



## Events and Deadlines

January 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**Date**      **Event/Deadline**

**Date**      **Event/Deadline**



## Events and Deadlines

February 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

**Date      Event/Deadline**

**Date      Event/Deadline**

## Events and Deadlines

March 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**Date**  
 March 26

**Event/Deadline**

**Deadline: (Bulkload) Year End Expense Reports:** Last day to bulkload Expense Reports to ensure OSC approval and payment on or before 3/30/2023. Expense Reports bulkloaded after this date have no assurance of being OSC approved and paid.

**Date Event/Deadline**

- March 14 **Employee Entry of Expense Reports:** Last day for employees at online agencies to initiate or change expense reports to allow for both agency processing and OSC approval and payment.
- March 21 **General Ledger Journals (requiring OSC approval):** Last day to submit General Ledger Journal Entries **requiring OSC approval** to ensure approval and posting. Unposted General Ledger Journal Entries will be rejected and deleted.
- March 22 **Budget Journals:** Last day to submit Budget Transfers or Interunit Budget Transfers to DOB for approval and subsequent posting by OSC.
- March 26 **(Bulkload) Expense Reports:** Last day to bulkload Expense Reports to ensure OSC approval and payment. Expense Reports bulkloaded after this date have no assurance of being OSC approved and paid.



# Events and Deadlines

April 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**Date**      **Event/Deadline**

**Date**  
 April 1

**Event/Deadline**

**Payment Processing While SFS Conducts FYE Activities:** If your agency requires a mandatory transaction during fiscal year end blackout, refer to the [Guide to Financial Operations, Chapter XII Section 10.B - Business Continuity Plan – Critical Payments During an Emergency](#), for more information.



## Events and Deadlines

May 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**Date      Event/Deadline**

**Date      Event/Deadline**



## Events and Deadlines

June 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						<b>1</b>
<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>
<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>
<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>
<b>30</b>						

**Date**

**Event/Deadline**

**Date**

**Event/Deadline**





## Events and Deadlines

August 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**Date      Event/Deadline**

**Date      Event/Deadline**





## Events and Deadlines

September 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**Date**

**Event/Deadline**

**Date**

**Event/Deadline**



## Events and Deadlines

October 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**Date**      **Event/Deadline**

**Date**      **Event/Deadline**



## Events and Deadlines

November 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**Date      Event/Deadline**

**Date      Event/Deadline**



## Events and Deadlines

December 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**Date      Event/Deadline**

**Date      Event/Deadline**