



Office of the State Comptroller
PAYROLL BULLETIN

Subject Adjustment of Overtime for Employees who Received December 1993 DEFER LSP	Bulletin No. P-810
	Date March 14, 1994

These instructions supplement the information in Bulletin P-795, dated November 19, 1993.

Approval has been granted for the adjustment of overtime for employees who received payment for overtime services rendered during the periods January 29-March 24, 1993 (Administration) and February 4-March 31, 1993 (Institution), and who received the December 1993 Deferred Lump Sum Payment (DEFER LSP).

To calculate the overtime adjustment, multiply the amount of the DEFER LSP payment by the overtime factor .00075. Multiply this amount by the number of overtime hours of service the employee rendered and received payment for during the four payroll periods stated above.

Agencies may immediately submit PR-75 forms with the transaction code ADJ OT to process adjustments.

$$1.29 - 3.24.93 \quad 38.25 \quad 199.20 \times .75 = .14 \times 38.25 = 5.35$$