

PaySR

## Payroll Data Transaction File - Input/Output (By Record Code)

Fields for JOB REQUEST							
Field	Field Type	Length	Begin	End	Outbound Only	Required/Optional	Comments
Department ID	Char	10	1	10		Required	Deptid
Date	Date	8	11	18		Required	YYYYMMDD
Time	Nbr	6	19	24	Yes	N/A	HHMMSS
Emplid	Char	11	25	35		Required	Employee ID (SSN)
Empl Record #	Nbr	3	36	38		Required	Empl_Rcd#
Current Position Nbr	Nbr	8	39	46		See Comments	Employee's Current Position Number
Sequence #	Nbr	6	47	52		Required	Sequential number to help identify rows
Record Code	Char	3	53	55		Required	Code to identify what type of information this record contains: JRQ - Job Request
Record Action	Char	1	56	56	Yes	N/A	Code to identify the type of action this transaction is performing. The Outbound values are: A - Add C - Change D - Delete
Effective Date	Date	8	57	64		Required	MMDDYYYY
Effective Sequence	Nbr	3	65	67		Required	
New Position	Char	8	68	75		Optional	Required for Action POS, XFR
Filler		5	76	80			
Action	Char	3	81	83		Required	Action Codes: DTA - Data Change PAY - Pay Rate Change POS - Position Change XFR - Transfer
Action Reason	Char	3	84	86		Required	
Appointment Code	Char	1	87	87		Optional	Populate if changed.
Full Part Time	Char	1	88	88		Optional	Populated if changed Defaults to 'F'
Pay Basis Code	Char	3	89	91		Optional	Populate if changed.
Standard Hours	Nbr	4	92	95		Optional	99V99 for exception hourly only Defaults to '40'
FICA Status	Char	1	96	96			
NY Increment Code	Nbr	4	97	100		Optional	Populate if changed.

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Benefit Flag	Char	1	101	101		Optional	Populate if changed. Defaults to '9'
FIS Amount	Nbr	7	102	108		Optional	9999999 - Populate if changed.
Filler		37	109	145			
NY Extra Service Indicator	Char	1	146	146		Optional	Populated if changed. Defaults to 'N'
NYS Position	Char	8	147	154		Optional	Populate if changed.
Filler		10	155	164			
Work Schedule	Char	7	165	171		Optional	NYYYYYN - Populate if changed.
Part time percent	Nbr	5	172	176		Optional	99V9999 - Populated if changed. Defaults to '1.00'
Anniversary Date		8	177	184			
Filler		102	185	286			
Pay Rate	Nbr	10	287	296			09999999V99 - Populate if changed.
Filler		547	297	843			
Comments code	Nbr	1	844	844		Optional	1 - Comments apply to Job Request
Filler		368	845	1212			
Comments	Char	500	1213	1712		Optinal	Populate if changed.
Filler		280	1713	1992			
Operator ID	Char	8	1993	2000		Required	Process Operator ID