

Department Budget Table



The screenshot shows the 'Department Budget Table' search dialog in the PayServ system. The page header includes the NYS logo, the title 'PayServ - The NYS Payroll System', and navigation links for Home, Help, and Sign Out. The breadcrumb trail is: Home > Define Business Rules > Define Current Accounting (S) > Setup > Department Budget Table. A 'New Window' link is also present. The main heading is 'Department Budget Table'. Below it is the section 'Find an Existing Value'. The search fields are: SetID (with 'SHARE' entered), Department, Fiscal Year, Budget Level (dropdown), Position Pool ID, Job Code SetID, Job Code, Position Number, EmpID, and Empl Rcd Nbr. There are checkboxes for 'Include History' and 'Correct History'. At the bottom are buttons for 'Search', 'Clear', and 'Basic Search'. A link 'Add a New Value' is located below the search area.

The Department Budget Table Search Dialog page includes:

SetID - should always be SHARE.

Department – enter the Department, indicating the specific agency within the State of New York, to be viewed.

Fiscal Year – enter the fiscal year to be viewed. The selection can be a past or a current fiscal year.

The Budget Level dropdown box consists of the following selections:

- Appointment
- Department
- Jobcode
- Position
- Position Pool

Select Appointment or Position Pool from the Budget Level dropdown box. The values of Department, Jobcode and Position are not used.

Position Pool ID – enter the pool to be viewed.

Job Code SetID, **Job Code**, and **Position Number** are not used.

EmplID – the Employee ID that is used at the Appointment level.

Empl Rcd Nbr – the Employee Record Number that is used with the EmplID. This is not necessary if the employee has only one EmplID.

Department Budget Table – Dept Budget Earnings – Position Pool

The screenshot displays the 'PayServ - The NYS Payroll System' interface. At the top, there is a navigation bar with 'Home', 'Help', and 'Sign Out' links. Below this, a breadcrumb trail reads: 'Home > Define Business Rules > Define Commit Accounting(US) > Setup > Department Budget Table'. A 'New Window' link is also present.

The main content area is titled 'Dept Budget Table' and includes several tabs: 'Dept Budget Date', 'Dept Budget Earnings' (selected), 'Dept Budget Deductions', 'Dept Budget Taxes', and 'Dept Budget Actuals'. The 'Dept Budget Earnings' tab is active, showing the following details:

- SetID: SHARE Department: [] OSC Fiscal Year: 2002
- Budget Begin Date: 03/18/2002 Offset Group: 99999
- Budget End Date: 03/17/2003
- Budget Cap: Per Budget Level Per Earn/Tax/Ded

Below this, there is a 'Level' section with a table header: 'Department', 'Position Pool', 'Jobcode', 'Position', and 'Appointment'. The table shows one entry for 'EXECUTIVE' with 'Position Pool ID: 001', 'Effective Date: 11/25/2002', 'Eff Seq: 0', 'Status: Active', and 'Date Entered: 03/06/2003'. The 'Budget Level Cap' is 0.00 and the 'Currency' is USD.

The 'Earnings Distribution' section shows 'Earnings Code: SEQ: 1 % Effort: EXECUTIVE FIRST DEPUTY' and 'Account Code: [] 198015 41100'. It also includes 'Department Accumulator: []' and 'Statewide Accumulator: []'. The 'Budget Year' is [] and 'Distrib %' is 100.000. A 'Budget Amount' of 0.000 is shown as 'Distributed'.

At the bottom, there are buttons for 'Save', 'Return to Search', 'Add', 'Delete/Cancel', and 'Include History'. A search box is also present.

Please see comments on the next page.

Department Budget Table – Dept Budget Earnings – Appointment

The screenshot displays the PayServ - The NYS Payroll System interface. The main title is "PayServ - The NYS Payroll System". The navigation path is: Home > Define Business Rules > Define Commit Accounting(US) > Setup > Department Budget Table. The current view is "Dept Budget Earnings".

Key fields and options include:

- SetID: SHARE, Department: [input], Fiscal Year: 2002
- Budget Begin Date: 06/17/2002, Offset Group: 99999
- Budget End Date: 06/16/2003
- Budget Cap: Per Budget Level, Per Earn/Tax/Ded
- Level: Department, Position Pool, Jobcode, Position, Appointment (+)
- EmpID: [input], Empl Rcd#: 0
- Effective Date: 06/17/2002, Eff Seq: 0, Status: Active, Date Entered: 03/06/2003
- Budget Level Cap: 0.00, Currency: USD
- Earnings Distribution: Earnings Code: [input], *Account Code: [input], *SEQ#: [input], % Effort: [input]
- Department Accumulator: [input], Statewide Accumulator: [input]
- Budget Year: [input], Distrib %: 0.000
- Budget Amount: 0.000, Distributed:
- Funding End Date: [input]

Buttons at the bottom include: Save, Return to Search, Add, Update/Display, Include History.

The Department Budget Table at the Position Pool and Appointment level in the upgraded system (PayServ) has the following changes:

- The group box at the top includes the SetID from the search dialog of SHARE.
- The Budget Begin and Budget End Dates are dates that are used by OSC for fiscal year end processing.

The following fields are not used:

Offset Group, Budget Cap, Budget Level Cap, %Effect, Budget Amount, Distributed, and Funding End Date.