



Office of the State Comptroller  
**PAYROLL BULLETIN**

Subject  Transfer of Federated Fund Deductions	Bulletin No.  April 14, 1995
	Date  P-857

Effective in Payroll Period 1-Lag, paychecks dated April 27 for Institution agencies and May 3 for Administration agencies, Federated Fund deductions will be transferred when an employee moves from one State agency to another or from one unit of the City University to another. However, deductions will not transfer when an employee transfers from a State agency to a City University or from a City University to a State Agency.

The following process will occur when an employee transfers from one agency to another:

1. If an employee is paid in both agencies on the same payday or transfers between institution and administration cycles, the Federated Fund deduction will be taken in both agencies. Do not cancel the deduction in the previous agency unless the employee wishes to cancel the deduction entirely. If the deduction is cancelled in the previous agency, there will be no Federated Fund information to transfer to the new agency.
2. When an employee works part-time in more than one agency the Federated Fund deduction is transferred and taken in each agency. The employee should contact one of their payroll offices if they wish to change or cancel their deduction amounts.

Employees who have multiple deductions in a single period who want a refund must request it from the Local United Way organization. The United Way of New York State has provided the attached list of local contacts to assist employees in obtaining refunds.



## PHONE LIST

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Cynthia Eberhart	607-756-5639	Cortland County
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Gerri Galligan	516-595-6424	Long Island's
Jeanne Murphy	212-973-3874	New York City
Joseph Guastella	518-456-2200	Northeastern NY
Dorothy Naylor	914-294-5100	Orange County
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Lynn Westbrook	914-627-0200	Rockland County
Lora Brown	518-372-4761	Schenectady County
Donald Ballou	315-393-7544	St. Lawrence
Debbie Stein	914-331-4199	Ulster County
Judy Winfield	315-733-4691	Greater Utica
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