

## Office of the State Comptroller

## PAYROLL BULLETIN

Subject

April 1, 1993 PS&T Salary Increase:

Additional Information for certain employees receiving Increased Hiring Rate salaries

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The information in this Bulletin applies to those employees who were appointed, transferred, promoted or demoted on or after March 25, 1993 (Administration) and April 1, 1993 (Institution) to a position designated in the PS&T unit (NU 05) with an increased hiring rate.

With the exception of those positions listed on pages 4-6 of Title and Salary Plan Advisory Memorandum No. 93-10, dated June 1993, and those positions whose increased hiring rate has previously been specifically described as "Job Rate", the increased hiring rates established prior to April 1, 1993 have not been changed.

Therefore, if an employee was appointed to a position on or after March 25 (A) or April 1 (I), 1993, at an increased hiring rate which remains unchanged on or after April 1, 1993, the employee is not entitled to the April 1, 1993 PS&T salary increase.

Since OSC will be automatically increasing the salaries on the tentative payroll for all employees who are active in PS&T positions, agencies must submit PR-75 forms in Periods Institution 9L and Administration 10L to reduce the salaries for these employees to the correct increased hiring rate amounts.