



Office of the State Comptroller  
**PAYROLL BULLETIN**

<b>Subject</b>  <b>Electronic Transmission of Payroll and PaySR Bulletins</b>	<b>Bulletin No.</b> P - 1002
	<b>Date</b> July 1, 1998

To facilitate the most efficient delivery of Payroll and PaySR bulletins, the Bureau of State Payroll Services is establishing an Internet E-Mail address file and, where possible, we will electronically mail Payroll and PaySR bulletins to you. Bulletins will be sent as an ENVOY run time document. This will allow you to view or print bulletins without any special software. You will receive instructions in a future bulletin.

If you do not have an Internet connection, we will continue to fax the bulletins.

Please complete the bottom portion of this form indicating whether you have internet e-mail capabilities or not, and fax to Marge Gilligan at (518) 474-4026, no later than Friday, July 3, 1998.

**AGENCY CODE:** \_\_\_\_\_

**AGENCY NAME:** \_\_\_\_\_

**YOUR NAME:** \_\_\_\_\_

**TELEPHONE #:** \_\_\_\_\_

**ON THE INTERNET?**    **YES**                      **NO**    (PLEASE CIRCLE CORRECT RESPONSE)

**IF YES, YOUR INTERNET E-MAIL ADDRESS:**  
\_\_\_\_\_

**FAX NUMBER:** \_\_\_\_\_