Subject	Bulletin No. P-881
Revised Payment Processing of Overtime Meal Allowance Payments and Transaction Codes **OT MEALS** and **ADJ MEALS**	Date January 29, 1996

This Bulletin revises the instructions in P-840 "Payroll Processing of Overtime Meal Allowance Payments and Transaction Codes **OT MEALS** and **ADJ MEALS**".

Transaction code **ADJ MEALS** is currently used to pay a meal allowance when **EXTRA TIME** or **OT ST TIME** is reported on a PR-75. The transaction code **OT MEALS** replaces **ADJ MEALS** as a valid code for use with **EXTRA TIME** and **OT ST TIME**.

Transaction code **ADJ MEALS** will continue to be used as follows:

1. for employees who are ineligible for overtime.

2. to correct an overtime meal allowance previously paid.

3. to pay an overtime meal allowance when the corresponding overtime was previously paid.

4. for employees who are overtime eligible but have elected to accumulate time rather than be paid for overtime.

5. for employees eligible for overtime meal allowances in the Unified Court System or City University of New York.

These changes are effective in Institution Period 23L, checks dated February 29, 1996 and Administration Period 23L, checks dated March 6, 1996.