

## ***Determining the Hourly Rate for Summer Service Teachers***

### ***Calculation of Hourly Rate***

For services performed in a teaching title, the hourly rate is determined by dividing the annual salary by 1,736. For services performed in a non-teaching title, the hourly rate is determined by dividing the annual salary by 2,000.

Location pay is not included in the calculation of the hourly rate.

### ***Hourly Rate Based on Titled Positions***

Teachers shall receive summer service compensation as follows:

1. For services performed in the same titled position or any other position allocated to the same salary grade, payment will be made at the hourly rate based upon the annual salary of the regular position.
2. For services performed in a position allocated to a lower grade than the regular position, payment will be made at the hourly rate based upon the annual salary at the job rate of the grade of the lower position or at the appropriate longevity step for which the employee would be eligible upon appointment to the lower grade. However, this rate may not exceed the employee's regular hourly rate of pay.
3. For services performed in a position allocated to a higher grade, payment will be made at the hourly rate based upon the annual salary the employee would receive upon promotion to the higher grade.

**NOTE:** A dual employment letter is required for teachers working summer service in other than their regular agency.