

# Vendor Responsibility Basics



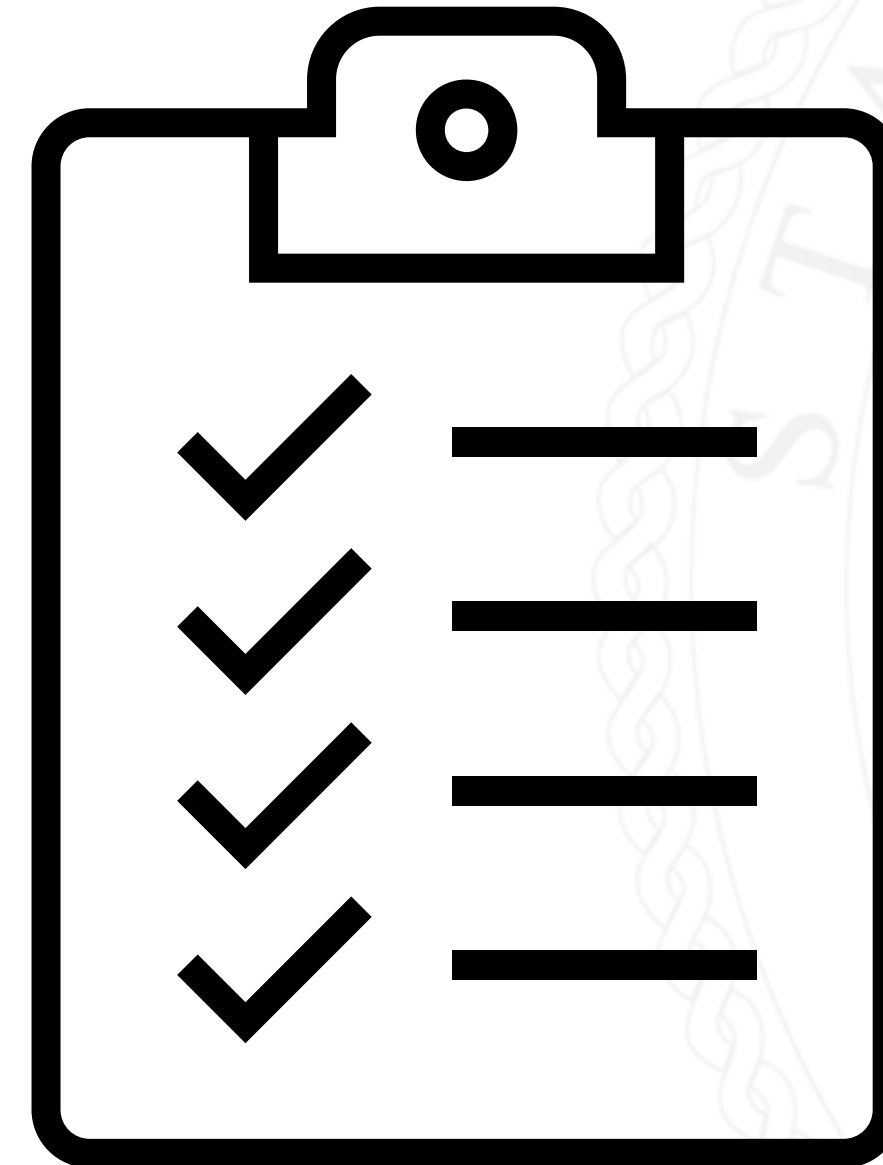
# Introduction

**This course will provide attendees with an overview of best practices when performing vendor responsibility (VR) reviews with a special emphasis on potential VR issues and subcontractor reviews.**

**Guidance will be provided to aid in successful state agency submissions of VR documents.**

# Agenda

- **Statute**
- **Vendor Responsibility Basics**
- **Vendor Review & Assessment**
- **Best Practices**
  - **Potential Issues**
  - **Subcontractors**
- **Resources**
- **Q & A**



# Statute

## State Finance Law 163

“To promote purchasing from responsive and **responsible** offerers, including small businesses.”

“Prior to making an award of contract, **each state agency shall make a determination of responsibility** of the proposed contractor...”





# VR Basics

## F - Financial and Organizational Capacity



# VR Basics

- F - Financial and Organizational Capacity**
- L - Legal Authority**





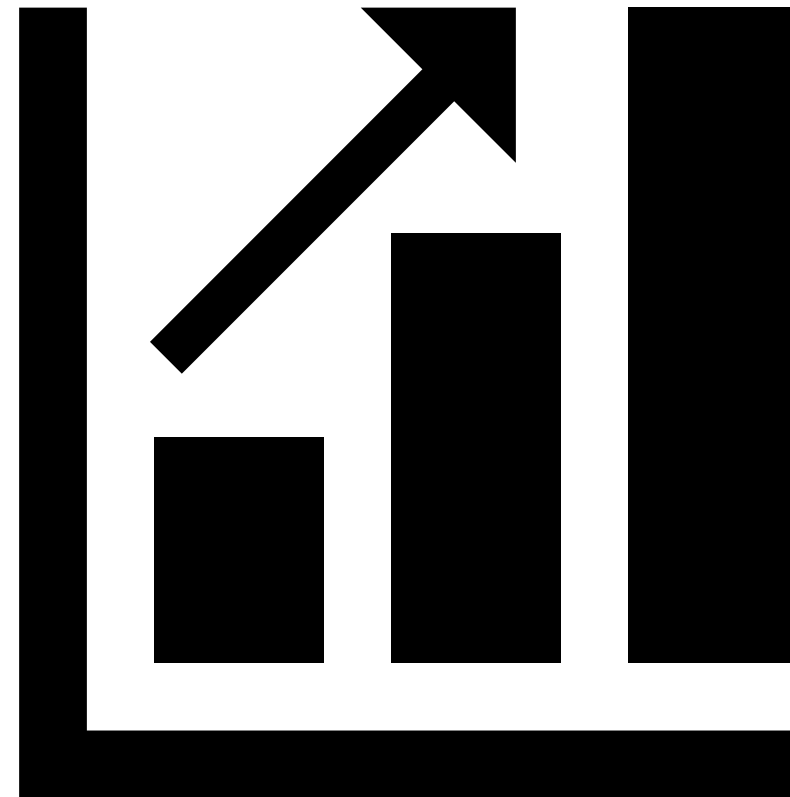
# VR Basics

- F - Financial and Organizational Capacity**
- L - Legal Authority**
- I - Integrity**



# VR Basics

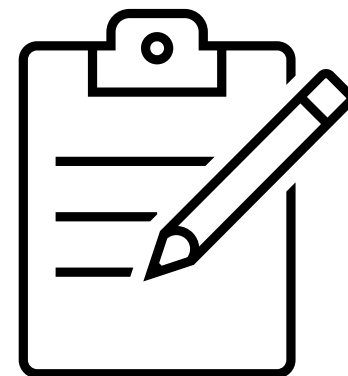
- F - Financial and Organizational Capacity**
- L - Legal Authority**
- I - Integrity**
- P - Past Performance**





# VR Review & Assessment

- **Vendor Disclosure/Questionnaire**
- **Independent research**
- **Assessment**



❖ **Performed for awarded prime contractors, all known subcontractors, and any bidders that were not awarded based on a finding of non-responsibility**

# Vendor Disclosure/Questionnaire

## The VendRep System File Your Vendor Responsibility Questionnaire

Vendor Responsibility ▾
- <b>File a Questionnaire</b>
- The VendRep System
- Forms
- Documentation Requirements
- The Review Process
- Research Vendor Information
Invoices, Purchase Orders and Payments ▾
Contracts and Procurements ▾
Get Help

### File Your Vendor Responsibility Questionnaire

Complete or update your Vendor Responsibility Questionnaire online. Filing online is the easiest and fastest way to inform State contracting entities of your business’s qualifications.

#### Benefits of filing online

- Complete only *one* questionnaire for all future bids.
- Update your questionnaire at any time.
- View the status of your contract review.
- Delegate user roles to employees.

Our secure online service includes all four types of questionnaires.


**State Contracting Entities:** If your prospective vendor filed the questionnaire online, you can easily view the completed questionnaire using the same online service.

#### How to get started

Log in or enroll in the VendRep System to file or view the questionnaire.

[Log in](#) [Don't have an account?](#)

# Vendor Responsibility Questionnaire Versions



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[Vendor Responsibility](#) [-](#)

[- File a Questionnaire](#)

[- The VendRep System](#)

**[- Forms](#)**

[- Documentation Requirements](#)

[- The Review Process](#)

[- Research Vendor Information](#)

[Invoices, Purchase Orders and Payments](#) [-](#)

[Contracts and Procurements](#) [-](#)

[Get Help](#)

## Vendor Responsibility Forms

### For Vendors

#### Vendor Responsibility Questionnaires

- **Construction**
  - [For-Profit Questionnaire \(CCA-2\)](#)
  - [Not-for-Profit Questionnaire](#)
- **Non-Construction**
  - [For-Profit Questionnaire](#)
  - [Not-for-Profit Questionnaire](#)

### For State Contracting Entities

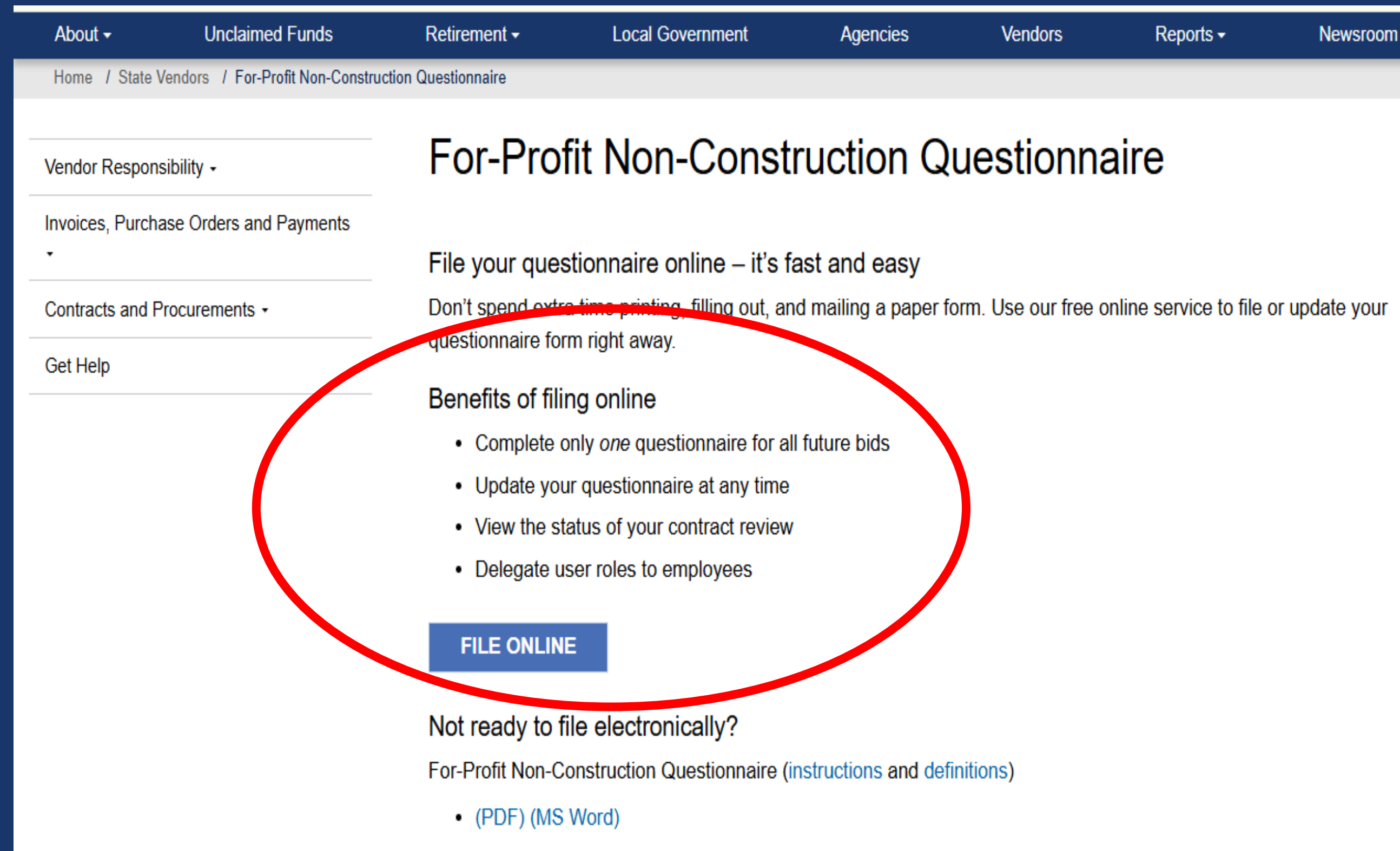
Vendor Responsibility Profile ([instructions](#)) (instructional mp4 files [Part 1](#) and [Part 2](#))

- ([MS Word](#)) or ([PDF](#))

### VendRep System Forms



# File Your Vendor Responsibility Questionnaire



The screenshot shows a website interface for filing a Vendor Responsibility Questionnaire. A red circle highlights the 'Benefits of filing online' section and the 'FILE ONLINE' button. The page includes a top navigation bar with links like 'About', 'Unclaimed Funds', 'Retirement', 'Local Government', 'Agencies', 'Vendors', 'Reports', and 'Newsroom'. A breadcrumb trail indicates the path: 'Home / State Vendors / For-Profit Non-Construction Questionnaire'. The left sidebar contains links for 'Vendor Responsibility', 'Invoices, Purchase Orders and Payments', 'Contracts and Procurements', and 'Get Help'. The main content area features the title 'For-Profit Non-Construction Questionnaire', a sub-header 'File your questionnaire online – it's fast and easy', a paragraph explaining the online service, a list of benefits, a 'FILE ONLINE' button, and a section for those not ready to file electronically with links to instructions, definitions, PDF, and MS Word versions.

About ▾ Unclaimed Funds Retirement ▾ Local Government Agencies Vendors Reports ▾ Newsroom

Home / State Vendors / For-Profit Non-Construction Questionnaire

Vendor Responsibility ▾

Invoices, Purchase Orders and Payments ▾

Contracts and Procurements ▾

Get Help

## For-Profit Non-Construction Questionnaire

File your questionnaire online – it's fast and easy

Don't spend extra time printing, filling out, and mailing a paper form. Use our free online service to file or update your questionnaire form right away.

### Benefits of filing online

- Complete only *one* questionnaire for all future bids
- Update your questionnaire at any time
- View the status of your contract review
- Delegate user roles to employees


**FILE ONLINE**

Not ready to file electronically?

For-Profit Non-Construction Questionnaire ([instructions](#) and [definitions](#))

- ([PDF](#)) ([MS Word](#))

# Vendor Responsibility Profile



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**STATE COMPTROLLER**  
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[Vendor Responsibility ▾](#)

- File a Questionnaire
- The VendRep System
- **Forms**
- Documentation Requirements
- The Review Process
- Research Vendor Information

[Invoices, Purchase Orders and Payments ▾](#)[Contracts and Procurements ▾](#)[Get Help](#)

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### For State Contracting Entities

Vendor Responsibility Profile ([instructions](#)) (instructional mp4 files [Part 1](#) and [Part 2](#))

- ([MS Word](#)) or ([PDF](#))

VendRep System Forms



# Vendor Responsibility Profile (Rev. 5/13)

AC 3273-S (Rev. 5/13) Page 1 of 2					
OFFICE OF THE STATE COMPTROLLER - BUREAU OF CONTRACTS VENDOR RESPONSIBILITY PROFILE					
<b>Part I – Contract Information</b> - Complete for all transactions.					
1. Business Unit	2. Department ID #	3. Department Name			
4. Contract/PO #	5. Amendment Sequence #	6. Transaction Amount \$	7. Total Contract Value \$		
8. Vendor Name	9. NYS Vendor ID #	10. Taxpayer ID/EIN #			
11. Contractor Type: <input type="checkbox"/> Prime Contractor <input type="checkbox"/> Subcontractor					
12. Contract Description					
13. State contracting entity contact for this transaction – Name, Phone, Email					
14. Were any issues disclosed by vendor and/or found by State contracting entity? <input type="checkbox"/> Yes <input type="checkbox"/> No (If “Yes,” provide details using Attachment A, Item 1.)					
15. If this is a new contract or renewal, has the vendor’s documentation of New York State Workers’ Compensation and Disability Benefits coverage or exemption been verified as accurate, up-to-date, and included as part of the procurement package as outlined in <a href="#">GFO XL18.G</a> ? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (If “No,” provide details using Attachment A, Item 2.)					
<b>Part II – Vendor Disclosure and State Contracting Entity Process</b> – Complete for a new contract valued at \$100,000 or more, <u>or</u> an amendment that brings total approved amount to \$100,000 or more for the first time.					
16. Identify disclosures used in this review that were <b>provided by the vendor</b> . Check all that apply and attach all pertinent items. (Information found on the VendRep System should <b><u>NOT</u></b> be printed for OSC.)					
<input type="checkbox"/> Online VendRep Questionnaire Date Certified:		<input type="checkbox"/> Hard Copy Questionnaire (Must attach, if used) Date Certified:			
<input type="checkbox"/> Financial Statements	<input type="checkbox"/> Solicitation Document Responses	<input type="checkbox"/> Vendor Correspondence			
<input type="checkbox"/> Other Vendor Disclosure - Describe:					
All reviews must be thorough and comprehensive to mitigate any risks to public funds or services.					
17. Is a description of the State contracting entity’s process included in Attachment A, Item 2? <input type="checkbox"/> Yes <input type="checkbox"/> No If “No,” explain:					
<b>Part III – State Contracting Entity Responsibility Determination</b>					
The above named contracting entity has undertaken an affirmative review of the proposed contractor’s responsibility and, based upon such review, has reasonable assurance that the proposed contractor is:					
<input type="checkbox"/> Responsible <input type="checkbox"/> Non-Responsible					
Signature		Date:			
Print Name:		Title:			

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OFFICE OF THE STATE COMPTROLLER - BUREAU OF CONTRACTS VENDOR RESPONSIBILITY PROFILE	
<b>Attachment A</b>	
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Vendor Name	NYS Vendor ID #
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<b>Note:</b> In the “Resolution” field, include the State contracting entity’s assessment of the issue, its relevance to the vendor’s responsibility for this procurement (including any supporting reasons), and any corrective or mitigating actions taken by the State contracting entity or vendor in response to the issues (attach additional pages if necessary). <b>If the State contracting entity believes the issue has no impact on this transaction, state the reason(s) justifying such statement.</b>	
<b>Issue Description</b>	<b>State Contracting Entity Resolution</b>
1.	
2.	
3.	
<b>Item 2: State Contracting Entity Process</b>	
Describe the steps <b>taken by the State contracting entity</b> to determine vendor responsibility including consideration of the vendor disclosures and the independent State contracting entity research, including but not limited to, internet sources, contracting entity records, and internal or external communication. If a Resource Checklist was used, it is acceptable to submit the completed list in lieu of describing the process.	
<b>Note:</b> Do <b><u>not</u></b> submit copies of website search results or information found on the VendRep System.	



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17. Is a description of the State contracting entity’s process included in Attachment A, Item 2? <input type="checkbox"/> Yes <input type="checkbox"/> No If “No,” explain:					
<b>Part III – State Contracting Entity Responsibility Determination</b>					
The above named contracting entity has undertaken an affirmative review of the proposed contractor’s responsibility and, based upon such review, has reasonable assurance that the proposed contractor is:					
<input type="checkbox"/> Responsible <input type="checkbox"/> Non-Responsible					
Signature		Date:			
Print Name:		Title:			

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<input type="checkbox"/> Other Vendor Disclosure - Describe:					
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17. Is a description of the State contracting entity’s process included in Attachment A, Item 2? <input type="checkbox"/> Yes <input type="checkbox"/> No If “No,” explain:					
<b>Part III – State Contracting Entity Responsibility Determination</b>					
The above named contracting entity has undertaken an affirmative review of the proposed contractor’s responsibility and, based upon such review, has reasonable assurance that the proposed contractor is:					
<input type="checkbox"/> Responsible <input type="checkbox"/> Non-Responsible					
Signature		Date:			
Print Name:		Title:			

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17. Is a description of the State contracting entity’s process included in Attachment A, Item 2? <input type="checkbox"/> Yes <input type="checkbox"/> No If “No,” explain:					
<b>Part III – State Contracting Entity Responsibility Determination</b>					
The above named contracting entity has undertaken an affirmative review of the proposed contractor’s responsibility and, based upon such review, has reasonable assurance that the proposed contractor is:					
<input type="checkbox"/> Responsible <input type="checkbox"/> Non-Responsible					
Signature		Date:			
Print Name:		Title:			

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<input type="checkbox"/> Financial Statements	<input type="checkbox"/> Solicitation Document Responses	<input type="checkbox"/> Vendor Correspondence			
<input type="checkbox"/> Other Vendor Disclosure - Describe:					
All reviews must be thorough and comprehensive to mitigate any risks to public funds or services.					
17. Is a description of the State contracting entity’s process included in Attachment A, Item 2? <input type="checkbox"/> Yes <input type="checkbox"/> No If “No,” explain:					
<b>Part III – State Contracting Entity Responsibility Determination</b>					
The above named contracting entity has undertaken an affirmative review of the proposed contractor’s responsibility and, based upon such review, has reasonable assurance that the proposed contractor is:					
<input type="checkbox"/> Responsible <input type="checkbox"/> Non-Responsible					
Signature		Date:			
Print Name:		Title:			

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# Agency Process

## Item 1: Issue Detail

In the **Issue Description** column, describe each issue disclosed by the vendor or found by the state contract entity

- List each issue related to the vendor in separate rows
- Describe each issue thoroughly



# Agency Process

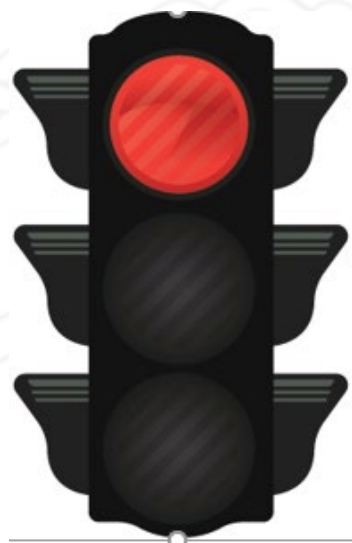
## Item 1: Issue Detail

In the **State Contracting Entity Resolution** column, include the following:

- The State contracting entity's assessment of the issue
- The issue's relevance to the vendor's responsibility for the procurement
- The corrective or mitigating actions taken by the State contracting entity or vendor in response to the issue(s)
- If determined that there is no impact on the transaction, a statement supporting the reason



# Agency Process



## Issue Description *AND* State Contracting Entity Resolution

Issue Description	State Contracting Entity Resolution
1. Internal control issues	Vendor implemented corrective action plan
2. OSHA Violations	Closed
3. Question 7.0	Ongoing

# Agency Process



## Issue Description AND State Contracting Entity Resolution

Issue Description	State Contracting Entity Resolution
1. 2011 settlement with NY Attorney General from investigation into student loan practices.	Vendor has agreed to terms under settlement and will abide by Code of Conduct. This information has no impact on the vendor's <b>responsibility</b> for this contract <b>BECAUSE...</b>
2. Three serious OSHA violations with fines totaling \$8,050	Violations corrected on site, penalties paid, and violations are closed. Vendor updated safety procedures for future. This has no impact on the vendor's <b>responsibility</b> for this contract <b>BECAUSE...</b>



# Vendor Responsibility Profile (Rev. 5/13)

AC 3273-S (Rev. 5/13) Page 1 of 2					
OFFICE OF THE STATE COMPTROLLER - BUREAU OF CONTRACTS VENDOR RESPONSIBILITY PROFILE					
<b>Part I – Contract Information</b> - Complete for all transactions.					
1. Business Unit	2. Department ID #	3. Department Name			
4. Contract/PO #	5. Amendment Sequence #	6. Transaction Amount \$	7. Total Contract Value \$		
8. Vendor Name	9. NYS Vendor ID #	10. Taxpayer ID/EIN #			
11. Contractor Type: <input type="checkbox"/> Prime Contractor <input type="checkbox"/> Subcontractor					
12. Contract Description					
13. State contracting entity contact for this transaction – Name, Phone, Email					
14. Were any issues disclosed by vendor and/or found by State contracting entity? <input type="checkbox"/> Yes <input type="checkbox"/> No (If “Yes,” provide details using Attachment A, Item 1.)					
15. If this is a new contract or renewal, has the vendor’s documentation of New York State Workers’ Compensation and Disability Benefits coverage or exemption been verified as accurate, up-to-date, and included as part of the procurement package as outlined in <a href="#">GFO XL18.G</a> ? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (If “No,” provide details using Attachment A, Item 2.)					
<b>Part II – Vendor Disclosure and State Contracting Entity Process</b> – Complete for a new contract valued at \$100,000 or more, or an amendment that brings total approved amount to \$100,000 or more for the first time.					
16. Identify disclosures used in this review that were <i>provided by the vendor</i> . Check all that apply and attach all pertinent items. (Information found on the VendRep System should <u>NOT</u> be printed for OSC.)					
<input type="checkbox"/> Online VendRep Questionnaire Date Certified:		<input type="checkbox"/> Hard Copy Questionnaire (Must attach, if used) Date Certified:			
<input type="checkbox"/> Financial Statements	<input type="checkbox"/> Solicitation Document Responses	<input type="checkbox"/> Vendor Correspondence			
<input type="checkbox"/> Other Vendor Disclosure - Describe:					
All reviews must be thorough and comprehensive to mitigate any risks to public funds or services.					
17. Is a description of the State contracting entity’s process included in Attachment A, Item 2? <input type="checkbox"/> Yes <input type="checkbox"/> No If “No,” explain:					
<b>Part III – State Contracting Entity Responsibility Determination</b>					
The above named contracting entity has undertaken an affirmative review of the proposed contractor’s responsibility and, based upon such review, has reasonable assurance that the proposed contractor is:					
<input type="checkbox"/> Responsible <input type="checkbox"/> Non-Responsible					
Signature		Date:			
Print Name:		Title:			

AC 3273-S (Rev. 5/13) Page 2 of 2	
OFFICE OF THE STATE COMPTROLLER - BUREAU OF CONTRACTS VENDOR RESPONSIBILITY PROFILE	
<b>Attachment A</b>	
Business Unit #	Department ID #
Contract/PO #	Amendment Sequence #
Vendor Name	NYS Vendor ID #
<b>Item 1: Issue Detail</b>	
For each issue disclosed by the vendor or found by the State contracting entity, describe the issue and its resolution.	
<b>Note:</b> In the “Resolution” field, include the State contracting entity’s assessment of the issue, its relevance to the vendor’s responsibility for this procurement (including any supporting reasons), and any corrective or mitigating actions taken by the State contracting entity or vendor in response to the issues (attach additional pages if necessary). <i>If the State contracting entity believes the issue has no impact on this transaction, state the reason(s) justifying such statement.</i>	
<b>Issue Description</b>	<b>State Contracting Entity Resolution</b>
1.	
2.	
3.	
<b>Item 2: State Contracting Entity Process</b>	
Describe the steps <i>taken by the State contracting entity</i> to determine vendor responsibility including consideration of the vendor disclosures and the independent State contracting entity research, including but not limited to, internet sources, contracting entity records, and internal or external communication. If a Resource Checklist was used, it is acceptable to submit the completed list in lieu of describing the process.	
<b>Note:</b> Do <u>not</u> submit copies of website search results or information found on the VendRep System.	



# Agency Process

## Item 2: State Contracting Entity Process

In the **State Contracting Entity Process** field, describe the steps taken to determine vendor responsibility, including:

- Consideration of the vendor disclosures
- Consideration of issues found during independent research
  - Internet sources
  - Contracting entity records
  - Internal & external communication
- Resource Checklist may be submitted in lieu of description of process

# Agency Process

## State Contracting Entity Process

Reviewed questionnaire



**You have all the puzzle pieces!**

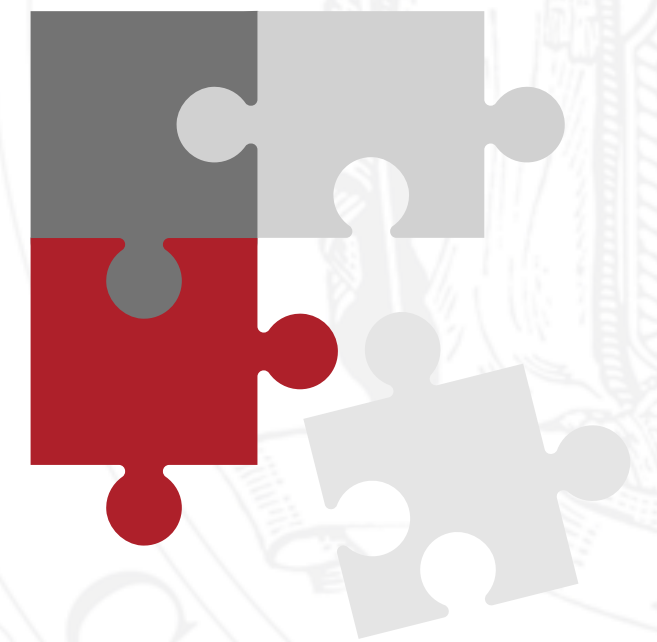
**Let us know what they are.**

# Agency Process

## State Contracting Entity Process

Reviewed questionnaire and confirmed responses by conducting searches on the following websites:  
Google, NYS DOS Warrants, NYS DOS Corporations, Workers' Comp Board, OSHA, NYS AG, OSC, OPWDD, and checked WCB/DOL Debarments.

In addition, our agency has worked with this vendor on numerous occasions over the past 5 years, no performance concerns.





# Subcontractors

**A vendor responsibility review is required for all subcontractors once the vendor is known**

- Vendor responsibility review documentation for subcontractors is required to be submitted to OSC for review when the sub is known at the time of award and valued at \$100k or more over the life of the contract
- Generally, WC/DB coverage is required if vendors perform work in NY
- Subject to the same vendor review requirements as prime contractors
- VR documentation exemptions for prime contractors do not automatically apply to subcontractors



# Resources

## The VendRep System





Office of the New York  
**STATE COMPTROLLER**  
Thomas P. DiNapoli

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Home / State Vendors / The VendRep System

Vendor Responsibility ▾

- File a Questionnaire

- **The VendRep System**

- Forms

- Documentation Requirements

- The Review Process

- Research Vendor Information

Invoice, Purchase Orders and Payments ▾

Contracts and Procurements ▾

Get Help

### The VendRep System

The VendRep System is a secure application that allows vendors to enter, maintain and certify their Vendor Responsibility Questionnaire. Once the questionnaire is certified, it is available for review by the State contracting entity.

Also, after the contract is awarded, both the vendor and State contracting entity can view the status of the contract once it's submitted for approval to the Office of the State Comptroller.

[Log in](#) or [create an account](#) to get started.

#### Using the online questionnaire

The VendRep System includes all four versions of the questionnaire. The appropriate version of the questionnaire is automatically assigned to the vendor based on its business type and business activity.

If the State contracting entity chooses the online option, it must notify prospective bidders in the solicitation document. (Use the specific language found on page 11 of the [VendRep System Welcome Package](#).)

Things to keep in mind:

- Completion of the online questionnaire does not automatically qualify the vendor for an award or guarantee a contract award.
- The Office of the State Comptroller does not review the responses to the questionnaire until after the State contracting entity has submitted their determination.



# Resources

## The VendRep System

Vendor Responsibility ▾
- File a Questionnaire
- The VendRep System
- Forms
- Documentation Requirements
- The Review Process
<b>- Research Vendor Information</b>

Invoices, Purchase Orders and

### Research Vendor Information

The links below provide access to information resources that a State contracting entity may find helpful when completing a vendor responsibility review.

Each resource has a short description and the link to the applicable website.

The Office of the State Comptroller does not endorse these resources or guarantee their accuracy.

- [Financial and Organizational Capacity](#)
- [Legal/Regulatory Authority to Do Business](#)
- [Integrity](#)
- [Performance](#)
- [General Resources](#)

# Resources

\* Website names abbreviated for space limitations

## Financial & Organizational Capacity

### Financial Obligations

- NYSDOS – Div. of Corporations - Federal tax liens
- NYSDOS – Tax Warrants - NYS tax warrants
- NYSDOL Wage Theft Investigations Dashboard - Wage theft in NYS
- ProPublica Nonprofit Explorer - Nonprofit IRS 990 data

### Adequate Capacity

- NYSDOL – WARN – Layoffs in NYS



# Resources

## Legal/Regulatory Authority to Do Business

### Certifications

- NYS Unified Certification Program - M/WBE
- Dept. of Economic Development - Disadvantaged Businesses
- NYSOGS Div. of Service-Disabled Veterans' Business Development - Service-Disabled Veterans

### Debarments

- NYS Dept. of Labor Debarment List - Includes DOL & WCB debarments
- NYS OGS Non-Responsible Listing - Non-responsibility determinations

# Resources

## Legal/Regulatory Authority to Do Business

### Not-for-Profit/Charities Registration

- NYS Office of Attorney General - registration with government agency

### Professional or Occupational Licenses and Insurance

- NYSED – Licensed Professionals - Licenses for professionals
- NYSDOS– Division of Licensing Services - Certifications for specified trades
- NYSWCB Workers' Compensation Insurance and Disability Benefits Coverage



# Resources

## Integrity

### Criminal Investigations or Convictions

- Federal Bureau of Prisons Former and Current Federal Inmates - Federal database
- NYS Attorney General Press Releases

### Health, Safety and Environmental Violations

- Department of Labor – Occupational Safety & Health Administration

### Corporate Misconduct

- US Department of Labor Enforcements

# Resources

## Performance

### Various Sources – sometimes specific to scope/deliverables

- Better Business Bureau - Reputable business accreditation
- NYSDOH - Ambulance EMT Review
- NYSDOH NYS Health Profiles – Hospitals, nursing homes, healthcare providers, etc.
- Society for Protective Coatings – Example of specialties per scope
- US Food and Drug Administration – Medical Device Recalls – Example of specialties per scope



# Resources

## Training Resources for State Agencies and Employees

### Topic: Vendor Responsibility

- Advanced Vendor Responsibility Topics (2021 FC)
- Vendor Responsibility – How to Assess and Document Information (2022 FC)
- Vendor Responsibility for Subcontractors - Follow the State's Money (2018 FC)
- Completing the Vendor Responsibility Profile - Parts 1 & 2

# Resources

## OSC Guide to Financial Operations

### Section XI.16 Vendor Responsibility

- OVERVIEW
- STANDARDS, PROCEDURES, AND DOCUMENTATION REQUIREMENTS
- CONTRACTING ENTITY OBLIGATIONS/OSC REQUIREMENTS
  - This section of the OSC GFO provides guidance for SUBCONTRACTOR vendor responsibility reviews
- OSC REVIEW



# Resources

## OSC Guide to Financial Operations

### Section XI.18.G Workers' Compensation Coverage and Debarment

- BACKGROUND
- PROOF OF COVERAGE REQUIREMENTS
- CONTRACTING ENTITY OBLIGATIONS/OSC REQUIREMENTS
- REQUIREMENTS RELATED TO CONTRACTOR DEBARMENTS

# OSC Website Links

- ❑ [The VendRep System](#)
- ❑ [Financial & Organizational Capacity Resources](#)
- ❑ [Legal/Regulatory Authority to Do Business Resources](#)
- ❑ [Integrity Resources](#)
- ❑ [Performance Resources](#)
- ❑ [General Resources](#)
- ❑ [Training Resources for State Agencies & Employees](#)
- ❑ [NYS OSC Guide to Financial Operations](#)



# Contact Us

## OSC Vendor Responsibility Team

[Vendrepauditor@osc.ny.gov](mailto:Vendrepauditor@osc.ny.gov)

## OSC Help Desk

[ITServiceDesk@osc.ny.gov](mailto:ITServiceDesk@osc.ny.gov)

[ITServiceDesk@osc.ny.gov](mailto:ITServiceDesk@osc.ny.gov)

Q & A



Thank you.

