

Questions and Answers from the November 19, 2020 Payroll Users Group Meeting

Q: Where can this chart (Return From Leave for Executive Agencies – Check List & Increment Codes for Executive Agencies) be obtained?

A: Payroll Website > Job Aids > PayServ: <https://www.osc.state.ny.us/state-agencies/payroll/payserv>

Q: When will the (CSEA) clothing allowance bulletin be out?

A: These bulletins were posted the day following the meeting, November 20, 2020.

Q: If the box is checked and we want to still request a copy of it do we use this?

A: If the box is checked it will be faster for you to email DDReturnsandReversals@osc.ny.gov to start the fraud process.

Q: If we need a lost/reissued check or did reversal held at OSC rather than mailed to the employee is that entered in the comments on the form?

A: Yes, you can add that in the comments and they will contact you with questions.

Q: When can we expect the job aid and crosswalk for the retirement types?

A: The job aids and crosswalks have been released and are available in the test environment on the PS Query 92 Upgrade bulletin board.

Q: Proration in addl pay – please tell me it will be for ALR and CHS?

A: Yes, mid pay period proration will apply to ALR and CHS as they are Derived Biweekly Addl Pay codes.

Q: I thought Retirement Online automatically enrolled our employees in their plans. Is that changing?

A: NYSLRS will still be enrolling your employees but you would need to go to the pension plans table to review them. Any other Retirement Systems will need to be entered manually.

Q: I am assuming that this is only for the 8hr employees. 12hr employees will still require adjustments?

A: The Mid Pay Period Proration adjustment calculation is based on the work schedule that is listed on Job. 12 hr employees will still need adjustments.

Q: Is this mid-pay period (1 week) or any day within the pay period?

A: The Mid Pay Period Proration adjustment calculation is based on any effective date that is entered anywhere between the pay period begin and end dates of the emplids current cycle.

Q: Will the 10hr employees be adjusted correctly if their pass days are entered correctly?

A: The Mid Pay Period Proration adjustment calculation is based on the work schedule that is listed on Job.

Q: Will we get a copy of this slide show?

A: A copy of this presentation will be uploaded in the Payroll Users Group meeting archive section after the presentation. <https://www.osc.state.ny.us/state-agencies/payroll/meeting-archives>

Q: The requirement to have 9.2 in front of all queries, does the Q92 in front satisfy that requirement?

A: Yes, "Q92" is the correct query prefix for migration.