



Office of the State Comptroller  
**PAYROLL BULLETIN**

Subject

New Payroll Insurance Deductions for  
the Public Employees Federation

Bulletin No.

P-617

Date

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Two new payroll deduction programs have been approved for employees who are members of the Public Employees Federation. The names of these new programs are PEF BOAT INSURANCE (Code 388) and PEF PERSONAL LIABILITY INSURANCE (Code 389). Employees must have PEF DUES (Code 233) for eligibility in these new insurance programs.

The original deduction transactions will be submitted directly to the Office of the State Comptroller by PEF. The payroll agency is responsible for initiating these deductions only for the following conditions:

1. Transfer from one agency to another.
2. Reinstatement from a leave of absence without pay.
3. Upon restoral to the payroll after any other type of removal.

If either deduction code 388 or 389 must be submitted on an AC-1040, enter the appropriate code in a "Code" Block and the amount to be deducted in the corresponding "Amount" Block. The AC-1040 must also contain PEF dues.

Employees may cancel this deduction by submitting a letter to PEF or to the Office of the State Comptroller requesting the cancellation. The letter to OSC should be sent to:

Office of the State Comptroller  
Deduction Section-8th Floor  
A.E. Smith State Office Building  
Albany, New York 12236

Employees who have questions on these new insurance programs should contact PEF Member Services at (518) 785-1900.

Payroll deductions for codes 388 and 389 will begin in Administration Payroll Period #5-LAG, checks dated June 21, 1989 and Institution Payroll Period #5-LAG, checks dated June 29, 1989.