



Office of the State Comptroller  
**PAYROLL BULLETIN**

Subject  HOSPITAL DUTY PAY	Bulletin No. P-482
	Date May 8, 1986

Chapter 27 of the Laws of 1986 authorizes the payment of additional compensation to employees who occupy positions in the Institutional Services Unit (NU 04) who are assigned to care for and safeguard the well-being of a client of a State facility who is hospitalized at a location which is further than one-half hour travel time from the employee's normal work facility. This payment is effective April 1, 1985.

The additional compensation for general hospital duty is 15% of the employee's normal work day rate, including any differentials for location and shift pay that the employee may be receiving, and is not included as salary for retirement purposes.

Agencies may immediately submit PR-75's to process this payment, including any payments owed retroactive to the beginning of payroll period 1L in 1985, as follows:

Transaction Code: HOSP DUTY

Group 3  
Class B

Block Requirements: 01 thru 07  
23 Gross (Add)  
24 Normal (Deduct)  
49 Misc Block A - beginning date  
50 Misc Block B - ending date  
51 Misc Block C - number of days  
52 Misc Block D - total amount of  
HOSP DUTY pay.