Payroll Bulletin No. 376
Attachment

Payroll Period	Effective Dates	Check Date	Data Capture Sub-mission	Time Entry Sub-mission begin	On-Line Trans-actions Cutoff	Misc. Payment Submission	Back End Splits Submission begin	Reports/ Files Available
Admin 1 Lag	3/27-4/9	4/23/03	4/2/03	**4/1-4/8**	**4/8/03**	**4/8/03**	4/17 Noon - 4/18	4/18/03
Admin 2 Current	4/10-4/23	4/23/03	4/2/03	**4/1-4/8**	**4/8/03**	**4/8/03**	4/17 Noon - 4/18	4/18/03
Inst 1 Lag	4/03-4/16	5/1/03	4/9/03	**4/8-4/15**	**4/15/03**	**4/15/03**	4/24 Noon- 4/25	4/25/03
Inst 2 Current	4/17-4/30	5/1/03	4/9/03	**4/8-4/15**	**4/15/03**	**4/15/03**	4/24 Noon- 4/25	4/25/03
Admin 2 Lag	4/10-4/23	5/7/03	4/16/03	4/15-4/23	4/23/03	4/23/03	5/1 Noon- 5/2	5/2/03
Admin 3 Current	4/24-5/7	5/7/03	4/16/03	4/15-4/23	4/23/03	4/23/03	5/1 Noon- 5/2	5/2/03
Inst 2 Lag	4/17-4/30	5/15/03	4/23/03	4/22-4/30	4/30/03	4/30/03	5/8 Noon-5/9	5/9/03
Inst 3 Current	5/1-5/14	5/15/03	4/23/03	4/22-4/30	4/30/03	4/30/03	5/8 Noon-5/9	5/9/03
Admin 3 Lag	4/24-5/7	5/21/03	4/30/03	4/29-5/7	5/7/03	5/7/03	5/15 Noon-5/16	5/16/03
Admin 4 Current	5/8-5/21	5/21/03	4/30/03	4/29-5/7	5/7/03	5/7/03	5/15 Noon-5/16	5/16/03
Inst 3 Lag	5/1-5/14	5/29/03	5/7/03	5/6-5/14	5/14/03	5/14/03	5/22 Noon-5/23	5/23/03
Inst 4 Current	5/15-5/28	5/29/03	5/7/03	5/6-5/14	5/14/03	5/14/03	5/22 Noon-5/23	5/23/03
Admin 4 Lag	5/8-5/21	6/4/03	5/14/03	**5/13-5/20**	**5/20/03**	**5/20/03**	5/29 Noon-5/30	5/30/03
Admin 5 Current	5/22-6/4	6/4/03	5/14/03	**5/13-5/20**	**5/20/03**	**5/20/03**	5/29 Noon-5/30	5/30/03
Inst 4 Lag	5/15-5/28	6/12/03	5/21/03	5/20-5/28	5/28/03	5/28/03	6/5 Noon-6/6	6/6/03
Inst 5 Current	5/29-6/11	6/12/03	5/21/03	5/20-5/28	5/28/03	5/28/03	6/5 Noon-6/6	6/6/03
Admin 5 Lag	5/22-6/4	6/18/03	5/28/03	5/27-6/4	6/4/03	6/4/03	6/12 Noon-6/13	6/13/03
Admin 6 Current	6/5-6/18	6/18/03	5/28/03	5/27-6/4	6/4/03	6/4/03	6/12 Noon-6/13	6/13/03