



Office of the State Comptroller
PAYROLL BULLETIN

Subject Additional Instructions for Salary Withholding Lump Sum Payment Upon Separation	Bulletin No. P-708
	Date August 9, 1991

This Bulletin supplements the information on page 7 of Payroll Bulletin P-679, dated January 2, 1991, on the Salary Withholding and Separation Lump Sum Payment Program.

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Chapter 702 of the Laws of 1991 amends the 1990 Deficit Reduction Legislation to provide that when an employee separates from service and is due payment for the days withheld, the rate will be the salary (basic annual and annual salary factors) received at the time of separation or the salary at which the withholding originally occurred, whichever is higher.

Former employees who received salary reductions (ex.- demotions) following the completion of the Salary Withholding process, subsequently separated from service and who have already received lump sum payment at the lower rate, are due to an adjustment. Agencies may immediately process adjustments to these former employees using the transaction code - ADJ SAL PA - and entering the beginning and ending dates of the withholding period (generally as listed on the first page of Bulletin P-679) on the PR-75 form.