

ACCOUNTING AND  
CONTROL MANUAL

BULLETIN

NEW YORK STATE  
OFFICE OF THE STATE COMPTROLLER

DIVISION OF AUDITS AND ACCOUNTS

BULLETIN NO. P-229

June 10, 1980

To : All State Departments and Agencies

Subject: Notice to Employees going on leave of absence who are  
members of the Civil Service Employees Association

Section 4.8 of the contracts between the State and the Civil Service Employees' Association for the administrative (02), operational (03) and institutional (04) services negotiating units requires the State to provide information concerning continuation of CSEA dues and insurance premiums to employees who are going on leave without pay.

CSEA has a pre-addressed postcard for this purpose. Your local CSEA chapter will provide you with a supply of these forms in the near future. You must provide this form to CSEA members when they are granted a leave of absence without pay.