

Payroll Period	Effective Dates	Check Date	Data Capture Submission	Automated Interface Cutoff	On-Line Transactions Cutoff*	Time Entry File Submission Date	On - Line Back End Splits Submission Begin/End dates	Reports/ Files Available
Inst 1 Lag	3/31 - 4/13	4/28/05	4/6/05	4/11/05	4/12/05	4/12/05	4/21 noon - 4/22	4/22/05
Inst 2 Curr	4/14 - 4/27	4/28/05	4/6/05	4/11/05	4/12/05	4/12/05	4/21 noon - 4/22	4/22/05
Admin 1 lag	4/07 - 4/20	5/4/05	4/13/05	4/18/05	4/19/05	4/19/05	4/28 noon - 4/29	4/29/05
Admin 2 Curr	4/21 - 5/4	5/4/05	4/13/05	4/18/05	4/19/05	4/19/05	4/28 noon - 4/29	4/29/05
Inst 2 Lag	4/14 - 4/27	5/12/05	4/20/05	4/26/05	4/27/05	4/27/05	5/5 noon - 5/6	5/6/05
Inst 3 Curr	4/28 - 5/11	5/12/05	4/20/05	4/26/05	4/27/05	4/27/05	5/5 noon - 5/6	5/6/05
Admin 2 lag	4/21 - 5/4	5/18/05	4/27/05	5/3/05	5/4/05	5/4/05	5/12 noon - 5/13	5/13/05
Admin 3 Curr	5/5 - 5/18	5/18/05	4/27/05	5/3/05	5/4/05	5/4/05	5/12 noon - 5/13	5/13/05
Inst 3 lag	4/28 - 5/11	5/26/05	5/4/05	5/10/05	5/11/05	5/11/05	5/19 noon - 5/20	5/20/05
Inst 4 Curr	5/12 - 5/25	5/26/05	5/4/05	5/10/05	5/11/05	5/11/05	5/19 noon - 5/20	5/20/05
Admin 3 Lag	5/5 - 5/18	6/1/05	5/11/05	5/17/05	5/18/05	5/18/05	5/26 noon - 5/27	5/27/05
Admin 4 Curr	5/19 - 6/1	6/1/05	5/11/05	5/17/05	5/18/05	5/18/05	5/26 noon - 5/27	5/27/05
Inst 4 Lag	5/12 - 5/25	6/9/05	5/18/05	5/23/05	5/24/05	5/24/05	6/2 noon - 6/3	6/3/05
Inst 5 Curr	5/26 - 6/8	6/9/05	5/18/05	5/23/05	5/24/05	5/24/05	6/2 noon - 6/3	6/3/05
Admin 4 Lag	5/19 - 6/1	6/15/05	5/25/05	5/31/05	6/1/05	6/1/05	6/9 noon - 6/10	6/10/05
Admin 5 Curr	6/2 - 6/15	6/15/05	5/25/05	5/31/05	6/1/05	6/1/05	6/9 noon - 6/10	6/10/05
Inst 5 Lag	5/26 - 6/8	6/23/05	6/1/05	6/7/05	6/8/05	6/8/05	6/16 noon - 6/17	6/17/05
Inst 6 Curr	6/9 - 6/22	6/23/05	6/1/05	6/7/05	6/8/05	6/8/05	6/16 noon - 6/17	6/17/05
Admin 5 Lag	6/2 - 6/15	6/29/05	6/8/05	6/14/05	6/15/05	6/15/05	6/23 noon - 6/24	6/24/05
Admin 6 Curr	6/16 - 6/29	6/29/05	6/8/05	6/14/05	6/15/05	6/15/05	6/23 noon - 6/24	6/24/05
Inst 6 Lag	6/9 - 6/22	7/7/05	6/15/05	6/21/05	6/22/05	6/22/05	6/30 noon - 7/1	7/1/05
Inst 7 Curr	6/23 - 7/6	7/7/05	6/15/05	6/21/05	6/22/05	6/22/05	6/30 noon - 7/1	7/1/05
Admin 6 Lag	6/16 - 6/29	7/13/05	6/22/05	6/27/05	6/28/05	6/28/05	7/7 noon - 7/8	7/8/05
Admin 7 Curr	6/30 - 7/13	7/13/05	6/22/05	6/27/05	6/28/05	6/28/05	7/7 noon - 7/8	7/8/05
Inst 7 Lag	6/23 - 7/6	7/21/05	6/29/05	7/5/05	7/6/05	7/6/05	7/14 noon - 7/15	7/15/05
Inst 8 Curr	7/7 - 7/20	7/21/05	6/29/05	7/5/05	7/6/05	7/6/05	7/14 noon - 7/15	7/15/05
Admin 7 Lag	6/30 - 7/13	7/27/05	7/6/05	7/12/05	7/13/05	7/13/05	7/21 noon - 7/22	7/22/05
Admin 8 Curr	7/14 - 7/27	7/27/05	7/6/05	7/12/05	7/13/05	7/13/05	7/21 noon - 7/22	7/22/05

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**Job Request done at noon 10/12/05.

Payroll Period	Effective Dates	Check Date	Data Capture Submission	Automated Interface Cutoff	On-Line Transactions Cutoff*	Time Entry File Submission Date	On - Line Back End Splits Submission Begin/End dates	Reports/ Files Available
Inst 8 Lag	7/7 - 7/20	8/4/05	7/13/05	7/19/05	7/20/05	7/20/05	7/28 noon - 7/29	7/29/05
Inst 9 Curr	7/21 - 8/3	8/4/05	7/13/05	7/19/05	7/20/05	7/20/05	7/28 noon - 7/29	7/29/05
Admin 8 Lag	7/14 - 7/27	8/10/05	7/20/05	7/26/05	7/27/05	7/27/05	8/4 noon - 8/5	8/5/05
Admin 9 Curr	7/28 - 8/10	8/10/05	7/20/05	7/26/05	7/27/05	7/27/05	8/4 noon - 8/5	8/5/05
Inst 9 Lag	7/21 - 8/3	8/18/05	7/27/05	8/2/05	8/3/05	8/3/05	8/11 noon - 8/12	8/12/05
Inst 10 Curr	8/4 - 8/17	8/18/05	7/27/05	8/2/05	8/3/05	8/3/05	8/11 noon - 8/12	8/12/05
Admin 9 Lag	7/28 - 8/10	8/24/05	8/3/05	8/9/05	8/10/05	8/10/05	8/18 noon - 8/19	8/19/05
Admin 10 Curr	8/11 - 8/24	8/24/05	8/3/05	8/9/05	8/10/05	8/10/05	8/18 noon - 8/19	8/19/05
Inst 10 Lag	8/4 - 8/17	9/1/05	8/10/05	8/16/05	8/17/05	8/17/05	8/25 noon - 8/26	8/26/05
Inst 11 Curr	8/18 - 8/31	9/1/05	8/10/05	8/16/05	8/17/05	8/17/05	8/25 noon - 8/26	8/26/05
Admin 10 Lag	8/11 - 8/24	9/7/05	8/17/05	8/23/05	8/24/05	8/24/05	9/1 noon - 9/2	9/2/05
Admin 11 Curr	8/25 - 9/7	9/7/05	8/17/05	8/23/05	8/24/05	8/24/05	9/1 noon - 9/2	9/2/05
Inst 11 Lag	8/18 - 8/31	9/15/05	8/24/05	8/29/05	8/30/05	8/30/05	9/8 noon - 9/9	9/9/05
Inst 12 Curr	9/1 - 9/14	9/15/05	8/24/05	8/29/05	8/30/05	8/30/05	9/8 noon - 9/9	9/9/05
Admin 11 Lag	8/25 - 9/7	9/21/05	8/31/05	9/6/05	9/7/05	9/7/05	9/15 noon - 9/16	9/16/05
Admin 12 Curr	9/8 - 9/21	9/21/05	8/31/05	9/6/05	9/7/05	9/7/05	9/15 noon - 9/16	9/16/05
Inst 12 Lag	9/1 - 9/14	9/29/05	9/7/05	9/13/05	9/14/05	9/14/05	9/22 noon - 9/23	9/23/05
Inst 13 Curr	9/15 - 9/28	9/29/05	9/7/05	9/13/05	9/14/05	9/14/05	9/22 noon - 9/23	9/23/05
Admin 12 Lag	9/8 - 9/21	10/5/05	9/14/05	9/20/05	9/21/05	9/21/05	9/29 noon - 9/30	9/30/05
Admin 13 Curr	9/22 - 10/5	10/5/05	9/14/05	9/20/05	9/21/05	9/21/05	9/29 noon - 9/30	9/30/05
Inst 13 Lag	9/15 - 9/28	10/13/05	9/21/05	9/27/05	9/28/05	9/28/05	10/6 noon - 10/7	10/7/05
Inst 14 Curr	9/29 - 10/12	10/13/05	9/21/05	9/27/05	9/28/05	9/28/05	10/6 noon - 10/7	10/7/05
Admin 13 Lag	9/22 - 10/5	10/19/05	9/28/05	10/3/05	10/4/05	10/4/05	10/13 noon - 10/14	10/14/05
Admin 14 Curr	10/6 - 10/19	10/19/05	9/28/05	10/3/05	10/4/05	10/4/05	10/13 noon - 10/14	10/14/05
Inst 14 Lag	9/29 - 10/12	10/27/05	10/5/05	10/11/05	10/12/05**	10/12/05	10/20 noon - 10/21	10/21/05
Inst 15 Curr	10/13 - 10/26	10/27/05	10/5/05	10/11/05	10/12/05**	10/12/05	10/20 noon - 10/21	10/21/05
Admin 14 Lag	10/6 - 10/19	11/2/05	10/12/05	10/17/05	10/18/05	10/18/05	10/27 noon - 10/28	10/28/05
Admin 15 Curr	10/20 - 11/2	11/2/05	10/12/05	10/17/05	10/18/05	10/18/05	10/27 noon - 10/28	10/28/05

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**Job Request done at noon 10/12/05.

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Inst 15 Lag	10/13 - 10/26	11/10/05	10/19/05	10/25/05	10/26/05	10/26/05	11/3 noon - 11/4	11/4/05
Inst 16 Curr	10/27 - 11/9	11/10/05	10/19/05	10/25/05	10/26/05	10/26/05	11/3 noon - 11/4	11/4/05
Admin 15 Lag	10/20 - 11/2	11/16/05	10/26/05	11/1/05	11/2/05	11/2/05	11/10 noon - 11/11	11/11/05
Admin 16 Curr	11/3 - 11/16	11/16/05	10/26/05	11/1/05	11/2/05	11/2/05	11/10 noon - 11/11	11/11/05
Inst 16 Lag	10/27 - 11/9	11/23/05	11/2/05	11/7/05	11/8/05	11/8/05	11/17 noon - 11/18	11/18/05
Inst 17 Curr	11/10 - 11/23	11/23/05	11/2/05	11/7/05	11/8/05	11/8/05	11/17 noon - 11/18	11/18/05
Admin 16 Lag	11/3 - 11/16	11/30/05	11/9/05	11/14/05	11/15/05	11/15/05	11/25	11/25/05
Admin 17 Curr	11/17 - 11/30	11/30/05	11/9/05	11/14/05	11/15/05	11/15/05	11/25	11/25/05
Inst 17 Lag	11/10 - 11/23	12/8/05	11/16/05	11/21/05	11/22/05	11/22/05	12/1 noon - 12/2	12/2/05
Inst 18 Curr	11/24 - 12/7	12/8/05	11/16/05	11/21/05	11/22/05	11/22/05	12/1 noon - 12/2	12/2/05
Admin 17 Lag	11/17 - 11/30	12/14/05	11/23/05	11/29/05	11/30/05	11/30/05	12/8 noon - 12/9	12/9/05
Admin 18 Curr	12/1 - 12/14	12/14/05	11/23/05	11/29/05	11/30/05	11/30/05	12/8 noon - 12/9	12/9/05
Inst 18 Lag	11/24 - 12/7	12/22/05	11/30/05	12/6/05	12/7/05	12/7/05	12/15 noon - 12/16	12/16/05
Inst 19 Curr	12/8 - 12/21	12/22/05	11/30/05	12/6/05	12/7/05	12/7/05	12/15 noon - 12/16	12/16/05
Admin 18 Lag	12/1 - 12/14	12/28/05	12/7/05	12/13/05	12/14/05	12/14/05	12/22 noon - 12/23	12/23/05
Admin 19 Curr	12/15 - 12/28	12/28/05	12/7/05	12/13/05	12/14/05	12/14/05	12/22 noon - 12/23	12/23/05
Inst 19 Lag	12/8 - 12/21	1/5/06	12/14/05	12/19/05	12/20/05	12/20/05	12/29 noon - 12/30	12/30/05
Inst 20 Curr	12/22 - 1/4	1/5/06	12/14/05	12/19/05	12/20/05	12/20/05	12/29 noon - 12/30	12/30/05
Admin 19 Lag	12/15 - 12/28	1/11/06	12/21/05	12/27/05	12/27/05	12/27/05	1/5 noon - 1/6	1/6/06
Admin 20 Curr	12/29 - 1/11	1/11/06	12/21/05	12/27/05	12/27/05	12/27/05	1/5 noon - 1/6	1/6/06
Inst 20 Lag	12/22 - 1/4	1/19/06	12/28/05	1/3/06	1/4/06	1/4/06	1/12 noon - 1/13	1/13/06
Inst 21 Curr	1/5 - 1/18	1/19/06	12/28/05	1/3/06	1/4/06	1/4/06	1/12 noon - 1/13	1/13/06
Admin 20 Lag	12/29 - 1/11	1/25/06	N/A	1/9/06	1/10/06	1/10/06	1/19 noon - 1/20	1/20/06
Admin 21 Curr	1/12 - 1/25	1/25/06	N/A	1/9/06	1/10/06	1/10/06	1/19 noon - 1/20	1/20/06
Inst 21 Lag	1/5 - 1/18	2/2/06	N/A	1/17/06	1/18/06	1/18/06	1/26 noon - 1/27	1/27/06
Inst 22 Curr	1/19 - 2/1	2/2/06	N/A	1/17/06	1/18/06	1/18/06	1/26 noon - 1/27	1/27/06
Admin 21 Lag	1/12 - 1/25	2/8/06	N/A	1/24/06	1/25/06	1/25/06	2/2 noon - 2/3	2/3/06
Admin 22 Curr	1/26 - 2/8	2/8/06	N/A	1/24/06	1/25/06	1/25/06	2/2 noon - 2/3	2/3/06

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Inst 22 Lag	1/19 - 2/1	2/16/06	N/A	1/31/06	2/1/06	2/1/06	2/9 noon - 2/10	2/10/06
Inst 23 Curr	2/2 - 2/15	2/16/06	N/A	1/31/06	2/1/06	2/1/06	2/9 noon - 2/10	2/10/06
Admin 22 Lag	1/26 - 2/8	2/22/06	N/A	2/7/06	2/8/06	2/8/06	2/16 noon - 2/17	2/17/06
Admin 23 Curr	2/9 - 2/22	2/22/06	N/A	2/7/06	2/8/06	2/8/06	2/16 noon - 2/17	2/17/06
Inst 23 Lag	2/2 - 2/15	3/2/06	N/A	2/13/06	2/14/06	2/14/06	2/23 noon - 2/24	2/24/06
Inst 24 Curr	2/16 - 3/1	3/2/06	N/A	2/13/06	2/14/06	2/14/06	2/23 noon - 2/24	2/24/06
Admin 23 Lag	2/9 - 2/22	3/8/06	N/A	2/21/06	2/22/06	2/22/06	3/2 noon - 3/3	3/3/06
Admin 24 Curr	2/23 - 3/8	3/8/06	N/A	2/21/06	2/22/06	2/22/06	3/2 noon - 3/3	3/3/06
Inst 24 Lag	2/16 - 3/1	3/16/06	N/A	2/28/06	3/1/06	3/1/06	3/9 noon - 3/10	3/10/06
Inst 25 Curr	3/2 - 3/15	3/16/06	N/A	2/28/06	3/1/06	3/1/06	3/9 noon - 3/10	3/10/06
Admin 24 Lag	2/23 - 3/8	3/22/06	N/A	3/7/06	3/8/06	3/8/06	3/16 noon - 3/17	3/17/06
Admin 25 Curr	3/9 - 3/22	3/22/06	N/A	3/7/06	3/8/06	3/8/06	3/16 noon - 3/17	3/17/06
Inst 25 Lag	3/2 - 3/15	3/30/06	N/A	3/14/06	3/15/06	3/15/06	3/23 noon - 3/24	3/24/06
Inst 26 Curr	3/16 - 3/29	3/30/06	N/A	3/14/06	3/15/06	3/15/06	3/23 noon - 3/24	3/24/06
Admin 25 Lag	3/9 - 3/22	4/5/06	N/A	3/21/06	3/22/06	3/22/06	3/30 noon - 3/31	3/31/06
Admin 26 Curr	3/23 - 4/5	4/5/06	N/A	3/21/06	3/22/06	3/22/06	3/30 noon - 3/31	3/31/06
Inst 26 Lag	3/16 - 3/29	4/13/06	N/A	3/28/06	3/29/06	3/29/06	4/6 noon - 4/7	4/7/06
Inst 1 Curr	3/30 - 4/12	4/13/06	N/A	3/28/06	3/29/06	3/29/06	4/6 noon - 4/7	4/7/06
Admin 26 Lag	3/23 - 4/5	4/19/06	N/A	4/4/06	4/5/06	4/5/06	4/13 noon - 4/14	4/14/06
Admin 1 Curr	4/6 - 4/19	4/19/06	N/A	4/4/06	4/5/06	4/5/06	4/13 noon - 4/14	4/14/06

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