter SPECIAL as an Addtl Trans Code and put the adjustment in the Remarks block.
5. For an employee due a longevity salary increase.

Use transaction codes COR SAL and LONG PAY.

6. For an employee no longer in a reallocated title who is due an adjustment.
- (a) if the employee is due an adjusted salary as a result of reallocation of the previous position use COR SAL and ADJ SAL PA.
 - (b) if there is no change in current salary use ADJ SAL PA.

Future Salary transactions

1. Employees in the Administrative, Operational, Institutional and Rent Regulations Unit

Employees who were at the job rate of the previous grade for more than one year, received a full performance advance effective upon reallocation. Based on an agreement between the State and CSEA and DC-37, the anniversary date for performance advances is changed to April 1, 1987. These employees will become eligible for the next performance advance on April 1, 1988.

2. Promotion Recalculations

Employees continue to be eligible for recalculated promotion salaries on their anniversary date in the lower grade, if they have not yet received an advance in the higher grade. For employees who were promoted prior to Period 2 and whose anniversary date is in or after Period 2, a salary reconstruction must be done to calculate what the salary would have been had they continued in the lower grade, been reallocated, received a performance advance in the reallocated grade and then been promoted.

Example: A CSEA employee, whose salary was at Step 4 of grade 4, received promotion to grade 7 in October 1986. In Period #2L, the former grade 4 position was reallocated to grade 5 and the grade 7 promotional position was reallocated to grade 9. The grade 4 anniversary date was June.

Reconstructed June 1987 promotion salary -

\$15163	4/87, grade 4 Step 4 salary
+455	3% grade 4 to 5 reallocation increase
<u>15618</u>	Per. #2L, reconstructed grade 5 reallocation salary
+661	6/87, grade 5 anniversary Increment advance
<u>16279</u>	6/87, reconstructed grade 5 salary
+1221	7½% grade 5 to 9 promotion increase
<u>\$17500</u>	6/87, grade 9 reconstructed promotion recalculation salary

Should you require assistance in preparation of PR-75's contact the Payroll Planning Unit at 474-1330.

Should you require assistance in determining correct salary entitlement contact the Salary Determination Section on 474-3564.

Attachments

TITLES TO BE REALLOCATED

TITLE CODE	TITLE	FROM GRADE	TO GRADE	NEW TITLE	NEW TITLE CODE
0100200	ACCOUNT CLERK	5	3	CALCULATIONS CLERK I	0100100
0100255	ACCOUNT CLERK 55B	5	3	CALCULATNS CLK I 55B	0100155
0102100	PAYROLL AUDIT CLK 1	5	3	CALCULATIONS CLERK I	0100100
0102155	PAYROLL AUDIT CLK155B	5	3	CALCULATNS CLK I 55B	0100155
0102200	AUDIT CLERK	5	3	CALCULATIONS CLERK I	0100100
0102255	AUDIT CLERK 55B	5	3	CALCULATNS CLK I 55B	0100155
0115100	CONTRACT MGT AIDE	11	4 1/2		.
0133100	EMPS REP MERSP EXMR 1	5	3		.
0230250	HEALTH CARE FINC AIDE	11	4 1/2		.
0249100	MEDICAL FLCTS AUD A	11	4 1/2		.
0702200	STATISTICS CLERK	5	3	CALCULATIONS CLERK I	0100100
0702500	PRIN STATISTICS CLERK	12	4 1/2		.
0726000	RADIATION SFTY RCD C	5	3	CLERK I	2501205
0750500	PRIN ACTUARIAL CLERK	12	4 1/2		.
0771100	AFFIRM ACTN AIDE	12	3	CLERK I	2501205
0822010	DATA PROC CLK 1	5	3		.
0822030	DATA PROC CLK 3	12	4 1/2		.
0826100	MOTOR VEH TRMNL SYS A	11	4 1/2		.
0849200	DATA ENTRY MACH OPER	4	4 1/2	DEMO	0849200
0849255	DATA ENTRY MACH O 55B	4	4 1/2	DEMO 55B	0849255
0849300	SENR DATA ENTRY MACH O	7	4 1/2		.
0849500	PRIN DATA ENTRY MACH O	11	6		.
1213300	AGRICL PROG AIDE	11	4 1/2		.
1500300	PARK WORKER 3	8	3		.
1831200	STORES CLERK	5	3	STORES CLERK I	1831100
1831255	STORES CLERK 55B	5	3	STORES CLERK I 55B	1831155
1834200	MECHNCL STRS CLK	5	3	STORES CLERK I	1831100
1834255	MECHNCL STRS CKK 55B	5	3	STORES CLERK I 55B	1831155
1835100	COMMISSARY CLERK 1	5	3	STORES CLERK I	1831100
1835155	COMMISSARY CLK 1 55B	5	3	STORES CLERK I 55B	1831155
1836100	INST REFL STR CLERK	5	3	STORES CLERK I	1831100
1851100	EVIDENCE CLERK 1	5	3	STORES CLERK I	1831100
2134101	TRANS PLNG AIDE 1	5	7 1/2		.

+NOT INCLUDING POSITIONS WHICH ARE ASSIGNED TO NU 05.

17 Jun 87

*ADDED 4/22/87
 **ADDED 5/ 5/87
 ***ADDED 6/11/87

TITLES TO BE REALLOCATED

TITLE CODE	TITLE	FROM GRADE	TO GRADE	NEW TITLE	NEW TITLE CODE
2134303	TRANS PLNG AIDE 3	12	4 1/2-14		
2200300	PROOFREADER	4	4 1/2-6	CLERK I	2501205
2258100	PUBLIC INFO AIDE	11	4 1/2-13		
2275000	ENERGY INFO AIDE	11	4 1/2-13		
2287400	CONSUMER PRICN AIDE	11	4 1/2-13		
2322100	EQUALZTN RATES AIDE	11	4 1/2-13		
2322150	EQUALZTN PROG AIDE	11	4 1/2-13		
2335000	GAS&PETROLM SFTY AIDE	11	4 1/2-13		
2336675	CONSUMER SRVS PLY&CA	11	4 1/2-13		
2413110	MMIS IMPLMNTATN AIDE	11	4 1/2-13		
2414100	HEALTH PLANNER AIDE	11	4 1/2-13		
2426200	HEALTH INSUR DATA C A	11	4 1/2-13		
2427000	CHILD SUPPRT SYS IM A	11	4 1/2-13		
2501200	CLERK	3	6-6	CLERK I	2501205
2501201	CLERK SPANISH SPEAKNG	3	6-6	CLERK I SP SPK	2501206
2501255	CLERK 55B	3	6-6	CLERK I 55B	2501055
2501300	SENR CLERK	7	4 1/2-9		
2501308	SENR CLERK SPANISH SP	7	4 1/2-9		
2501316	SENR CLERK PRINTING	7	4 1/2-9		
2501317	SENR CLERK SURROGATE	7	4 1/2-9		
2501320	SENR CLERK CORP SRCH	7	4 1/2-9		
2501355	SENR CLERK 55B	7	4 1/2-9		
2501380	SENR CLERK EST TX APP	7	4 1/2-9		
2501455	SENR CLERK CORP S 55B	7	4 1/2-9		
2501500	PRIN CLERK	11	6-14		
2501513	PRIN CLERK SURROGATE	11	6-14		
2501519	PRIN CLERK MEDICAL	11	6-14		
2501521	PRIN CLERK CORP	11	6-14		
2501522	PRIN CLERK CORP SRCH	11	6-14		
2501523	PRIN CLERK PROP CNTRL	11	6-14		
2501590	PRIN CLERK PERSONNEL	11	6-14		
2501600	HEAD CLERK	15	4 1/2-17		
2501612	HEAD CLERK PERSONNEL	15	4 1/2-17		

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17 Jun 87

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 **ADDED 5/ 5/87
 ***ADDED 6/11/87

TITLES TO BE REALLOCATED

TITLE CODE	TITLE	FROM GRADE	TO GRADE	NEW TITLE	NEW TITLE CODE
2502200	COMP CLAIMS CLERK	5	3		
2502300	SENR COMP CIMS CLERK	8	3		
2503200	FILE CLERK	3	6	CLERK I	2501205
2503255	FILE CLERK 55B	3	6	CLERK I 55B	2501055
2503300	SENR FILE CLERK	7	4 1/2		
2503500	PRIN FILE CLERK	11	6 14		
2503600	HEAD FILE CLERK	15	4 1/2-17		
2504200	ADMITTING CLERK	4	4 1/2	CLERK I	2501205
2504255	ADMITTING CLERK 55B	4	4 1/2	CLERK I 55B	2501055
2504300	SENR ADMITTING CLERK	8	3		
2508210	ADJUDCTN SRVS CLK 1	4	4 1/2	CLERK I	2501205
2508220	ADJUDCTN SRVS CLK 2	7	4 1/2	CLERK I	2501205
2508400	DRIVER IMPV ADJUDIN C	4	4 1/2	CLERK I	2501205
2510100	PURCHASING ASSNT 1	7	4 1/2	CLERK I	2501205
2510200	PURCHASING ASSNT 2	11	6 14		
2512200	IDENT CLK	4	4 1/2	CLERK I	2501205
2512255	IDENT CLK 55B	4	4 1/2	CLERK I 55B	2501055
2514300	SENR UNDERWRITING CLERK	8	3		
2514400	SENR PAYROLL AUDT CLK	8	3		
2515200	CREDENTIALS ASSISTANT	4	4 1/2	CLERK I	2501205
2521100	MOTOR VEH TITLE CLK 1	4	4 1/2	CLERK I	2501205
2525100	LICENSING SRVS CLK	7	4 1/2		
2532200	MOTOR EQ REC ASSNT	5	3	CLERK I	2501205
2534000	STATE EMP PLOMNT CLERK	5	3	CLERK I	2501205
2540100	MOTOR VEH REP 1	4	4 1/2	CLERK I	2501205
2540110	MOTOR VEH REP 1 S S	4	4 1/2	CLERK I SP SPK	2501206
2540155	MOTOR VEH REP 1 55B	4	4 1/2	CLERK I 55B	2501055
2540510	SUPVG MOTOR VEH REP 1	11	6 14		
2540520	SUPVG MOTOR VEH REP 2	15	4 1/2-17		
2546100	MEDICAL CODNG CLK	5	3		
2546155	MEDICAL CODNG CLK 55B	5	3		
2553310	TRANS OFFC ASSNT 1	5	3		
2557100	APPS CNTRL CLK 1	5	3	CLERK I	2501205

+NOT INCLUDING POSITIONS WHICH ARE ASSIGNED TO NU 05.

TITLES TO BE REALLOCATED

TITLE CODE	TITLE	FROM GRADE	TO GRADE	NEW TITLE	NEW TITLE CODE
2558100	PAYROLL CLERK 1	5	3	CALCULATIONS CLERK I	0100100
2558155	PAYROLL CLERK 1 55B	5	3	CALCULATIONS CLK I 55B	0100155
2559100	LIBRARY CLERK 1	5	3	CLERK I	2501205
2559155	LIBRARY CLERK 1 55B	5	3	CLERK I 55B	2501055
2559200	LIBRARY CLERK 2	7	4 1/2		
2559300	LIBRARY CLERK 3	11	6		
2560100	STUDENT LOAN CLK 1	4	4 1/2	CLERK I	2501205
2560155	STUDENT LOAN CLK 155B	4	4 1/2	CLERK I 55B	2501055
2560200	STUDENT LOAN CLK 2	8	3		
2560300	STUDENT LOAN CLK 3	11	6		
2564100	STUDENT AID ADJUSTM EX	4	4 1/2	CLERK I	2501205
2568100	EMP INS REVWNG CLK 1	4	4 1/2	CALCULATIONS CLERK I	0100100
2568200	EMP INS REVWNG CLK 2	8	3		
2568300	EMP INS REVWNG CLK 3	12	4 1/2		
2569100	DISABILITY DETRM RV C 1	5	3	CLERK I	2501205
2571100	ELIGIBILITY REVW CLK 1	5	3	CLERK I	2501205
2578100	UNCLMD PRPTY APPL C 1	5	3	CLERK I	2501205
2601200	TYPIST	3	6	KEYBOARD SPECIALIST	2600000
2601201	TYPIST SPANISH SPEAKG	3	6	KEYBOARD SPEC SP SPK	2600010
2601255	TYPIST 55B	3	6	KEYBOARD SPEC 55B	2600055
2601300	SENR TYPIST	7	4 1/2		
2601305	SENR TYPIST SPAN SPKG	7	4 1/2		
2601306	SENR TYPIST RUSS SPKG	7	4 1/2		
2601310	SENR TYPIST LAW	7	4 1/2		
2601320	SENR TYPIST GRMN SPKG	7	4 1/2		
2601500	PRIN TYPIST	11	3		
2601550	PRIN TYPIST LAW	11	3		
2603200	TELETYPE OPERATOR	4	4 1/2	KEYBOARD SPECIALIST	2600000
2605200	DICT MACH TRANS	4	4 1/2	KEYBOARD SPECIALIST	2600000
2605201	DICT MACH TRANS SS	4	4 1/2	KEYBOARD SPEC 55B SP SPK	2600010
2605255	DICT MACH TRANS 55B	4	4 1/2	KEYBOARD SPEC 55B	2600055
2610200	STENOGRAPHER	5	3	KEYBOARD SPECIALIST	2600000
2610202	STENOGRAPHER SPAN SPK	5	3	KEYBOARD SPEC SP SPK	2600010
2606100	Info. Proc. Spec. I	6	6	Keyboard Specialist	2600000
2606155	Info. Proc. Spec. I, 55B	6	6	Keyboard Specialist	2600055

+NOT INCLUDING POSITIONS WHICH ARE ASSIGNED TO NU 05.

17 Jun 87

*ADDED 4/22/87

**ADDED 5/ 5/87

***ADDED 6/11/87

TITLES TO BE REALLOCATED

TITLE CODE	TITLE	FROM GRADE	TO GRADE	NEW TITLE	NEW TITLE CODE
2610204	STENOGRAPHER FRENCH S	5	3	KEYBOARD SPEC FR SPK	2600011
2610255	STENOGRAPHER 55B	5	3	KEYBOARD SPEC 55B	2600055
2618100	CREDENTIALS ASSNT TYP	4	4 1/2	KEYBOARD SPECIALIST	2600000
2703100	TELEPHONE OPER TYP	4	4 1/2	KEYBOARD SPECIALIST	2600000
2703155	TELEPHONE OPER TP 55B	4	4 1/2	KEYBOARD SPEC 55B	2600055
2703200	TELEPHONE OPER	4	4 1/2	CLERK I	2501205
2703255	TELEPHONE OPER 55B	4	4 1/2	CLERK I 55B	2501055
2703300	SENR TELEPHONE OPER	8	3		
2706100	DIRCTRY INFO SYS OP 1	5	3	CLERK I	2501205
2706155	DIRCTRY INFO SY OI55B	5	3	CLERK I 55B	2501055
2706500	DIRCTRY INFO SYS OI55	5	3	KEYBOARD SPEC SP SPK	2501206
2709100	MAIL&SUPPLY HELPER	1	6	SUPPLY ASST	2709275
2709200	MAIL&SUPPLY CLERK	3	4 1/2		
2709255	MAIL&SUPPLY CLERK 55B	3	4 1/2		
2712200	CALCULATING MACH OP	4	4 1/2	CALCULATIONS CLERK I	0100100
2712300	SENR CALC MACH OPER	7	4 1/2		
2714200	BILLING MACH OPER	5	3	KEYBOARD SPECIALIST	2600000
2715200	BOOKKEEPING MCH OP	5	3	CALCULATIONS CLERK I	0100100
2715220	BOOKKEEPING MCH OP DS	5	3	KEYBOARD SPECIALIST	2600000
2715255	BOOKKEEPING MCH O 55B	5	3	CALCULATNS CLK I 55B	0100155
2720200	EMBOSSING MACHN OPER	3	6		
2810100	ADMV AIDE	11	4 1/2		
2810110	ADMV AIDE SPNSH SPKG	11	4 1/2		
2819010	SUBSTANCE ABS PGM AID	11	4 1/2		
2820200	VIS HANDICAPPD PROG A	11	4 1/2		
2859010	STATE UNIV PRGM AIDE	11	4 1/2		
3004000	HOUSEKEEPER	6	3		
3004500	SUPVG HOUSEKEEPER	9	4 1/2		
3004600	HEAD HOUSEKEEPER	12	6		
3014000	CLEANER	4	3		
3016000	JANITOR	6	3		
3016500	SUPVG JANITOR	9	4 1/2		
3016510	SUPVG JANITOR ITIN&SS	9	4 1/2		

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*ADDED 4/22/87

**ADDED 5/ 5/87

***ADDED 6/11/87

TITLES TO BE REALLOCATED

TITLE CODE	TITLE	FROM GRADE	TO GRADE	NEW TITLE	NEW TITLE CODE
3016555	SUPVG JANITOR 55B	9	4 1/2		
3016600	HEAD JANITOR	12	6		
3018000	LOCKER ROOM ATTENDANT	1	6	SUPPLY ASST	2709275
3102300	COOK	9	4 1/2		
3102600	HEAD COOK	12	6		
3103600	HEAD COOK&HOUSEKPR	14	3		
3106100	DIETITIAN TECHN	9	4 1/2		
3124200	FOOD SERVICE WKR 1	4	3		
3124255	FOOD SERVICE WKR1 55B	4	3		
3124300	FOOD SERVICE WKR 2	7	4 1/2		
3124355	FOOD SERVICE WKR2 55B	7	4 1/2		
3124400	FOOD SERVICE WKR 3	9	7 1/2		
3302200	LAUNDERER	4	3		
3305100	LINEN SORTER	2	4 1/2	SUPPLY ASST	2709275
3533400	EDUC PRGM AIDE	11	4 1/2		
3601300	SENR LIBRN	18	3		
4003355	SENR ENGRG TECH 55B	11	4 1/2		
4303510	PRIN ENGRG TECH SIR I	15	3		
5210010	DEV DISBLTS PRG AIDE	11	4 1/2		
5246010	ALCLSM PRGM AIDE	11	4 1/2		
5500200	LICENSED PRAC NRS	9	3		
5501100	HOSP ATTENDANT 1	4	3		
5532101	HOSP CLINICAL ASSNT 1	4	4 1/2		
5532202	HOSP CLINICAL ASSNT 2	7	3		
5570400	MENTAL HYG THER AST 1	11	3		
6210000	XRAY AIDE	4	3		
6211510	TEACHING HOSP STL ST1	6	3		
6319200	CONTROLLED SUBSTNC PA	11	4 1/2		
6329100	PRESCRPTN EXAMG CLK 1	5	3	CLERK I	2501205
6501300	SENR ATTORNEY	24	3		
6501340	SR ATTORNEY (SBC)	24	3		
6501355	SENR ATTORNEY 55B	24	3		
6574600	SENR CNSMR AFFRS ATTY	24	3		

+NOT INCLUDING POSITIONS WHICH ARE ASSIGNED TO NU 05.

TITLES TO BE REALLOCATED

TITLE CODE	TITLE	FROM GRADE	TO GRADE	NEW TITLE	NEW TITLE CODE
6631250	PROFSSNL CONDUCT AIDE	11	4 1/2 13		
6631255	PROFSSNL CNDT AIDE 55B	11	4 1/2 13		
6632020	HUMAN RTS AIDE	11	4 1/2 13		
6893100	MEDICAID CLMS EXMNR 1	7	4 1/2 9		
6893155	MEDICAID CLMS EX1 55B	7	4 1/2 9		
6893200	MEDICAID CLMS EXMNR 2	11	6 14		
6895100	SOC SRV DIS AIDE	11	4 1/2 13		
6922101	BRIDGE REPAIR ASSNT	8	3 9		
7020000	PAINTER	11	3 12		
7202000	MAINTICE ASSNT	8	3 9		
7202022	MAINTICE ASSNT REFRIGN	8	3 9		
7202100	MAINTICE ASSNT CARENTR	8	3 9		
7202115	MAINTICE ASSNT LCKSMTH	8	3 9		
7202130	MAINTICE ASSNT MSN&PLR	8	3 9		
7202150	MAINTICE ASSNT PAINTER	8	3 9		
7202170	MAINTICE ASSNT REFRGINS	8	3 9		
7202190	MAINTICE ASSNT PARKS	8	3 9		
7322000	LCKSMTH	11	3 12		
7341250	ASSNT TRAF SIG MECH	8	3 9		
7345010	MAINTICE ASSNT MECH	8	3 9		
7345020	MAINTICE ASSNT PLM&R&S	8	3 9		
7345050	MAINTICE ASSNT MACHNST	8	3 9		
7345055	MAINTICE ASSNT MECH55B	8	3 9		
7345060	MAINTICE ASSNT ELECTRN	8	3 9		
7440300	MAINTICE ASSNT MARINE	8	3 9		
7747200	SIGN PAINTER	11	3 12		
7823600	LICENSING PRGM AIDE	11	4 1/2 13		
8130150	COMTY CLNT S AST SS	11	3 12		
8137010	SOC SRV PROG AIDE	11	4 1/2 13		
8159130	SOC WORK ASSNT 3	16	3 17		
8162000	MEDICAID RWV AIDE	11	4 1/2 13		
8431200	EMPL SEC CLK	5	3 6	CLERK I	2501205
8431201	EMPL SEC CLK SP SPKG	5	3 6	CLERK I SP SPK	2501206

+NOT INCLUDING POSITIONS WHICH ARE ASSIGNED TO NU 05.

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*ADDED 4/22/87
 **ADDED 5/ 5/87
 ***ADDED 6/11/87

TITLES TO BE REALLOCATED

TITLE CODE	TITLE	FROM GRADE	TO GRADE	NEW TITLE	NEW TITLE CODE
8431255	SENR EMP SEC CLK 55B	7	4 1/2	9	.
8431300	SENR EMP SEC CLERK	7	4 1/2	9	.
8431325	SR EMP SEC CLERK CH SP	7	4 1/2	9	.
8431330	SENR EMP SEC CLERK SS	7	4 1/2	9	.
8431355	SENR EMP SEC CK SS55B	7	4 1/2	9	.
8431500	PRIN EMP SEC CLERK	11	6	14	.
8606000	CRMNL JSTC PRGM AD	11	4 1/2	13	.
8621100	PAROLE PROG AIDE	11	4 1/2	13	.

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*ADDED 4/22/87
 **ADDED 5/ 5/87
 ***ADDED 6/11/87