



Office of the State Comptroller  
**PAYROLL BULLETIN**

Subject  Reimplementation of the Salary Withholding Program for PS&T Employees	Bulletin No.  P-779
	Date August 11, 1993

Article 7 of the agreement for 1991-1995 between the State and the Public Employees Federation representing PS&T employees (NU 05) continues the 5-day salary deferral program which was discontinued in August 1992 pursuant to a court order. (Memos dated August 13, 1992 Institution Payroll Period 9L and August 14, 1992 Administration 10L.)

Reimplementation of the 5-day Salary Withholding for PS&T employees will begin Institution 10-Lag and Administration 11-Lag. It is the responsibility of the agency to identify and restart the deferral for employees who were discontinued because of the court order and to start new employees hired since Institution 9L and Administration 10L in 1992.

After Institution 9-Lag and Administration 10-Lag are processed, a listing titled 'DAYS WITHHELD FOR PS&T EMPLOYEES' will be produced. Employees will appear on this listing who have had less than 5 full days withheld. The Listing will show the Agency Code, Line Number, Name, Social Security Number, Pay Basis Code and the Number of Days already withheld, if any. Employees on leave without pay will be identified with the message - LEAVE NO PAY.

The Listing must be carefully reviewed to identify those employees who were stopped or never started because of the court order. To continue or start the salary withholding for an employee, submit a PR-75. Refer to P-Bulletins 679 and 691 and 708 for transaction codes, block requirements, and additional information.

Employees are to be deferred at their current annual salary or rate of pay for the number of pay periods required to complete the salary withholding.

If you have any questions, please contact Gale W. Samuel at (518) 474-1330.