Office of the State Comptroller

PAYROLL BULLETIN

Subject	Bulletin No.
	P- 1001
Reminder of Revised Submission Schedule for PR 75, AC 1040, and On-Line Deduction Processing	**Date** June 17, 1998

This bulletin is to reiterate the revised submission schedule for PR 75's, AC 1040's, and On-Line Deduction processing as stated in PaySr Bulletin #15. This includes submission of transactions by hard copy, tape, file transfer and on-line entry. It is imperative that this schedule is adhered to for submitting payroll transactions for agencies still on the Legacy system.

Please contact the Audit Section at (518) 486-3051 if you have any questions concerning the submission of PR 75's. Please contact the Control Unit at (518) 474-8990 if you have questions concerning the submission of AC 1040's or on-line entry of Deductions.

LEGACY SUBMISSION DATES
For PR 75's, AC 1040's, and
On-Line Deduction Processing

Payroll Period

Institution 6 Lag (6/4 - 6/17)   Check Date: 7/2/98
Institution 7 Current (6/18 - 7/1)
    Submission Date - 6/18 Thursday

Administration 6 Lag (6/11 - 6/24)   Check Date: 7/8/98
Administration 7 Current (6/25 - 7/8)
    Submission Date - 6/24 Wednesday

Institution 7 Lag (6/18 - 7/1)   Check Date: 7/16/98
Institution 8 Current (7/2 - 7/15)
    Submission Date- 7/2 Thursday

Administration 7 Lag   (6/25 - 7/8)   Check Date: 7/22/98
Administration 8 Current (7/9 - 7/22)
    Submission Date- 7/10 Friday

Institution 8 Lag (7/2 - 7/15)   Check Date: 7/30/98
Institution 9 Current (7/16 - 7/29)
    Submission Date - 7/17 Friday

Administration 8 Lag (7/9 - 7/22)   Check Date: 8/5/98
Administration 9 Current (7/23 - 8/5)
    Submission Date - 7/24 Friday

Institution 9 Lag (7/16 -7/29)   Check Date: 8/13/98
Institution 10 Current (7/30 - 8/12)
    Submission Date - 7/31 Friday

Administration 9 Lag (7/23 - 8/5)   Check Date: 8/19/98
Administration 10 Current (8/6 - 8/19)
    Submission Date - 8/7 Friday

Institution 10 Lag (7/30- 8/12)   Check Date: 8/27/98
Institution 11 Current (8/13 - 8/26)
    Submission Date - 8/13 Thursday

Administration 10 Lag (8/6 - 8/19)   Check Date: 9/2/98
Administration 11 Current (8/20- 9/2)
    Submission Date - 8/18 Tuesday

LEGACY SUBMISSION DATES
For PR 75's, AC 1040's, and
On-Line Deduction Processing

Payroll Period

Institution 11 Lag (8/13 - 8/26)   Check Date: 9/10/98
Institution 12 Current (8/27- 9/9)
  Submission Date - 8/25 Tuesday

Administration 11 Lag (8/20 - 9/2)   Check Date: 9/16/98
Administration 12 Current (9/3 - 9/16)
  Submission Date - 8/28 Friday

Institution 12 Lag (8/27- 9/9)   Check Date: 9/24/98
Institution 13 Current (9/10 - 9/23)
  Submission Date - 9/3 Thursday

Administration 12 Lag (9/3 - 9/16)   Check Date: 9/30/98
Administration 13 Current (9/17 - 9/30)
  Submission Date - 9/17 Thursday

Institution 13 Lag (9/10 - 9/23)   Check Date: 10/8/98
Institution 14 Current (9/24 - 10/7)
  Submission Date - 9/25 Friday

Administration 13 Lag (9/17 - 9/30)   Check Date: 10/14/98
Administration 14 Current (10/1 - 10/14)
  Submission Date - 10/2 Friday

Institution 14 Lag (9/24 - 10/7)   Check Date: 10/22/98
Institution 15 Current (10/8 - 10/21)
  Submission Date - 10/8 Thursday

Administration 14 Lag (10/1 - 10/14)   Check Date: 10/28/98
Administration 15 Current (10/15 - 10/28)
  Submission Date - 10/15 Thursday

Institution 15 Lag (10/8 - 10/21)   Check Date: 11/5/98
Institution 16 Current (10/22 - 11/4)
  Submission Date - 10/21 Wednesday

Administration 15 Lag (10/15 - 10/28)   Check Date: 11/10/98
Administration 16 Current (10/29 - 11/11)
  Submission Date - 10/26 Monday

LEGACY SUBMISSION DATES
For PR 75's, AC 1040's, and
On-Line Deduction Processing

Payroll Period

Institution 16 Lag (10/22 - 11/4)   Check Date: 11/19/98
Institution 17 Current (11/5 - 11/18)
      Submission Date - 10/30 Friday

Administration 16 Lag (10/29 - 11/11)   Check Date: 11/25/98
Administration 17 Current (11/12 - 11/25)
      Submission Date - 11/4 Wednesday