

**ATTACHMENT A**  
**FOR AGENCY PAYROLL/PERSONNEL OFFICER USE ONLY**

**Method for Calculating the New April 2000 Salary**

The New York State automated payroll system will calculate each employee's new base salary. The new base salary will be reflected in the paychecks of September 13,2000 (Administration) and September 21,2000 (Institution). Below are two examples of the method used to calculate the new base salary. Please note that this example applies only to those employees who are not at the hiring rate or job rate. The salaries of employees at the hiring rate or job rate will move to the corresponding rate.

<b>PART 1</b>	<b>Without an April 2000 Advance</b>	<b>With an April 2000 Advance</b>
Salary as of October 1999	\$10,000	\$10,000
October 1999 3% Increase	\$300 (\$10,000 x .03)	\$300 (\$10,000 x .03)
New Base Salary as of October 1999 (Cor Fy Sal)	\$10,300	\$10,300

<b>PART 2</b>	<b>Without an April 2000 Advance</b>	<b>With an April 2000 Advance</b>
Salary as of October 1999	\$10,000	\$10,000
April 2000 Advance	N/A	\$500
April 2000 actual salary	\$10,000	\$10,500
October 1999 3% Increase**	\$300	\$315
Subtotal (COR SAL - correction of 4/2000 salary based on 3% 10/99 increase)	\$10,300	\$10,815
April 2000 3% Increase	\$309 (\$10,300 x .03)	\$324 (\$10,815 x .03)
<b>New Base Salary as of April 2000</b>	<b>\$10,609</b>	<b>\$11,139</b>

\*\* Applying this increase at this point appears to be out of sequence but is necessary to correct the April 2000 salary

**FOR AGENCY PAYROLL/PERSONNEL OFFICER USE ONLY**  
**Method for Calculating the Retroactive Adjustments**

The payroll system will also calculate employee's retroactive adjustments based on the October 1999 and April 2000 3% salary increases. The retroactive adjustments will be reflected in the salary checks of September 13, 2000 (Administration) or September 21, 2000 (Institution). Below are examples of the method used to calculate the adjustments. The calculation is divided into two parts to account for the two retroactive dates and the change in the bi-weekly salary factor. **Please note this example is for the Administration Cycle.**

PART 1: (September 30, 1999 through March 29, 2000 - Payroll Periods 14 through 26 - Admin)		
	<b>Actual Salary (does not include 3% increase)</b>	<b>Adjusted Salary (includes 3% increase)</b>
Base Salary	\$10,000	\$10,300
Multiplied by Leap Year Bi-weekly factor	0.038251	0.038251
Bi-weekly amount	\$382.51	\$393.99
Difference between bi-weekly amounts	\$ 11.48	(\$393.99 - \$382.51)
Number of payroll periods (administration)	13	(See note 1 below)
<b>Retro adjustment part 1</b>	<b>\$149.24</b>	(\$11.48 x 13 payroll periods)

PART 2: (March 30, through August 15, 2000 - Payroll Periods 1 through 10 - Admin)		
	<b>Actual Salary (does not include 3% increase)</b>	<b>Adjusted Salary (includes 3% increase and April 2000 advance)</b>
April 2000 Salary	\$10,500 (\$10,000 + 500 advance)	\$10,500 (\$10,000 + 500 advance)
October 1999 3% Increase**	N/A	\$315
Subtotal (COR SAL - correction of 4/2000 salary based on 3% 10/99 increase)	\$10,500	\$10,815
April 2000 3% Increase	N/A	\$324 (\$10,815 x .03)
Base Salary as of April 2000	\$10,500	\$11,139
Multiplied by Bi-weekly factor	0.038356	0.038356
Bi-weekly amount	\$402.74	\$427.25
Difference between bi-weekly amounts	\$ 24.51	(\$427.25 - \$402.74)
Number of payroll periods (administration)	10	(See note 2 below)
<b>Retro adjustment part 2</b>	<b>\$245.10</b>	(\$24.51 x 10 payroll periods)

The total retro adjustment is calculated as follows:

Retro adjustment part 1	\$149.24
Retro adjustment part 2	\$245.10
<b>Total Retro adjustment:</b>	<b>\$394.34</b>

**Note 1:** Because of the lag payroll, the 10/99 increase was first payable in the payroll check dated 10/27/99 (for administration) and 11/4/99 (for institution). The thirteen payroll periods included in this adjustment are payroll periods 14 through 26.

**Note 2:** Because of the lag payroll, the 4/00 increase was first payable in the payroll check dated 4/26/00 (for administration) and 5/4/00 (for institution). The ten payroll periods included in this adjustment are payroll periods 1 through 10. The adjustment for the 10/99 increase for these ten payroll periods is also included in this adjustment.

\*\* Applying this increase at this point appears to be out of sequence but is necessary to correct the April 2000 salary.

## Attachment B

OFFICE OF THE STATE COMPTROLLER  
 BUREAU OF STATE PAYROLL SERVICES  
 SALARY GRADE SCHEDULE FOR PROFESSIONAL, SCIENTIFIC AND TECHNICAL SERVICES  
 BARGAINING UNIT-05  
 EFFECTIVE OCTOBER 1, 1999

SALARY GRADE	HIRING RATE	JOB RATE	PERFORMANCE ADVANCE AMOUNT
1	\$14,855	\$19,485	662
2	\$15,443	\$20,246	687
3	\$16,232	\$21,218	713
4	\$16,990	\$22,190	743
5	\$17,826	\$23,386	795
6	\$18,819	\$24,577	823
7	\$19,912	\$25,888	854
8	\$21,045	\$27,233	884
9	\$22,256	\$28,669	917
10	\$23,555	\$30,252	957
11	\$24,944	\$32,078	1020
12	\$26,381	\$33,758	1054
13	\$27,955	\$35,629	1097
14	\$29,600	\$37,798	1172
15	\$31,313	\$39,813	1215
16	\$33,106	\$41,930	1261
17	\$35,001	\$44,247	1321
18	\$37,023	\$46,081	1294
19	\$39,064	\$48,499	1348
20	\$41,099	\$50,929	1405
21	\$43,315	\$53,575	1466
22	\$45,678	\$56,368	1528
23	\$48,129	\$59,263	1591
24	\$50,728	\$62,290	1652
25	\$53,564	\$65,620	1723
26	\$56,421	\$68,967	1793
27	\$59,512	\$72,718	1887
28	\$62,680	\$76,400	1960
29	\$66,000	\$80,249	2036
30	\$69,484	\$84,257	2111
31	\$73,224	\$88,549	2190
32	\$77,153	\$92,994	2263
33	\$81,385	\$97,749	2338
34	\$85,757	\$102,687	2419
35	\$90,238	\$107,713	2497
36	\$94,807	\$112,882	2583
37	\$99,817	\$118,455	2663
38	\$93,081		

## Attachment C

OFFICE OF THE STATE COMPTROLLER  
 BUREAU OF STATE PAYROLL SERVICES  
 SALARY GRADE SCHEDULE FOR PROFESSIONAL, SCIENTIFIC AND TECHNICAL SERVICES  
 BARGAINING UNIT-05  
 EFFECTIVE APRIL 1, 2000

SALARY GRADE	HIRING RATE	JOB RATE	PERFORMANCE ADVANCE AMOUNT
1	\$15,301	\$20,070	682
2	\$15,906	\$20,853	707
3	\$16,719	\$21,855	734
4	\$17,500	\$22,856	766
5	\$18,361	\$24,088	819
6	\$19,384	\$25,314	848
7	\$20,509	\$26,665	880
8	\$21,676	\$28,050	911
9	\$22,924	\$29,529	944
10	\$24,262	\$31,160	986
11	\$25,692	\$33,040	1050
12	\$27,172	\$34,771	1086
13	\$28,794	\$36,698	1130
14	\$30,488	\$38,932	1207
15	\$32,252	\$41,007	1251
16	\$34,099	\$43,188	1299
17	\$36,051	\$45,574	1361
18	\$38,134	\$47,463	1333
19	\$40,236	\$49,954	1389
20	\$42,332	\$52,457	1447
21	\$44,614	\$55,182	1510
22	\$47,048	\$58,059	1573
23	\$49,573	\$61,041	1639
24	\$52,250	\$64,159	1702
25	\$55,171	\$67,589	1774
26	\$58,114	\$71,036	1846
27	\$61,297	\$74,900	1944
28	\$64,560	\$78,692	2019
29	\$67,980	\$82,656	2097
30	\$71,569	\$86,785	2174
31	\$75,421	\$91,205	2255
32	\$79,468	\$95,784	2331
33	\$83,827	\$100,681	2408
34	\$88,330	\$105,768	2492
35	\$92,945	\$110,944	2572
36	\$97,651	\$116,268	2660
37	\$102,812	\$122,009	2743
38	\$95,873		

## Attachment D

**Earn Codes that will be Automatically Adjusted  
(with their Respective Retroactive Earn Codes)**

<b>Earn Code</b>	<b>Description</b>	<b>Retropay Earn Code</b>	<b>Description</b>
AC1	Additional Comp	RAA	Retro Additional Comp
AC2	Addtl Comp - Roswell Park	RAR	Retro Addtl Comp Roswell Park
AC3	Addtl Comp Military&Naval	RAM	Retro Addtl Comp Mil & Naval
ACS	Acting Stipend	RAP	Retro Acting Stipend
ADF	Assignment Dif Non-Pensionable	RAD	Retro Assignment Diff-Non Pen
ALR	Also Receives	RAL	Retro Also Receives
AMP	Administrative Maintenance Pay	RMP	Retro Admin Maintenance Pay
AS1	Addtl Sft Comp-UCS/CUNY 35 hr	RAC	Retro Addtl Sft Comp 35 hr
AS2	Addtl Sft Comp-CUNY 40 hr	RAS	Retro Addtl Sft Comp 40 hr
AS5	Addtl Sft Comp-Hourly	RSH	Retro Addtl Sft Comp Hourly
CHS	Chair Stipend	RCS	Retro Chair Stipend
COM	Command Payment	RCP	Retro Command Pay
CPD	CUNY Payroll Differential	RPD	Retro CUNY Payroll Diff
ES1	Extra Service Hourly	RES	Retro Extra Service Hourly
EXT	Extra Time	RET	Retro Extra Time
FMN	Fee - Military & Naval	RFM	Retro Fee Military & Naval
GEO	Geographic Pay	RGP	Retro Geographic Pay
HDO	Hospital Duty Overtime	RHO	Retro Hospital Duty OT
HDT	Hospital Duty	RHD	Retro Hospital Duty
HPA	Holiday Pay	RHP	Retro Holiday Pay
HPB	Holiday Pay 1.5	RHX	Retro Holiday Pay 1.5
HPC	Holiday Pay with Shift UCS	RHS	Retro Holiday Pay with Sft UCS
HPH	Holiday Pay - Hourly	RHH	Retro Holiday Pay Hourly
HPI	Holiday Pay - Hourly 1.5	RHT	Retro Holiday Pay - Hourly 1.5
HPJ	Holiday Pay CUNY/ANN	RHC	Retro Holiday Pay CUNY/ANN
HPM	Holiday Pay for Firefighter	RHF	Retro Holiday Pay-Firefighter
HSA	House Staff Allowance	RHA	Retro House Staff Allowance
IPF	Inconvenience Pay - Full	RIP	Retro Inconvenience Pay Full
IPP	Inconvenience Pay - Part	RIC	Retro Inc Pay-Part
LDN	Longevity Diff Non-Pensionable	RLN	Retro Longevity Diff Non-Pen
LDP	Longevity Diff Pensionable	RLD	Retro Longevity Diff Pen
LEC	Lieu of Expense-CUNY	RLF	Retro Lieu of Expense CUNY
LEP	Non-Taxable Lieu of Expense	RLX	Retro Non_Tax Lieu of Expense
LEX	Lieu of Expense	RLE	Retro Lieu of Expense
LGC	Longevity Compensation	RLG	Retro Longevity Compensation
LGI	Longevity Increment Non Pen	RIN	Retro Long Inc Non Pen
LOC	Location Pay	RLP	Retro Location Pay
LSA	Lump Sum Payment-Vacation	RLV	Retro LSP Vacation
LSB	Lump Sum Payment-OT Accruals	RLO	Retro LSP OT Accruals
LSC	Lump Sum Payment-Sick LV	RSL	Retro LSP Sick LV
LSH	Lump Sum Payment-Vol Reduct	RVR	Retro LSP Voluntary Reduction
LSJ	LSP Vacation CUNY Annuals	RLA	Retro LSP Vac CUNY Ann
LSK	LSP Vacation UCS Annuals	RVU	Retro LSP Vac UCS Ann
LSL	LSP Vacation Hourly	RVH	Retro LSP Vac Hourly/Biweekly
LSM	LSP OT Accruals - UCS	RLC	Retro LSP OT Accruals - UCS
LSN	LSP OT Accruals - Hourly/Biw	RAH	Retro LSP OT Accruals Hrly/Biw
LSO	Lump Sum Payment-Cal/21P	RLS	Retro Lump Sum Payment Cal/21P
LSP	Lump Sum Pay Mil & Naval	RLM	Retro LSP Mil & Naval
LSQ	Vacation LSP for Biweekly's	RSV	Retro Vacation LSP Biweekly's
LT1	Lost Time	RL1	Retro Lost Time
LT2	Lost Time Inst Teachr/SUNY/21P	RL2	Retro LT Inst Tch/SUNY/21P
LT3	Lost Time Hourly	RLH	Retro Lost Time Hourly
LT4	Lost Time - Firefighter 24 Hr	RL4	Retro Lost Time-Firefighter 24
LT5	Lost Time - Firefighter 10 hr	RL5	Retro Lost Time-Firefighter 10
LT6	Lost Time for Biweekly's	RL6	Retro Lost Time for Biweekly's
MTA	Maintenance Allowance	RMA	Retro Maintenance Allowance
OPD	Occupational Pay Differential	ROP	Retro Occupational Pay Diff
OTA	OT for Annuals	ROA	Retro OT - Annuals
OTB	OT Straight Rate for Annuals	RSR	Retro OT St Rate Annuals

Attachment D (cont'd)  
**Earn Codes that will be Automatically Adjusted**  
**(with their respective Retroactive Earn Codes)**

<b>Earn Code</b>	<b>Description</b>	<b>Retropay Earn Code</b>	<b>Description</b>
OTC	OT Straight Rte-CUNY/UCS 35 hr	ROS	Retro OT St Rt-CUNY/UCS 35 hr
OTD	OT at 1.5 for CUNY/UCS 35 hr	ROX	Retro OT 1.5 CUNY/UCS 35 hr
OTE	OT at 1.5 CUNY 40 hr	ROB	Retro OT at 1.5 CUNY 40 hr
OTF	OT at Straight w/shift for UCS	RSS	Retro OT Straight w/shift UCS
OTG	OT at 1.5 w/shift for UCS	RXS	Retro OT 1.5 w/shift UCS
OTH	OT - Nu 62	R62	Retro OT NU 62
OTI	OT - Nu 07	R07	Retro OT NU 07
OTJ	OT - Straight Rate CUNY 40 hr	R40	Retro OT St Rate CUNY 40 hr
OTK	OT - Hourly/Biweekly	ROH	Retro OT Hourly/Biweekly
OTL	Overtime for Firefighter	ROF	Retro Overtime - Firefighter
OTW	Overtime Waiver	ROW	Retro Overtime Waiver
PLB	Payback LSP Biweekly/Hourly	RPB	Retro Payback LSP Biw/Hry
PLC	Payback LSP Contract Pay	RPC	Retro Payback LSP Contract Pay
PLS	Payback LSP	RPL	Retro Payback LSP
PPS	Premium Hol Pay with Shift UCS	RPS	Retro Premium Hol Pay w/shift
PRM	Premium Holiday Pay UCS	RPP	Retro Premium Hol Pay UCS
PRO	Premium Overtime	RPO	Retro Premium Overtime
PS1	Pre Shift Briefing NU 01	RP1	Retro Pre Shift Briefing NU 01
PS3	Pre Shift Briefing NU 47	RP2	Retro Pre Shift Briefing NU 47
RCL	Recall Overtime	RRO	Retro Recall Overtime
REM	Remuneration	RRE	Retro Remuneration
RGH	Regular Pay Hourly Employee	RRH	Retro Regular Pay Hourly
RGS	Regular Pay Salary Employee	RRS	Retro Regular Pay Salaried
SBC	Standby-Classified	RSC	Retro Standby Classified
SDF	Shift Differential	RSD	Retro Shift Differential
SIC	Service Inc Non-pensionable	RSN	Retro Service Inc Non Pen
SLA	Salary LSP for Biweekly's	RSU	Retro Salary LSP Biweekly's
SLB	Salary LSP Hourly	RSB	Retro Salary LSP-Biw/Hry
SLC	Salary LSP-Contract Pay	RST	Retro Salaray LSP-Contract Pay
SLS	Salary LSP-Annuals	RSP	Retro Salary LSP-Annuals
SOC	Standby OT Classified	RSO	Retro Standby OT Classified
SPS	State Police - Straight Time	RTS	Retro St Police Straight Time

ATTACHMENT E  
 OFFICE OF THE STATE COMPTROLLER  
 BUREAU OF STATE PAY ROLL SERVICES  
 COUNCIL 82 - SECURITY SUPERVISORS UNIT 61 SALARY SCHEDULE  
 Effective October 7, 1999 (Institutional) and September 30, 1999 (Administrative)

SG	Perf.	Hiring	Perf. Advance	Perf. Advance	Perf. Advance	Perf. Advance	Perf. Advance	Job	Long	10-yr Long	15-yr Long	Long. Max 20-yr Long
	Adv.	Rate	Step 1	Step 2	Step 3	Step 4	Step 5	Rate	Pay	Step	Step	Step
1	693	15,697	16,390	17,083	17,776	18,469	19,162	19,855	1,037	20,892	21,929	22,966
2	731	16,300	17,031	17,762	18,493	19,224	19,955	20,686	1,096	21,782	22,878	23,974
3	762	17,144	17,906	18,668	19,430	20,192	20,954	21,716	1,144	22,860	24,004	25,148
4	803	17,953	18,756	19,559	20,362	21,165	21,968	22,771	1,203	23,974	25,177	26,380
5	844	18,844	19,688	20,532	21,376	22,220	23,064	23,908	1,265	25,173	26,438	27,703
6	888	19,875	20,763	21,651	22,539	23,427	24,315	25,203	1,333	26,536	27,869	29,202
7	924	21,048	21,972	22,896	23,820	24,744	25,668	26,592	1,385	27,977	29,362	30,747
8	959	22,283	23,242	24,201	25,160	26,119	27,078	28,037	1,440	29,477	30,917	32,357
9	1,003	23,574	24,577	25,580	26,583	27,586	28,589	29,592	1,506	31,098	32,604	34,110
10	1,053	24,961	26,014	27,067	28,120	29,173	30,226	31,279	1,577	32,856	34,433	36,010
11	1,096	26,486	27,582	28,678	29,774	30,870	31,966	33,062	1,643	34,705	36,348	37,991
12	1,144	28,007	29,151	30,295	31,439	32,583	33,727	34,871	1,718	36,589	38,307	40,025
13	1,194	29,730	30,924	32,118	33,312	34,506	35,700	36,894	1,789	38,683	40,472	42,261
14	1,252	31,487	32,739	33,991	35,243	36,495	37,747	38,999	1,875	40,874	42,749	44,624
15	1,303	33,349	34,652	35,955	37,258	38,561	39,864	41,167	1,953	43,120	45,073	47,026
16	1,362	35,278	36,640	38,002	39,364	40,726	42,088	43,450	2,041	45,491	47,532	49,573
17	1,433	37,307	38,740	40,173	41,606	43,039	44,472	45,905	2,149	48,054	50,203	52,352
18	1,506	39,476	40,982	42,488	43,994	45,500	47,006	48,512	2,259	50,771	53,030	55,289
19	1,572	41,675	43,247	44,819	46,391	47,963	49,535	51,107	2,357	53,464	55,821	58,178
20	1,645	43,856	45,501	47,146	48,791	50,436	52,081	53,726	2,467	56,193	58,660	61,127
21	1,714	46,260	47,974	49,688	51,402	53,116	54,830	56,544	2,571	59,115	61,686	64,257
22	1,814	48,777	50,591	52,405	54,219	56,033	57,847	59,661	2,719	62,380	65,099	67,818
23	1,867	51,460	53,327	55,194	57,061	58,928	60,795	62,662	2,801	65,463	68,264	71,065
24	1,937	54,287	56,224	58,161	60,098	62,035	63,972	65,909	2,904	68,813	71,717	74,621
25	2,019	57,361	59,380	61,399	63,418	65,437	67,456	69,475	3,028	72,503	75,531	78,559

ATTACHMENT F  
 OFFICE OF THE STATE COMPTROLLER  
 BUREAU OF STATE PAYROLL SERVICES  
 COUNCIL 82 - SECURITY SUPERVISORS UNIT 61 SALARY SCHEDULE  
 Effective April 6, 2000 (Institutional) and March 30, 2000 (Administrative)

SG	Perf. Adv.	Hiring Rate	Perf.	Perf.	Perf.	Perf.	Perf.	Job Rate	Long Pay	10-yr	15-yr	Long.
			Advance Step 1	Advance Step 2	Advance Step 3	Advance Step 4	Advance Step 5			Long Step	Long Step	Max 20-yr Long Step
1	714	16,168	16,882	17,596	18,310	19,024	19,738	20,452	1,068	21,520	22,588	23,656
2	753	16,789	17,542	18,295	19,048	19,801	20,554	21,307	1,129	22,436	23,565	24,694
3	785	17,658	18,443	19,228	20,013	20,798	21,583	22,368	1,178	23,546	24,724	25,902
4	827	18,492	19,319	20,146	20,973	21,800	22,627	23,454	1,239	24,693	25,932	27,171
5	869	19,409	20,278	21,147	22,016	22,885	23,754	24,623	1,303	25,926	27,229	28,532
6	915	20,471	21,386	22,301	23,216	24,131	25,046	25,961	1,373	27,334	28,707	30,080
7	952	21,679	22,631	23,583	24,535	25,487	26,439	27,391	1,427	28,818	30,245	31,672
8	988	22,951	23,939	24,927	25,915	26,903	27,891	28,879	1,483	30,362	31,845	33,328
9	1,033	24,281	25,314	26,347	27,380	28,413	29,446	30,479	1,551	32,030	33,581	35,132
10	1,085	25,710	26,795	27,880	28,965	30,050	31,135	32,220	1,624	33,844	35,468	37,092
11	1,129	27,281	28,410	29,539	30,668	31,797	32,926	34,055	1,692	35,747	37,439	39,131
12	1,178	28,847	30,025	31,203	32,381	33,559	34,737	35,915	1,770	37,685	39,455	41,225
13	1,230	30,622	31,852	33,082	34,312	35,542	36,772	38,002	1,843	39,845	41,688	43,531
14	1,290	32,432	33,722	35,012	36,302	37,592	38,882	40,172	1,931	42,103	44,034	45,965
15	1,342	34,349	35,691	37,033	38,375	39,717	41,059	42,401	2,012	44,413	46,425	48,437
16	1,403	36,336	37,739	39,142	40,545	41,948	43,351	44,754	2,102	46,856	48,958	51,060
17	1,476	38,426	39,902	41,378	42,854	44,330	45,806	47,282	2,213	49,495	51,708	53,921
18	1,551	40,660	42,211	43,762	45,313	46,864	48,415	49,966	2,327	52,293	54,620	56,947
19	1,619	42,925	44,544	46,163	47,782	49,401	51,020	52,639	2,428	55,067	57,495	59,923
20	1,694	45,172	46,866	48,560	50,254	51,948	53,642	55,336	2,541	57,877	60,418	62,959
21	1,765	47,648	49,413	51,178	52,943	54,708	56,473	58,238	2,648	60,886	63,534	66,182
22	1,869	50,240	52,109	53,978	55,847	57,716	59,585	61,454	2,801	64,255	67,056	69,857
23	1,923	53,004	54,927	56,850	58,773	60,696	62,619	64,542	2,885	67,427	70,312	73,197
24	1,995	55,916	57,911	59,906	61,901	63,896	65,891	67,886	2,991	70,877	73,868	76,859
25	2,080	59,082	61,162	63,242	65,322	67,402	69,482	71,562	3,119	74,681	77,800	80,919
25	2,228	63,290	65,518	67,746	69,974	72,202	74,430	76,658	79,999	83,340	87,752	3,341 4,412