Instructions for Adjusting Browser Settings To Accept Cookies

For users to successfully access the upgraded payroll system, Control-D and PS Query, their Web browser must be set to accept "cookies." Since this is a user setting, all users will need to make sure their Web browsers are set to accept "cookies".   The instructions for adjusting the setting in the most common browsers are as follows:

Internet Explorer - version 6 and above
1. Select Tools, Internet Options from the Internet Explorer menu
2. Select the Privacy tab and select a setting of Medium or lower
3. Click Apply and then OK

Internet Explorer - version 5.x
1. Select Tools, Internet Options from Internet Explorer menu
2. Select the Security tab
3. Click Custom Level
4. Locate Cookies in the list
5. Choose Enable for both cookie options

Netscape 6.x and above
1. Select Edit, Preferences
2. Select Privacy and Security
3. Select Cookies

Netscape Communicator 4.x to 4.72
1. Select Edit, Preferences from Netscape Communicator main menu
2. Select Advanced
3. Select Accept all cookies