

Payroll Period	Effective Dates	Check Date	Data Capture Submission	Time Entry Submission	On-line Transactions Cutoff*	Misc. Payment File Submission	Backend Splits Submission	Reports/ Files Available
Admin 1 Lag	03/28-04/10	04/24/2002	04/03	04/02-04/09	<b>04/09</b>	<b>04/09</b>	04/18 Noon - 04/19	04/19
Admin 2 Current	04/11-04/24	04/24/2002	04/03	04/02-04/09	<b>04/09</b>	<b>04/09</b>	04/18 Noon - 04/19	04/19
Inst 1 Lag	04/04-04/17	05/02/2002	04/10	04/09-04/16	<b>04/16</b>	<b>04/16</b>	04/25 Noon - 04/26	04/26
Inst 2 Current	04/18-05/01	05/02/2002	04/10	04/09-04/16	<b>04/16</b>	<b>04/16</b>	04/25 Noon - 04/26	04/26
Admin 2 Lag	04/11-04/24	05/08/2002	04/17	04/16-04/24	04/24	04/24	05/02 Noon - 05/03	05/03
Admin 3 Current	04/25-05/08	05/08/2002	04/17	04/16-04/24	04/24	04/24	05/02 Noon - 05/03	05/03
Inst 2 Lag	04/18-05/01	05/16/2002	04/24	04/23-05/01	05/01	05/01	05/09 Noon - 05/10	05/10
Inst 3 Current	05/02-05/15	05/16/2002	04/24	04/23-05/01	05/01	05/01	05/09 Noon - 05/10	05/10
Admin 3 Lag	04/25-05/08	05/22/2002	05/01	04/31-05/08	05/08	05/08	05/16 Noon - 05/17	05/17
Admin 4 Current	05/09-05/22	05/22/2002	05/01	04/31-05/08	05/08	05/08	05/16 Noon - 05/17	05/17
Inst 3 Lag	05/02-05/15	05/30/2002	05/08	05/07-05/15	05/15	05/15	05/23 Noon - 05/24	05/24
Inst 4 Current	05/16-05/29	05/30/2002	05/08	05/07-05/15	05/15	05/15	05/23 Noon - 05/24	05/24
Admin 4 Lag	05/09-05/22	06/05/2002	05/15	05/14-05/21	<b>05/21</b>	<b>05/21</b>	05/30 Noon - 05/31	05/31
Admin 5 Current	05/23-06/05	06/05/2002	05/15	05/14-05/21	<b>05/21</b>	<b>05/21</b>	05/30 Noon - 05/31	05/31
Inst 4 Lag	05/16-05/29	06/13/2002	05/22	05/21-05/29	05/29	05/29	06/06 Noon - 06/07	06/07
Inst 5 Current	05/30-06/12	06/13/2002	05/22	05/21-05/29	05/29	05/29	06/06 Noon - 06/07	06/07
Admin 5 Lag	05/23-06/05	06/19/2002	05/29	05/28-06/05	06/05	06/05	06/13 Noon - 06/14	06/14
Admin 6 Current	06/06-06/19	06/19/2002	05/29	05/28-06/05	06/05	06/05	06/13 Noon - 06/14	06/14
Inst 5 Lag	05/30-06/12	06/27/2002	06/05	06/04-06/12	06/12	06/12	06/20 Noon - 06/21	06/21

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Inst 6 Current	06/13 – 06/26	06/27/2002	06/05	06/04–06/12	06/12	06/12	06/20 Noon –06/21	06/21
Admin 6 Lag	06/06-06/19	07/03/2002	06/12	06/11-06/19	06/19	06/19	06/27 Noon – 06/28	06/28
Admin 7 Current	06/20-07/03	07/03/2002	06/12	06/11-06/19	06/19	06/19	06/27 Noon – 06/28	06/28
Inst 6 Lag	06/13-06/26	07/11/2002	06/19	06/18-06/25	<b>06/25</b>	<b>06/25</b>	07/03 Noon –07/05	07/05
Inst 7 Current	06/27-07/10	07/11/2002	06/19	06/18-06/25	<b>06/25</b>	<b>06/25</b>	07/03 Noon – 07/05	07/05
Admin 7 Lag	06/20-07/03	07/17/2002	<b>06/25</b>	06/25- 07/02	<b>07/02</b>	<b>07/02</b>	07/11 Noon – 07/12	07/12
Admin 8 Current	07/04-07/17	07/17/2002	<b>06/25</b>	06/25- 07/02	<b>07/02</b>	<b>07/02</b>	07/11 Noon – 07/12	07/12
Inst 7 Lag	06/27-07/10	07/25/2002	07/03	07/01- 07/10	07/10	07/10	07/18 Noon – 07/19	07/19
Inst 8 Current	07/11-07/24	07/25/2002	07/03	07/01–07/10	07/10	07/10	07/18 Noon – 07/19	07/19
Admin 8 Lag	07/04-07/17	07/31/2002	07/10	07/09-07/17	07/17	07/17	07/25 Noon – 07/26	07/26
Admin 9 Current	07/18-07/31	07/31/2002	07/10	07/09- 07/17	07/17	07/17	07/25 Noon – 07/26	07/26
Inst 8 Lag	07/11-07/24	08/08/2002	07/17	07/16- 07/24	07/24	07/24	08/01 Noon – 08/02	08/02
Inst 9 Current	07/25-08/07	08/08/2002	07/17	07/16- 07/24	07/24	07/24	08/01 Noon – 08/02	08/02
Admin 9 Lag	07/18-07/31	08/14/2002	07/24	07/23- 07/31	07/31	07/31	08/08 Noon – 08/09	08/09
Admin 10 Current	08/01-08/14	08/14/2002	07/24	07/23- 07/31	07/31	07/31	08/08 Noon – 08/09	08/09
Inst 9 Lag	07/25-08/07	08/22/2002	07/31	07/30- 08/07	08/07	08/07	08/15 Noon – 08/16	08/16
Inst 10 Current	08/08-08/21	08/22/2002	07/31	07/30- 08/07	08/07	08/07	08/15 Noon – 08/16	08/16
Admin 10 Lag	08/01-08/14	08/28/2002	08/07	08/06- 08/14	08/14	08/14	08/22 Noon – 08/23	08/23
Admin 11 Current	08/15-08/28	08/28/2002	08/07	08/06-08/14	08/14	08/14	08/22 Noon – 08/23	08/23
Inst 10 Lag	08/08-08/21	09/05/2002	08/14	08/13- 08/20	<b>08/20</b>	<b>08/20</b>	08/29 Noon – 08/30	08/30

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Inst 11 Current	08/22-09/04	09/05/2002	08/14	08/13-08/20	<b>08/20</b>	<b>08/20</b>	08/29 Noon - 08/30	08/30
Admin 11 Lag	08/15-08/28	09/11/2002	<b>08/20</b>	08/20- 08/27	<b>08/27</b>	<b>08/27</b>	09/05 Noon 09/06	09/06
Admin 12 Current	08/29-09/11	09/11/2002	<b>08/20</b>	08/20- 08/27	<b>08/27</b>	<b>08/27</b>	09/05 Noon - 09/06	09/06
Inst 11 Lag	08/22-09/04	09/19/2002	08/28	08/26- 09/04	09/04	09/04	09/12 Noon - 09/13	09/13
Inst 12 Current	09/05-09/18	09/19/2002	08/28	08/26- 09/04	09/04	09/04	09/12 Noon - 09/13	09/13
Admin 12 Lag	08/29-09/11	09/25/2002	09/04	09/03- 09/11	09/11	09/11	09/19 Noon - 09/20	09/20
Admin 13 Current	09/12-09/25	09/25/2002	09/04	09/03- 09/11	09/11	09/11	09/19 Noon - 09/20	09/20
Inst 12 Lag	09/05-09/18	10/03/2002	09/11	09/10- 09/18	09/18	09/18	09/26 Noon - 09/27	09/27
Inst 13 Current	09/19-10/02	10/03/2002	09/11	09/10- 09/18	09/18	09/18	09/26 Noon - 09/27	09/27
Admin 13 Lag	09/12-09/25	10/09/2002	09/18	09/17- 09/25	09/25	09/25	10/03 Noon - 10/04	10/04
Admin 14 Current	09/26-10/09	10/09/2002	09/18	09/17- 09/25	09/25	09/25	10/03 Noon - 10/04	10/04
Inst 13 Lag	09/19-10/02	10/17/2002	09/25	09/24- 10/01	<b>10/01</b>	<b>10/01</b>	10/10 Noon - 10/11	10/11
Inst 14 Current	10/03-10/16	10/17/2002	09/25	09/24- 10/01	<b>10/01</b>	<b>10/01</b>	10/10 Noon - 10/11	10/11
Admin 14 Lag	09/26-10/09	10/23/2002	10/02	10/01- 10/08	<b>10/08</b>	<b>10/08</b>	10/17 Noon - 10/18	10/18
Admin 15 Current	10/10-10/23	10/23/2002	10/02	10/01- 10/08	<b>10/08</b>	<b>10/08</b>	10/17 Noon - 10/18	10/18
Inst 14 Lag	10/03-10/16	10/31/2002	10/09	10/07- 10/16	10/16	10/16	10/24 Noon - 10/25	10/25
Inst 15 Current	10/17-10/30	10/31/2002	10/09	10/07- 10/16	10/16	10/16	10/24 Noon - 10/25	10/25
Admin 15 Lag	10/10-10/23	11/06/2002	10/16	10/15- 10/23	10/23	10/23	10/31 Noon - 11/01	11/01
Admin 16 Current	10/24-11/06	11/06/2002	10/16	10/15- 10/23	10/23	10/23	10/31 Noon - 11/01	11/01
Inst 15 Lag	10/17-10/30	11/14/2002	10/23	10/22- 10/30	10/30	10/30	11/07 Noon - 11/08	11/08

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Inst 16 Current	10/31-11/13	11/14/2002	10/23	10/22- 10/30	10/30	10/30	11/07 Noon – 11/08	11/08
Admin 16 Lag	10/24-11/06	11/20/2002	10/30	10/29- 11/05	<b>11/05</b>	<b>11/05</b>	11/14 Noon – 11/15	11/15
Admin 17 Current	11/07-11/20	11/20/2002	10/30	10/29- 11/05	<b>11/05</b>	<b>11/05</b>	11/14 Noon – 11/15	11/15
Inst 16 Lag	10/31-11/13	11/27/2002	11/06	11/05- 11/13	11/13	11/13	11/21 Noon – 11/22	11/22
Inst 17 Current	11/14-11/27	11/27/2002	11/06	11/05-11/13	11/13	11/13	11/21 Noon – 11/22	11/22
Admin 17 Lag	11/07-11/20	12/04/2002	11/13	11/12- 11/19	<b>11/19</b>	<b>11/19</b>	11/27 Noon – 11/29	11/29
Admin 18 Current	11/21-12/04	12/04/2002	11/13	11/12- 11/19	<b>11/19</b>	<b>11/19</b>	11/27 Noon – 11/29	11/29
Inst 17 Lag	11/14-11/27	12/12/2002	11/20	11/19- 11/27	11/27	11/27	12/05 Noon – 12/06	12/06
Inst 18 Current	11/28-12/11	12/12/2002	11/20	11/19- 11/27	11/27	11/27	12/05 Noon – 12/06	12/06
Admin 18 Lag	11/21-12/04	12/18/2002	11/27	11/25- 12/04	12/04	12/04	12/12 Noon – 12/13	12/13
Admin 19 Current	12/05-12/18	12/18/2002	11/27	11/25- 12/04	12/04	12/04	12/12 Noon – 12/13	12/13
Inst 18 Lag	11/28-12/11	12/26/2002	12/04	12/03- 12/11	12/11	12/11	12/19 Noon – 12/20	12/20
Inst 19 Current	12/12-12/25	12/26/2002	12/04	12/03- 12/11	12/11	12/11	12/19 Noon – 12/20	12/20
Admin 19 Lag	12/05-12/18	12/31/2002	12/11	12/10- 12/17	<b>12/17</b>	<b>12/17</b>	12/26 Noon – 12/27	12/27
Admin 20 Current	12/19-01/01	12/31/2002	12/11	12/10- 12/17	<b>12/17</b>	<b>12/17</b>	12/26 Noon – 12/27	12/27
Inst 19 Lag	12/12-12/25	01/09/2003	12/18	<b>12/16- 12/24</b> N	<b>12/24</b> N	<b>12/24</b> N	01/02 Noon – 01/03	01/03
Inst 20 Current	12/26-01/08	01/09/2003	12/18	<b>12/16- 12/24</b> N	<b>12/24</b> N	<b>12/24</b> N	01/02 Noon – 01/03	01/03
Admin 20 Lag	12/19-01/01	01/15/2003	<b>12/23</b>	<b>12/23- 12/31</b> N	<b>12/31</b> N	<b>12/31</b> N	01/09 Noon – 01/10	01/10
Admin 21 Current	01/02-01/15	01/15/2003	<b>12/23</b>	<b>12/23- 12/31</b> N	<b>12/31</b> N	<b>12/31</b> N	01/09 Noon – 01/10	01/10
Inst 20 Lag	12/26-01/08	01/23/2003	<b>12/31</b>	12/30- 01/08	01/08	01/08	01/16 Noon – 01/17	01/17

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Inst 21 Current	01/09-01/22	01/23/2003	<b>12/31</b>	12/30- 01/08	01/08	01/08	01/16Noon – 01/17	01/17
Admin 21 Lag	01/02-01/15	01/29/2003	01/08	01/07- 01/14	<b>01/14</b>	<b>01/14</b>	01/23Noon – 01/24	01/24
Admin 22 Current	01/16-01/29	01/29/2003	01/08	01/07- 01/14	<b>01/14</b>	<b>01/14</b>	01/23Noon – 01/24	01/24
Inst 21 Lag	01/09-01/22	02/06/2003	01/15	01/14- 01/22	01/22	01/22	01/30Noon – 01/31	01/31
Inst 22 Current	01/23-02/05	02/06/2003	01/15	01/14- 01/22	01/22	01/22	01/30Noon – 01/31	01/31
Admin 22 Lag	01/16-01/29	02/12/2003	01/22	01/21- 01/29	01/29	01/29	02/06Noon – 02/07	02/07
Admin 23 Current	01/30-02/12	02/12/2003	01/22	01/21- 01/29	01/29	01/29	02/06Noon – 02/07	02/07
Inst 22 Lag	01/23-02/05	02/20/2003	01/29	01/28- 02/05	02/05	02/05	02/13Noon – 02/14	02/14
Inst 23 Current	02/06-02/19	02/20/2003	01/29	01/28- 02/05	02/05	02/05	02/13Noon – 02/14	02/14
Admin 23 Lag	01/30-02/12	02/26/2003	02/05	02/04- 02/11	<b>02/11</b>	<b>02/11</b>	02/20Noon – 02/21	02/21
Admin 24 Current	02/13-02/26	02/26/2003	02/05	02/04- 02/11	<b>02/11</b>	<b>02/11</b>	02/20Noon – 02/21	02/21
Inst 23 Lag	02/06-02/19	03/06/2003	02/12	02/11- 02/19	02/19	02/19	02/27Noon – 02/28	02/28
Inst 24 Current	02/20-03/05	03/06/2003	02/12	02/11- 02/19	02/19	02/19	02/27Noon – 02/28	02/28
Admin 24 Lag	02/13-02/26	03/12/2003	02/19	02/18- 02/26	02/26	02/26	03/06Noon – 03/07	03/07
Admin 25 Current	02/27-03/12	03/12/2003	02/19	02/18- 02/26	02/26	02/26	03/06Noon – 03/07	03/07
Inst 24 Lag	02/20-03/05	03/20/2003	02/26	02/25- 03/05	03/05	03/05	03/13Noon – 03/14	03/14
Inst 25 Current	03/06-03/19	03/20/2003	02/26	02/25- 03/05	03/05	03/05	03/13Noon – 03/14	03/14
Admin 25 Lag	02/27-03/12	03/26/2003	03/05	03/04- 03/12	03/12	03/12	03/20Noon – 03/21	03/21
Admin 26 Current	03/13-03/26	03/26/2003	03/05	03/04- 03/12	03/12	03/12	03/20Noon – 03/21	03/21
Inst 25 Lag	03/06-03/19	04/03/2003	03/12	03/11- 03/19	03/19	03/19	03/27Noon – 03/28	03/28

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Inst 26 Current	03/20-04/02	04/03/2003	03/12	03/11- 03/19	03/19	03/19	03/27Noon - 03/28	03/28
Admin 26 Lag	03/13-03/26	04/09/2003	03/19	03/18- 03/26	03/26	03/26	04/03Noon - 04/04	04/04
Admin 1 Current	03/27-04/09	04/09/2003	03/19	03/18-03/26	03/26	03/26	04/03Noon - 04/04	04/04
Inst 26 Lag	03/20-04/02	04/17/2003	03/26	03/25- 04/01	<b>04/01</b>	<b>04/01</b>	04/10Noon - 04/11	04/11
Inst 1 Current	04/03-04/16	04/17/2003	03/26	03/25- 04/01	<b>04/01</b>	<b>04/01</b>	04/10Noon - 04/11	04/11

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