

Payroll Period	Effective Dates	Check Date	Automated Interface Cutoff	On-Line Transactions Cutoff*	Time Entry File Submission Date	On-line Deductions, Taxes, Direct Deposit	On - Line Back End Splits Submission Begin/End dates	Reports/ Files Available
Inst 1 Lag	3/25 - 4/7	4/22/10	<b>4/5/10</b>	<b>4/6/10</b>	<b>4/6/10</b>	4/9/10	4/15 noon - 4/16	4/16/10
Inst 2 Curr	4/8 - 4/21	4/22/10	<b>4/5/10</b>	<b>4/6/10</b>	<b>4/6/10</b>	4/9/10	4/15 noon - 4/16	4/16/10
Admin 1 Lag	4/1 - 4/14	4/28/10	<b>4/12/10</b>	<b>4/13/10</b>	<b>4/13/10</b>	4/16/10	4/22 noon - 4/23	4/23/10
Admin 2 Curr	4/15 - 4/28	4/28/10	<b>4/12/10</b>	<b>4/13/10</b>	<b>4/13/10</b>	4/16/10	4/22 noon - 4/23	4/23/10
Inst 2 Lag	4/8 - 4/21	5/6/10	4/20/10	4/21/10	4/21/10	4/23/10	4/29 noon - 4/30	4/30/10
Inst 3 Curr	4/22 - 5/5	5/6/10	4/20/10	4/21/10	4/21/10	4/23/10	4/29 noon - 4/30	4/30/10
Admin 2 lag	4/15 - 4/28	5/12/10	4/27/10	4/28/10	4/28/10	4/30/10	5/6 noon - 5/7	5/7/10
Admin 3 Curr	4/29 - 5/12	5/12/10	4/27/10	4/28/10	4/28/10	4/30/10	5/6 noon - 5/7	5/7/10
Inst 3 Lag	4/22 - 5/5	5/20/10	5/4/10	5/5/10	5/5/10	5/7/10	5/13 noon - 5/14	5/14/10
Inst 4 Curr	5/6 - 5/19	5/20/10	5/4/10	5/5/10	5/5/10	5/7/10	5/13 noon - 5/14	5/14/10
Admin 3 Lag	4/29 - 5/12	5/26/10	5/11/10	5/12/10	5/12/10	5/14/10	5/20 noon - 5/21	5/21/10
Admin 4 Curr	5/13 - 5/26	5/26/10	5/11/10	5/12/10	5/12/10	5/14/10	5/20 noon - 5/21	5/21/10
Inst 4 Lag	5/6 - 5/19	6/3/10	5/18/10	5/19/10	5/19/10	5/21/10	5/27 noon - 5/28	5/28/10
Inst 5 Curr	5/20 - 6/2	6/3/10	5/18/10	5/19/10	5/19/10	5/21/10	5/27 noon - 5/28	5/28/10
Admin 4 Lag	5/13 - 5/26	6/9/10	<b>5/24/10</b>	<b>5/25/10</b>	<b>5/25/10</b>	5/28/10	6/3 noon - 6/4	6/4/10
Admin 5 Curr	5/27 - 6/9	6/9/10	<b>5/24/10</b>	<b>5/25/10</b>	<b>5/25/10</b>	5/28/10	6/3 noon - 6/4	6/4/10
Inst 5 Lag	5/20 - 6/2	6/17/10	6/1/10	6/2/10	6/2/10	6/4/10	6/10 noon - 6/11	6/11/10
Inst 6 Curr	6/3 - 6/16	6/17/10	6/1/10	6/2/10	6/2/10	6/4/10	6/10 noon - 6/11	6/11/10
Admin 5 Lag	5/27 - 6/9	6/23/10	6/8/10	6/9/10	6/9/10	6/11/10	6/17 noon - 6/18	6/18/10
Admin 6 Curr	6/10 - 6/23	6/23/10	6/8/10	6/9/10	6/9/10	6/11/10	6/17 noon - 6/18	6/18/10
Inst 6 Lag	6/3 - 6/16	7/1/10	6/15/10	6/16/10	6/16/10	6/18/10	6/24 noon - 6/25	6/25/10
Inst 7 Curr	6/17 - 6/30	7/1/10	6/15/10	6/16/10	6/16/10	6/18/10	6/24 noon - 6/25	6/25/10
Admin 6 Lag	6/10 - 6/23	7/7/10	6/22/10	6/23/10	6/23/10	6/25/10	7/1 noon - 7/2	7/2/10
Admin 7 Curr	6/24 - 7/7	7/7/10	6/22/10	6/23/10	6/23/10	6/25/10	7/1 noon - 7/2	7/2/10
Inst 7 Lag	6/17 - 6/30	7/15/10	<b>6/28/10</b>	<b>6/29/10</b>	<b>6/29/10</b>	7/2/10	7/8 noon - 7/9	7/9/10
Inst 8 Curr	7/1 - 7/14	7/15/10	<b>6/28/10</b>	<b>6/29/10</b>	<b>6/29/10</b>	7/2/10	7/8 noon - 7/9	7/9/10
Admin 7 Lag	6/24 - 7/7	7/21/10	7/6/10	7/7/10	7/7/10	7/9/10	7/15 noon - 7/16	7/16/10
Admin 8 Curr	7/8 - 7/21	7/21/10	7/6/10	7/7/10	7/7/10	7/9/10	7/15 noon - 7/16	7/16/10
Inst 8 Lag	7/1 - 7/14	7/29/10	7/13/10	7/14/10	7/14/10	7/16/10	7/22 noon - 7/23	7/23/10
Inst 9 Curr	7/15 - 7/28	7/29/10	7/13/10	7/14/10	7/14/10	7/16/10	7/22 noon - 7/23	7/23/10
Admin 8 Lag	7/8 - 7/21	8/4/10	7/20/10	7/21/10	7/21/10	7/23/10	7/29 noon - 7/30	7/30/10
Admin 9 Curr	7/22 - 8/4	8/4/10	7/20/10	7/21/10	7/21/10	7/23/10	7/29 noon - 7/30	7/30/10

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Inst 9 Lag	7/15 - 7/28	8/12/10	7/27/10	7/28/10	7/28/10	7/30/10	8/5 noon - 8/6	8/6/10
Inst 10 Curr	7/29 - 8/11	8/12/10	7/27/10	7/28/10	7/28/10	7/30/10	8/5 noon - 8/6	8/6/10
Admin 9 Lag	7/22 - 8/4	8/18/10	8/3/10	8/4/10	8/4/10	8/6/10	8/12 noon - 8/13	8/13/10
Admin 10 Curr	8/5 - 8/18	8/18/10	8/3/10	8/4/10	8/4/10	8/6/10	8/12 noon - 8/13	8/13/10
Inst 10 Lag	7/29 - 8/11	8/26/10	8/10/10	8/11/10	8/11/10	8/13/10	8/19 noon - 8/20	8/20/10
Inst 11 Curr	8/12 - 8/25	8/26/10	8/10/10	8/11/10	8/11/10	8/13/10	8/19 noon - 8/20	8/20/10
Admin 10 Lag	8/5 - 8/18	9/1/10	8/17/10	8/18/10	8/18/10	8/20/10	8/26 noon - 8/27	8/27/10
Admin 11 Curr	8/19 - 9/1	9/1/10	8/17/10	8/18/10	8/18/10	8/20/10	8/26 noon - 8/27	8/27/10
Inst 11 Lag	8/12 - 8/25	9/9/10	8/24/10	8/25/10	8/25/10	8/27/10	9/2 noon - 9/3	9/3/10
Inst 12 Curr	8/26 - 9/8	9/9/10	8/24/10	8/25/10	8/25/10	8/27/10	9/2 noon - 9/3	9/3/10
Admin 11 Lag	8/19 - 9/1	9/15/10	<b>8/30/10</b>	<b>8/31/10</b>	<b>8/31/10</b>	9/3/10	9/9 noon - 9/10	9/10/10
Admin 12 Curr	9/2 - 9/15	9/15/10	<b>8/30/10</b>	<b>8/31/10</b>	<b>8/31/10</b>	9/3/10	9/9 noon - 9/10	9/10/10
Inst 12 Lag	8/26 - 9/8	9/23/10	9/7/10	9/8/10	9/8/10	9/10/10	9/16 noon - 9/17	9/17/10
Inst 13 Curr	9/9 - 9/22	9/23/10	9/7/10	9/8/10	9/8/10	9/10/10	9/16 noon - 9/17	9/17/10
Admin 12 Lag	9/2 - 9/15	9/29/10	9/14/10	9/15/10	9/15/10	9/17/10	9/23 noon - 9/24	9/24/10
Admin 13 Curr	9/16 - 9/29	9/29/10	9/14/10	9/15/10	9/15/10	9/17/10	9/23 noon - 9/24	9/24/10
Inst 13 Lag	9/9 - 9/22	10/7/10	9/21/10	9/22/10	9/22/10	9/24/10	9/30 noon - 10/1	10/1/10
Inst 14 Curr	9/23 - 10/6	10/7/10	9/21/10	9/22/10	9/22/10	9/24/10	9/30 noon - 10/1	10/1/10
Admin 13 Lag	9/16 - 9/29	10/13/10	9/28/10	9/29/10	9/29/10	10/1/10	10/7 noon - 10/8	10/8/10
Admin 14 Curr	9/30 - 10/13	10/13/10	9/28/10	9/29/10	9/29/10	10/1/10	10/7 noon - 10/8	10/8/10
Inst 14 Lag	9/23 - 10/6	10/21/10	<b>10/4/10</b>	<b>10/5/10</b>	<b>10/5/10</b>	10/8/10	10/14 noon - 10/15	10/15/10
Inst 15 Curr	10/7 - 10/20	10/21/10	<b>10/4/10</b>	<b>10/5/10</b>	<b>10/5/10</b>	10/8/10	10/14 noon - 10/15	10/15/10
Admin 14 Lag	9/30 - 10/13	10/27/10	10/12/10	10/13/10	10/13/10	10/15/10	10/21 noon - 10/22	10/22/10
Admin 15 Curr	10/14 - 10/27	10/27/10	10/12/10	10/13/10	10/13/10	10/15/10	10/21 noon - 10/22	10/22/10
Inst 15 Lag	10/7 - 10/20	11/4/10	10/19/10	10/20/10	10/20/10	10/22/10	10/28 noon - 10/29	10/29/10
Inst 16 Curr	10/21 - 11/3	11/4/10	10/19/10	10/20/10	10/20/10	10/22/10	10/28 noon - 10/29	10/29/10
Admin 15 Lag	10/14 - 10/27	11/10/10	10/26/10	10/27/10	10/27/10	10/29/10	11/4 noon - 11/5	11/5/10
Admin 16 Curr	10/28 - 11/10	11/10/10	10/26/10	10/27/10	10/27/10	10/29/10	11/4 noon - 11/5	11/5/10
Inst 16 Lag	10/21 - 11/3	11/18/10	<b>11/1/10</b>	<b>11/2/10</b>	<b>11/2/10</b>	11/5/10	<b>11/10 noon &amp; 11/12</b>	11/12/10
Inst 17 Curr	11/4 - 11/17	11/18/10	<b>11/1/10</b>	<b>11/2/10</b>	<b>11/2/10</b>	11/5/10	<b>11/10 noon &amp; 11/12</b>	11/12/10
Admin 16 Lag	10/28 - 11/10	11/24/10	11/9/10	11/10/10	11/10/10	11/12/10	11/18 noon - 11/19	11/19/10
Admin 17 Curr	11/11 - 11/24	11/24/10	11/9/10	11/10/10	11/10/10	11/12/10	11/18 noon - 11/19	11/19/10

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Inst 17 Lag	11/4 - 11/17	12/2/10	<b>11/15/10</b>	<b>11/16/10</b>	<b>11/16/10</b>	11/19/10	<b>11/24 noon &amp; 11/26</b>	11/26/10
Inst 18 Curr	11/18 - 12/1	12/2/10	<b>11/15/10</b>	<b>11/16/10</b>	<b>11/16/10</b>	11/19/10	<b>11/24 noon &amp; 11/26</b>	11/26/10
Admin 17 Lag	11/11 - 11/24	12/8/10	11/23/10	11/24/10	11/24/10	11/26/10	12/2 noon - 12/3	12/3/10
Admin 18 Curr	11/25 - 12/8	12/8/10	11/23/10	11/24/10	11/24/10	11/26/10	12/2 noon - 12/3	12/3/10
Inst 18 Lag	11/18 - 12/1	12/16/10	11/30/10	12/1/10	12/1/10	12/3/10	12/9 noon - 12/10	12/10/10
Inst 19 Curr	12/2 - 12/15	12/16/10	11/30/10	12/1/10	12/1/10	12/3/10	12/9 noon - 12/10	12/10/10
Admin 18 Lag	11/25 - 12/8	12/22/10	12/7/10	12/8/10	12/8/10	12/10/10	12/16 noon - 12/17	12/17/10
Admin 19 Curr	12/9 - 12/22	12/22/10	12/7/10	12/8/10	12/8/10	12/10/10	12/16 noon - 12/17	12/17/10
Inst 19 Lag	12/2 - 12/15	12/30/10	12/14/10	12/15/10	12/15/10	12/17/10	12/23 noon - 12/24	12/24/10
Inst 20 Curr	12/16 - 12/29	12/30/10	12/14/10	12/15/10	12/15/10	12/17/10	12/23 noon - 12/24	12/24/10
Admin 19 Lag	12/9 - 12/22	1/5/11	12/21/10	12/22/10	12/22/10	12/24/2010	12/30 noon - 12/31	12/31/10
Admin 20 Curr	12/23 - 1/5/11	1/5/11	12/21/10	12/22/10	12/22/10	12/24/2010	12/30 noon - 12/31	12/31/10
Inst 20 Lag	12/16 - 12/29	1/13/11	12/28/10	12/29/10	12/29/10	12/31/2010	1/6 noon - 1/7	1/7/11
Inst 21 Curr	12/30 - 1/12	1/13/11	12/28/10	12/29/10	12/29/10	12/31/2010	1/6 noon - 1/7	1/7/11
Admin 20 Lag	12/23 - 1/5	1/19/11	<b>1/3/11</b>	<b>1/4/11</b>	<b>1/4/11</b>	1/7/11	1/13 noon - 1/14	1/14/11
Admin 21 Curr	1/6 - 1/19	1/19/11	<b>1/3/11</b>	<b>1/4/11</b>	<b>1/4/11</b>	1/7/11	1/13 noon - 1/14	1/14/11
Inst 21 Lag	12/30 - 1/12	1/27/11	<b>1/10/11</b>	<b>1/11/11</b>	<b>1/11/11</b>	1/14/11	1/20 noon - 1/21	1/21/11
Inst 22 Curr	1/13 - 1/26	1/27/11	<b>1/10/11</b>	<b>1/11/11</b>	<b>1/11/11</b>	1/14/11	1/20 noon - 1/21	1/21/11
Admin 21 Lag	1/6 - 1/19	2/2/11	1/18/11	1/19/11	1/19/11	1/21/11	1/27 noon - 1/28	1/28/11
Admin 22 Curr	1/20 - 2/2	2/2/11	1/18/11	1/19/11	1/19/11	1/21/11	1/27 noon - 1/28	1/28/11
Inst 22 Lag	1/13 - 1/26	2/10/11	1/25/11	1/26/11	1/26/11	1/28/11	2/3 noon - 2/4	2/4/11
Inst 23 Curr	1/27 - 2/9	2/10/11	1/25/11	1/26/11	1/26/11	1/28/11	2/3 noon - 2/4	2/4/11
Admin 22 Lag	1/20 - 2/2	2/16/11	2/1/11	2/2/11	2/2/11	2/4/11	2/10 noon - 2/11	2/11/11
Admin 23 Curr	2/3 - 2/16	2/16/11	2/1/11	2/2/11	2/2/11	2/4/11	2/10 noon - 2/11	2/11/11
Inst 23 Lag	1/27 - 2/9	2/24/11	2/8/11	2/9/11	2/9/11	2/11/11	2/17 noon - 2/18	2/18/11
Inst 24 Curr	2/10 - 2/23	2/24/11	2/8/11	2/9/11	2/9/11	2/11/11	2/17 noon - 2/18	2/18/11
Admin 23 Lag	2/3 - 2/16	3/2/11	<b>2/14/11</b>	<b>2/15/11</b>	<b>2/15/11</b>	2/18/11	2/24 noon - 2/25	2/25/11
Admin 24 Curr	2/17 - 3/2	3/2/11	<b>2/14/11</b>	<b>2/15/11</b>	<b>2/15/11</b>	2/18/11	2/24 noon - 2/25	2/25/11
Inst 24 Lag	2/10 - 2/23	3/10/11	2/22/11	2/23/11	2/23/11	2/25/11	3/3 noon - 3/4	3/4/11
Inst 25 Curr	2/24 - 3/9	3/10/11	2/22/11	2/23/11	2/23/11	2/25/11	3/3 noon - 3/4	3/4/11
Admin 24 Lag	2/17 - 3/2	3/16/11	3/1/11	3/2/11	3/2/11	3/4/11	3/10 noon - 3/11	3/11/11
Admin 25 Curr	3/3 - 3/16	3/16/11	3/1/11	3/2/11	3/2/11	3/4/11	3/10 noon - 3/11	3/11/11

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Inst 25 Lag	2/24 - 3/9	3/24/11	3/8/11	3/9/11	3/9/11	3/11/11	3/17 noon - 3/18	3/18/11
Inst 26 Curr	3/10 - 3/23	3/24/11	3/8/11	3/9/11	3/9/11	3/11/11	3/17 noon - 3/18	3/18/11
Admin 25 Lag	3/3 - 3/16	3/30/11	3/15/11	3/16/11	3/16/11	3/18/11	3/24 noon - 3/25	3/25/11
Admin 26 Curr	3/17 - 3/30	3/30/11	3/15/11	3/16/11	3/16/11	3/18/11	3/24 noon - 3/25	3/25/11
Inst 26 Lag	3/10 - 3/23	4/7/11	3/22/11	3/23/11	3/23/11	3/25/11	3/31 noon - 4/1	4/1/11
Inst 27 Curr	3/24 - 4/6	4/7/11	3/22/11	3/23/11	3/23/11	3/25/11	3/31 noon - 4/1	4/1/11
Admin 26 Lag	3/17 - 3/30	4/13/11	3/29/11	3/30/11	3/30/11	4/1/11	4/7 noon - 4/8	4/8/11
Admin 1 Curr	3/31 - 4/13	4/13/11	3/29/11	3/30/11	3/30/11	4/1/11	4/7 noon - 4/8	4/8/11
Inst 27 Lag	3/24 - 4/6	4/21/11	4/5/11	4/6/11	4/6/11	4/8/11	4/14 noon-4/15	4/15/11
Inst 1 Curr	4/7-4/20	4/21/11	4/5/11	4/6/11	4/6/11	4/8/11	4/14 noon-4/15	4/15/11

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