

NEW YORK STATE
OFFICE OF THE STATE COMPTROLLER

DIVISION OF AUDITS AND ACCOUNTS

BULLETIN NO. P-197

May 8, 1979

To : All State Departments and Agencies

Subject: Insurance Deductions for Members of the Professional,
Scientific and Technical Negotiating Unit

Effective in Institution Payroll Period 4 (May 17-30, 1979) and Administration Payroll Period 5 (May 24 to June 6, 1979), members of the professional, scientific and technical negotiating unit (05) will no longer be eligible for CSEA insurance deductions. All existing deductions for PS&T employees will be cancelled automatically by the Department of Audit and Control after the payrolls for Institution Period 3 and Administration Period 4 are produced.

The Public Employees Federation (PEF) has insurance programs available to its members and is notifying PS&T employees of the procedures for enrollment. PEF dues, agency shop and insurance deduction codes are as follows:

	<u>CODE</u>
PEF dues	233
PEF agency shop	247
PEF disability insurance	344
PEF life insurance	345
PEF Auto/Homeowners (when available)	346

PEF is establishing a system to report dues and insurance deductions directly to the Department of Audit and Control. Deduction authorization cards should be sent directly to PEF by the employee and will be forwarded by PEF to this Department along with the transactions to begin the deductions.

As with CSEA deductions, AC-1040's are still needed to restart dues and insurance deductions when an employee is reinstated from a leave or removal or transfers into your agency. Also, AC-1040's must be submitted for employees who are eligible for the part-time rates for the agency shop fee.